

Kettle Moraine Correctional Institution

Wisconsin Department of Corrections

Division of Adult Institutions

ANNUAL REPORT FISCAL YEAR 2023

**Jon Noble
Warden**

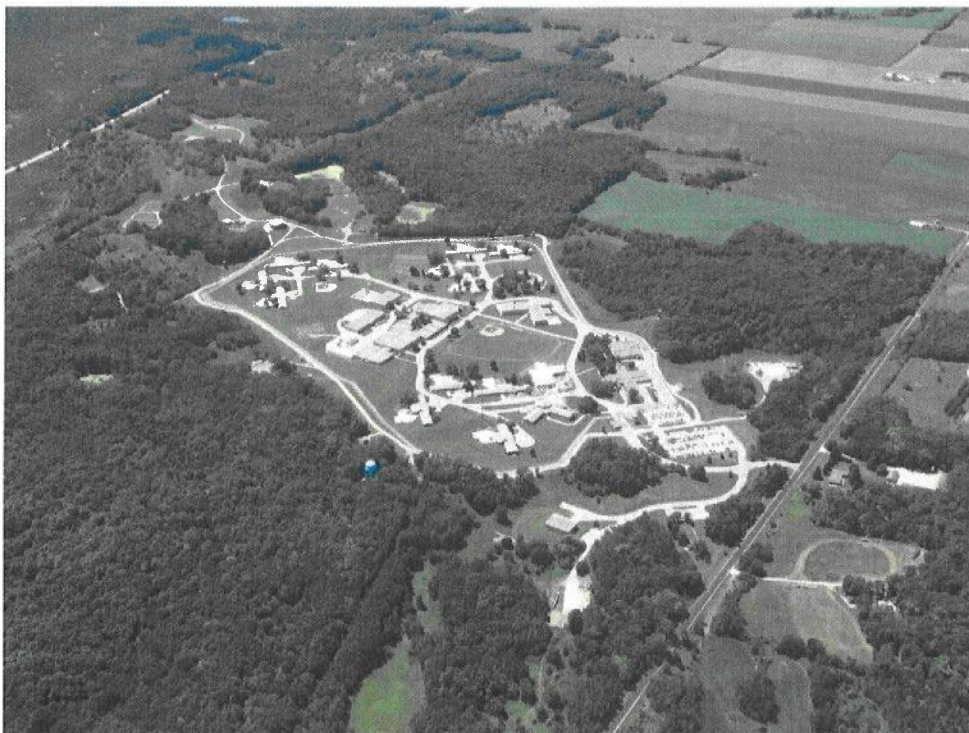


TABLE OF CONTENTS

Message from the Warden.....	3
Institution Contacts.....	4
Institution Profile.....	5
Purpose Statement.....	5
Goals.....	5
Fast Facts.....	5
Management Services.....	5
Business Office.....	5
Program Participation and Completion.....	6
Academic.....	6
Vocational.....	6
Substance Use Disorder (SUD)/Earned Release Program (ERP).....	6
Anger Management.....	7
Chapel.....	7
Chemical Dependency Support Group.....	8
Cognitive Behavior Programming: Thinking for a Change (T4C).....	8
Domestic Violence Counseling.....	8
Windows to Work.....	9
Pipeline to Work.....	9
Release Assistance.....	9
Job Center.....	9
Incarcerated Veterans.....	10
Restorative Justice & Community Services.....	10
Community Relations Board.....	10
Restorative Justice Efforts.....	10
Volunteers.....	11
Other Department Information.....	11
Health Services Unit.....	11
Records.....	12
Social Services.....	12
Food Service.....	12
Maintenance.....	12
Security.....	12
Inmate Complaint Results.....	13
Psychological Services Unit (PSU).....	13
Bureau of Offender Classification and Movement.....	14
DOC Employee Assistance Program.....	14
Acronyms.....	15

MESSAGE FROM THE WARDEN

Welcome to the Kettle Moraine Correctional Institution Annual Report for Fiscal Year 2023, covering July 1, 2022, through June 30, 2023. I want to thank KMCI staff for the hard work, dedication, and talent they demonstrate day in and day out to fulfill our Purpose Statement and fulfill the Mission of the Department of Corrections.

This past year has brought on many new challenges and improvements. In response to staff shortages, KMCI explored new ways to promote retention and improve recruitment. We focused time and energy on the recruitment process, including sending out flyers to local businesses, participating in job fairs, holding off-site and evening interview sessions for potential candidates, offering walk-in interviews, an on-site job fair, and local academies.

The KMCI Employee Services committee has given back to staff and the community through fundraising efforts such as selling subs, baked potatoes, pizza, and fresh-popped popcorn each month. In addition, the committee partnered with Big Brothers Big Sisters and adopted a family for Christmas.

For the individuals who reside at KMCI, we have added a new Computer Numerical Control (CNC) mobile classroom. DOC Re-Entry was instrumental in arranging the new program, and classes will begin this fall. Additionally, we opened our job center, which will help PIOC gain employment upon their release.

KMCI also held its second in-person Camp Reunite, which is a week-long program for children of incarcerated parents. Winter camp was in-person this year and we had Summer camp in-person, accommodating 17 incarcerated dads and 32 kids. During camp, the dads and kids had two elongated visits in which they participated in various activities. They made crafts, ate popcorn, played yard games, had a wet and wild water balloon game and shared lunch together. They also made dream catchers, tie-dye hats and decorated picture frames. The dads decorated backpacks and water bottles for their children, and they were delivered to campers prior to their arrival. The KMCI Camp Reunite committee worked hard with the Camp Reunite staff to make the second in-person camping experience a success!

None of KMCI's accomplishments would be possible without the combined professional efforts of our staff which epitomize the best traditions of public service. We are proud of our staff and the work they do each day.



Jon Noble, Warden

INSTITUTION CONTACTS

Facility Primary Phone Number:	920-526-3244
Warden Jon Noble	920-526-9200
Deputy Warden Joy Tassler	920-526-9219
Security Director Tom Pollard	920-526-9217
ADA INMATE COORDINATOR:	
Brian Lemke Ext. 2261	Corrections Program Supervisor

INSTITUTION PROFILE

Kettle Moraine Correctional Institution
W9071 Forest Drive, P.O. Box 31
Glenbeulah, WI 53023
Phone: 920-526-3244; Fax: 920-526-9320

Purpose Statement

KMCI strives to maintain safety for everyone while residents live in our medium security institution until they are released into the community or transferred to another facility. During this time, we take a trauma-informed approach to provide resources, education, and programs to assist residents in learning and developing skills necessary for a successful release back into the community. We work cooperatively within the institution, the Department of Corrections, and public entities to ensure medical, physical, and mental care provided to residents is consistent with professional, community, and correctional standards.

Goals

- Operate the institution safely, effectively and efficiently
- Provide for the needs of residents
- Maximize staff potential
- Work in cooperation with the external environment
- Apply principles of Restorative Justice

Fast Facts

Date Opened	1962
Security Level	Medium – male
Operating Capacity	783
Current Population	929
Budgeted Staff	326
Resident to Staff Ratio	2.85 to 1
Size	88 acres
Operating Budget	\$31,489,828.36
Resident Paid Obligations	
Institution Restitution	\$3,515.94
Court Ordered Obligations	\$131,721.14
Child Support	\$54,659.29
Victim Witness/DNA	\$80,445.85
Medical Co-Pay	\$10,374.44



Management Services

Management Services provides support services for all areas within the institution. Management Services comprises of the Business Office, Buildings & Grounds, Food Service, and Information Technology services. Business Administration manages the operating budget and allocation of resources for institution operations.

Business Office

The Business Office provides all of the accounting and procurement functions for the institution. This includes processing all resident disbursements, resident payroll, resident obligations, accounts payable, and receivables. The Business Office consists of one Financial Specialist, two Financial Specialist

Senior, and one Financial Specialist Advanced. The Business Office is also responsible for the Canteen and Warehouse operations, consisting of one Inventory Control Coordinator, one Inventory Control Coordinator Advanced, and a Warehouse Officer.

PROGRAM PARTICIPATION AND COMPLETION

Academic

KMCI has 13 Wisconsin Technical College System (WTCS) certified teachers in year-round academic classes supporting students earning their High School Equivalency Diploma (HSED). In FY22, students attempted 469 examinations towards their HSED and earned 28 HSEDs.

Supporting academic and vocational classes, federally funded special education services were provided by two DPI-certified teachers to an average of 30 students per month. In addition, the Federal Title 1-D program supports services to a monthly average of 21 students.

KMCI partnered with Milwaukee Area Technical College and Moraine Park Technical College to offer courses. KMCI has 61 enrolled in earning their Associate's Degrees supported by Federal Pell Grant funding. Five students earned an Associate's Degree this year. Moraine Park offers Small Business Management or Business Entrepreneurship degrees while Milwaukee offers a general studies degree.

Vocational

Six WTCS-certified staff provided instruction in vocational programs under the auspices of Moraine Park Technical College. During FY22, our vocational students earned 94 college certificates or technical diplomas: 8 Barbering, 3 Cabinet Making, 13 Custodial Skills, 9 Mechanical Design - AutoCAD, and 34 in Welding. KMCI started a Computer Numerical Control (CNC) program in partnership with MPTC and graduated 15 students with a diploma in CNC.

Substance Use Disorder Program (SUD)/Earned Release Program (ERP)

The Substance Use Disorder treatment program is a 16- or 20-week program that addresses criminal thinking and substance abuse. The SUD program is a closed group program that consists of up to 12 residents per group. The program's mission is to enhance safety in the community by providing a continuum of substance abuse treatment services. This program consists of core treatment as well as ancillary groups. Every moderate and high-risk client that completes the SUD program will have completed Cognitive Behavioral Interventions for Substance Abuse (CBI-SA) and Thinking for a Change (T4C). High risk individuals will also be assigned Epictetus and General Skills with their programming. Those clients will also be assigned ancillary groups based on need, including CBI-Employment and Anger Management. The curriculum is delivered on a quarter or full-time basis, dependent on program need.

CBI-SA is designed for individuals who are in moderate to high need in the area of substance abuse. The program relies on a cognitive-behavioral approach to teach participants strategies for avoiding substance abuse. This program emphasizes skill-building activities to assist with cognitive, social, emotional, and coping skills development.

Thinking for a Change is a program that combines cognitive restructuring theory with cognitive skills theory to help individuals in the justice system improve their lives by taking control of their thinking. The three components of Thinking for a Change are cognitive self-change, social skills, and problem-solving skills.

Epictetus focuses on the teachings of the ancient Greek Philosopher, Epictetus, who used his adversity to become wiser and more compassionate. This curriculum addresses the issue of criminal behavior with a cognitive-behavioral approach, including the use of "practical philosophy." General Skills is an expansion