



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

Division of Adult Institutions

DATE: October 4, 2022
TO: All Persons in Our Care (PIOC) Visitors and OSCI Staff
FROM: Warden Cheryl Eplett
SUBJECT: Effective November 1, 2022- Revised- Visitation Hours

MEMORANDUM:

Effective November 1, 2022 in-person visiting hours will change to:

General Population Visiting Hours (In Person)

Monday through Thursday 10:00am to 7:00pm
Sundays 8:00am to 5:00pm
Holidays 8:00am to 5:00pm

General Population Visiting Hours (ZOOM)

Monday through Friday 8:00am to 2:00pm

Restrictive Housing Visiting

Visiting hours will be offered on a limited basis.
Only ZOOM visits will be allowed for Restrictive Housing PIOC.

Visits will remain scheduled with the intention of switching to a software-based solution in the near future. Advance notice will be sent prior to that implementation.

General Population Visiting

- ✓ Based on the most-recent Stop the Spread guidance masks will no longer be required at OSCI starting April 1, 2022. Masking will be voluntary for all visitors.
- ✓ Visitors will be required to pass a COVID-19 screen procedure for temperature and symptoms prior to being allowed to enter the visiting area.
- ✓ Visitors will continue to pre-schedule visits.
- ✓ Visitors may request a scheduled visit using the same email address as used for ZOOM Visits. The email address is DOCDIOSCIZOOMVISITS@Wisconsin.gov
- ✓ Visitors must specify in their email **subject line** if they wish to have a ZOOM visit or an IN-PERSON visit.
- ✓ Three in-person visits (**3 hours in length**) will be allowed per PIOC per week as time and space allows. Only one in-person visit is allowed on a weekend. Only one visit is allowed when a holiday is attached to a Sunday.
- ✓ One ZOOM visit (1 hour) will be allowed per PIOC per week as time and space allows.
- ✓ Visits (ZOOM and in-person) must be scheduled at least two business days in advance.
- ✓ Only approved visitors scheduled will be allowed to attend the visit. If a visitor arrives at the institution on the day of the visit and was not pre-scheduled or included in the email, the visitor will not be allowed to visit.
- ✓ Visits will be limited to a maximum of three adults per visit, up to six visitors with minor children. One of the visitors must be an adult.
- ✓ PIOC and visitors may embrace with a brief kiss at the beginning and end of each visit with visitor. No other physical contact will be allowed.
- ✓ Vending machines will be open.
- ✓ All visiting rules apply – including visiting lists and appropriate apparel.