



# WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

## Division of Adult Institutions

Date: June 26, 2020

From: James Zanon, Deputy Warden

RE: Video Visitation

Starting July 1, 2020, Oshkosh Correctional Institution will begin offering Zoom video visits for all eligible inmates.

Each inmate will be allowed one (1) 30 minute visit per month. Additional visits may be available based on demand.

Visits can be scheduled up to four (4) weeks in advance on a "rolling" basis. Each Monday a new week will be added (Sun-Sat), and the current week will be opened to repeat visits (based on availability).

Visits must be scheduled at least 24 hours in advance.

If you would like to schedule a video visit send an email to: [docdaioscizoomvisits@wisconsin.gov](mailto:docdaioscizoomvisits@wisconsin.gov)

In the email, provide the following information:

- The name of the inmate you wish to visit
- The names of all visitors. These visitors must be on the approved visitors list in WICS.
- A current phone number.
- The email address that will be used for the visit

You will be contacted by an OSCI staff member between the hours of 2:30PM until 9:00PM, Monday through Thursday to schedule the visit.

After scheduling the visit, you will receive an email with addition information and visitation rules. These rules will be strictly enforced.

OSCI staff will make every attempt to assist in a successful video visit, but we take no responsibility for the technology used to facilitate these visits. If the visit cannot be established within 15 minutes of the scheduled time, the visit will be cancelled. Visits will not be automatically rescheduled and you will need to restart this process to schedule a new visit.

**Ensure that you have a device with a functioning Zoom software prior to the scheduled visit.**