

REDGRANITE CORRECTIONAL INSTITUTION

**Wisconsin Department of Corrections
Division of Adult Institutions**



**Annual Report
Fiscal Year 2024**

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Message from the Warden

Welcome to the fiscal year 2024 Annual Report for Redgranite Correctional Institution (RGCI). This report reflects activities, data, and accomplishments of the institution and its wonderful staff. I was appointed warden of RGCI in August 2024. I look forward to being a part of this team as we continue to grow and meet the needs of individuals at this facility.

First, I would like to thank all the staff who work at RGCI. Our staff are our greatest resource, and, without them, we could not accomplish all the things that we have as an institution. Every single staff member is a crucial part of our success; for that, I thank them. Their knowledge, skills, and abilities are why we can provide opportunities to the persons in our care (PIOC) who live at RGCI.

Through this past year, RGCI hired many staff to address the high vacancy levels among certain positions within the facility. RGCI has reduced our vacancies significantly in most disciplines, and we have become more aggressive with recruitment efforts for non-uniform positions. The challenges of having vacancies in critical positions, like social workers, has impacted our ability to consistently maintain primary programming. However, through contracted facilitators, some programming has resumed. Additionally, we have identified various other staff to be trained as group facilitators. RGCI continues to make facility improvements and repairs to assure safety and to meet the needs of those in our care. This year we saw a significant amount of facility projects.

Programming opportunities continue to increase at RGCI. Through this report, you will notice programming changes as well as continued primary programming to provide opportunities to persons in our care. Our Paws for Patriots dog program continues to grow and successfully places trained dog with veterans. This year, we started a certified peer support program to assist PIOC's who struggle with incarceration and other concerns. RGCI is currently in the process of establishing a new vocational program for PIOC's to learn how to fix and maintain outdoor equipment. This is made possible with the partnership through FVTC.

Thank you for your interest in our annual report and taking time to review the information.

Sincerely,

Daisy Chase, Warden

Facility Mission and Goals

RGCI is a medium security facility for adult PIOC's. The basic mission and objectives of RGCI include:

- Providing opportunities for cognitive and behavioral development to enhance their potential as productive members of society. This includes maintaining an atmosphere or climate which restores the dignity of the individual and provides optimum opportunity for positive behavioral changes.
- To ensure public, staff, and PIOC safety.
- To plan, coordinate, and administer a complex, multi-disciplinary, and diverse workforce. To provide leadership that is proactive, innovative, supportive, and responsive.
- To ensure that health care, programming, and psychological services are provided to PIOC's consistent with professional, community, and correctional health care standards.
- To administer Wisconsin State Statutes, Department of Corrections (DOC) Administrative Rules, and DAI policies and procedures.

Institution Facts

Date opened:	January 8, 2001	Filing fees:	\$2,371.98
Number of acres:	89	Legal loans:	\$240.50
Security level:	Medium	Medical co-pays:	\$8,769.74
Operating capacity:	990	Restitution:	\$90,005.09
Current population:	1,027	Victim/witness:	\$23,447.39
Average population:	1,022	PIOC wages:	
FY24 intake:	504	Paid by BCE:	\$15,340.30
Releases:	181	Paid by RGCI:	\$291,561.39
PIOC deaths:	1	PIOC complaints:	
Total uniformed staff:	198	Accepted:	779
Total non-uniformed staff:	86	Returned complaint submissions:	863
PIOC to staff ratio:	5.12	Conduct reports:	
Operating budget:		Minors:	1252
Salary:	\$24,033,826.73	Appeals – minors:	48
Fringe:	Not available	Majors:	602
Variable and food:	\$3,222,173.53	Appeals – majors:	40
Utilities:	\$900,000.00		
Maintenance	\$187,900.00	Total Conduct Reports -	1,846
PIOC paid obligations:		PIOC workers in general population status:	501
Child support:	\$27,347.68		
DNA:	\$34,558.30		

Community Relations Board

RGCI continues to maintain its partnership with the community through its Community Relations Board. The board functions as a positive link between the institution and the Redgranite community. This board meets bi-annually in the spring and fall. Areas of mutual interest and concern include, but are not limited to, the following: public awareness and education about the operation and mission of the institution, PIOC program activities, the impact of the institution on the community, the institution's involvement in community affairs, and a variety of other law enforcement and community-related issues.

2023-2024 Community Relations Board Members

Daisy Chase, Warden
Redgranite Correctional Institution

Eric Barber, Deputy Warden
Redgranite Correctional Institution

John Kind, Security Director
Redgranite Correctional Institution

Kristine McElligott,
Correctional Management Services Director
Redgranite Correctional Institution

Michelle Smith, Human Resources Director
Redgranite Correctional Institution

Stacey Gravunder, Program Supervisor
Redgranite Correctional Institution

Amanda Bechard, Program Supervisor
Redgranite Correctional Institution

Tim Hanson, Building and Grounds Superintendent
Redgranite Correctional Institution

Dallas Gehrke, Training Lieutenant
Redgranite Correctional Institution

Chad Keller, Administrative Captain
Redgranite Correctional Institution

Kevin Petersen, State Representative
Wisconsin State Assembly

Joan Ballweg, Senator
Wisconsin State Senator

Eric Emmerich, Warden
Oxford Correctional Institution

Honorable Judge Guy Dutcher
Waushara County Circuit Court

Matthew Leusink, District Attorney
Waushara County

Walter Zuehlke, Sheriff
Waushara County

Lt. Brad McCoy, Jail Administrator
Waushara County

Lafe Hendrickson, School Liaison
Wautoma Area School District

Donna Klawitter, Victim Witness Coordinator
Waushara County

Paul Mott, Chief of Police
City of Wautoma

Kyle Tarr, Chief of Police
Redgranite Police Department

Brianne Chappa, Officer
Redgranite Police Department

James Erdmann, Village President
Village of Redgranite

Mark Piechowski, Fire Chief
Redgranite Fire Department

B. Pulvermacher, Chief of Police
City of Berlin

Melinda Albrecht, Principal
Redgranite Elementary School

Joseph Packard, Regional Chief
Division of Community Corrections

Marissa Poverski, Assistant Regional Chief
Division of Community Corrections

Seth Feldner, Corrections Field Supervisor
Division of Community Corrections

Jennifer Hovorka, Corrections Field Supervisor
Division of Community Corrections

Scott Muhle, Security Officer
ThedaCare Hospital Berlin

Mary Krause, Bank Branch Manager
Bank First Wautoma

Pastor Gregory Sluke
Redgranite Trinity Lutheran Church

Facility Accomplishments

- The maintenance department installed a new RGCi sign by the entrance of the driveway.
- The maintenance department built a 4' x 60' retaining wall for the new education trailer.
- The maintenance department poured a 20' x 61' concrete slab for rec equipment on the outside rec field.
- RGCi continues to work with the Paws for Patriots program which trains service dogs who will be placed with veterans and service members upon completion of training.
- The institution garden grew over 25,000 pounds of fresh produce and herbs in the institution garden and greenhouse. These items help to offset the institution food budget.
- The Bureau of Correctional Enterprises continues to partner with nonprofit organizations to provide durable medical equipment at a reduced cost to those in need.
- RGCi PIOC fundraisers raised \$14,424.39 which was donated to local charities.

Restorative Justice / Community Service

Paws for Patriots

The Redgranite Correctional Institution Paws for Patriots service dog training program continues to partner with Patriot K9's located in Wausau, Wisconsin. The mission of Patriot K9's is to help veterans win the war against suicide, depression, and anxiety by empowering them with the use of a service dog. Veterans learn to train and care for their own service dog and regain independence in civilian life and a sense of self mastery. Patriot K9's of Wisconsin provides training and education to both veterans/service members and service dog candidates together, to create the highest quality service dog team at no cost to disabled veterans and active-duty members impacted by military related post-traumatic stress disorder (PTSD), traumatic brain injury (TBI), and, military sexual trauma (MST).

Puppies are placed with PIOC handlers for approximately eight months while they work on basic obedience and commands. They are then paired with veterans, where they will continue an in-depth service dog training program at the Patriot K9's facility in Wausau. The Paws for Patriots program just finished its third year. There are currently 14 dogs placed at RGCI.

Crocheting/Sewing

The PIOC's who participate in crocheting/sewing have created many handmade items such as hats, mittens, scarf sets, and afghans. These items have been donated to many different charitable organizations to distribute to those in need both locally and worldwide. The crochet project accepts yarn donations from local citizens and organizations.

Card Making

Community service workers made cards for all the PIOC veterans on Veteran's Day, along with making 60 Valentine's Day cards for residents at a local assisted living community.

Donations

This year, the PIOC workers in the maintenance department's woodshop built and donated multiple wood projects. In addition, multiple crocheted afghans, mittens, hats, scarves, and backpacks were created and donated by RGCI's community service workers. Donations were made to the local schools and local community service organizations.

Garden

The institution garden continues to thrive. Over 25,000 pounds of produce and plenty of fresh herbs were grown and harvested by seven PIOC's that work in our garden and greenhouse. Most of what is grown and harvested in the institution garden is used in-house to prepare our 3100 plus meals per day. This helps to reduce our food cost and provides welcome menu items. We also donate surplus produce to our local food pantries. Composting of acceptable food scraps helps regenerate the soil conditions in the garden and aids in plant growth.

Volunteers

Volunteer Based Services

RGCI has over 100 approved volunteers, from various occupations, that provide special services and programs for PIOC's. RGCI is able to provide the following programs due to the assistance of these volunteers: Alcoholics Anonymous, Narcotic Anonymous, religious programming, tutoring, and veteran's affairs.

Chapel Programming

The chapel has a full range of programs addressing the spiritual needs of RGCI PIOC's. The chapel utilizes over 100 volunteers in providing programs (including worship services, study groups, and prayer) for the eight religious groups (Buddhist, Humanist/Atheist/Agnostic, Catholic, Islam, Jewish, Native American/American Indian, Pagan, and Protestant/other Christian). These volunteers are coordinated and scheduled by one full-time chaplain. The chaplain also counsels individual PIOC's and coordinates professional clergy visits.

Read-to-Me

The Read-to-Me program provides PIOC's with an opportunity to select a donated and age appropriate children's book and be videotaped while reading the book aloud. Both the book and the tape are mailed to a child in the PIOC's life. This helps PIOC's develop and maintain important emotional connections with their children and allows PIOC's to have an important role in their children's development.

PIOC Programs

Anger Management

Anger Management is a 12-week program that is delivered in two, six-week sections. The first section focuses on identifying anger, the hidden reasons and causes for anger, knowing the anger cycle and anger styles, and getting in touch with unresolved or past anger. The second half of the program helps PIOC's build new coping skills, challenge old thoughts and beliefs, explore the feelings behind anger, learn stress reduction techniques, and enhance effective communication and conflict resolution. There were 38 PIOC's enrolled during FY24. Out of the 38 PIOC's, 34 finished the program (89% completion).

Challenge Journals

The Challenge Journal series was developed in collaboration with the Department of Justice (DOJ), Federal Bureau of Prisons (FBOP). It focuses on helping high-risk PIOC's live a life free of criminal activity, violence, and drug use, and emphasizes the importance of building a healthy support community. The challenge journals utilize interactive journaling. This evidence-based practice brings consistency to service delivery while keeping program participants engaged and focused on their personal change goals. PIOC's that receive disciplinary separation time are eligible to participate in the Journal Series, which is typically led by two facilitators in groups of six to 12. Participants complete a seven-journal series that consists of approximately 50, 60, to 90-minute sessions. A pre- and post-test is completed that measures three factors: behavioral activation, cognitive restructuring, and challenge objectives. Challenge journals are also offered to individuals that appear to be struggling with adjustment to medium custody as evidenced by conduct reports and/or referrals from staff.

Domestic Violence

Domestic Violence/STOP (Skills, Techniques, Options, and Plans for Better Relationships) is a cognitive behavioral intervention program that consists of 26 lessons, delivered in a closed group. This program targets criminogenic needs with PIOC's assessed as high or moderate risk on the Correctional Offender Management Profiling for Alternative Sanctions (COMPAS) assessment tool. It consists of three components: cognitive self-change, social skills, and problem-solving skills. Cognitive self-change teaches individuals a concrete process for self-reflection aimed at uncovering antisocial thoughts, feelings, attitudes, and beliefs. Social skills instruction prepares group members to engage in prosocial interactions based on self-understanding and consideration of the impact of their actions on others. Problem solving skills integrate the two previous interventions to provide group members with an explicit step-by-step process for addressing challenging and stressful real-life situations.

There were 46 PIOC's enrolled and 37 PIOC's completed during FY24 (80% completed).

Sex Offender Treatment

The Sex Offender Treatment (SOT) Program meets a PIOC's initial classification need for institution-based sex offender treatment: SOT-1 and SOT-2. SOT-2 is designed as an 80 to 100-hour program, offered in weekly two-hour classes, for approximately one year of treatment, for offenders assessed to have an average risk to re-offend. The program follows the model designed by the Department of Corrections (DOC). Two professionals trained in sex offender programming, including at least one psychologist, lead each group. SOT-1 is designed as an 18-hour program, offered in two-hour classes, for approximately nine weeks. The SOT-1 program treats offenders with low to low average re-offense risk. The program follows the model designed by the DOC.

Thinking for Change (T4C)

T4C is an evidence-based cognitive behavioral program produced by the National Institute of Corrections. During this program, offenders are introduced to the program organizer concept, which shows the connection between cognitive self-change, problem-solving, and social skills—essentially demonstrating that thinking controls behavior. At the end of the program, offenders work together with a group and present a final role-play to incorporate all of the skills learned. Each participant is also tested during a final exam on the T4C concepts.

There were 92 PIOC's enrolled during FY24. Out of the 92 PIOC's, 67 finished the program (73% completed).

Windows to Work

Windows to Work is a pre- and post-release program designed to address criminogenic needs that can lead to recidivism including: employment, education, anti-social cognition, anti-social personality, and anti-social companions. DOC contracts with each of Wisconsin's Workforce Development Boards (WDB) to provide programs at selected state correctional institutions or county jail facilities in each workforce development area.

Earned Release Program (ERP) and Substance Use Disorder (SUD) Program

The Earned Release Program (ERP) and Substance Use Disorder (SUD) Program is an 18 to 20-week program that addresses criminal thinking and substance use disorders. The program's mission is to enhance safety in the community by providing a continuum of substance use disorder services. This program consists of both core and ancillary/supplemental programming. All participants entering either the ERP or SUD program are assigned core programming that addresses their problematic criminogenic needs identified by the COMPAS assessment

tool. Moderate and high-risk participants that complete the ERP or SUD program will have completed Thinking for a Change (T4C) and Cognitive Behavioral Interventions for Substance Use-Adult (CBI-SUA). Dependent on their assigned SUD level, PIOC may also participate in ancillary programs to include General Social Skills, Epictetus, Anger Management, and Employment Program.

In the last fiscal year, RGCI has completed three ERP/SUD group cycles, with one still being in process through 07/12/2024.

RGCI treatment staff enrolled a total of 28 ERP participants and 12 SUD participants (40 participants total). Out of the 40 PIOC, 31 PIOC successfully completed their programming, this being 26 ERP, 5 SUD (78% successfully completed). Four ERP and one SUD participant were still in group until 07/12/2024.

We are in the process of posting a Treatment Specialist-2 position in WiscJobs for SUD programming to assist with daily program operations, RH programming, along with pre- and post-program support for PIOC.

Pathways Home 2

PATHWAYS Home 2 provide eligible individuals who are incarcerated in state correctional facilities or local or county jails, with workforce development services, prior to their release and following their transition back into the community. The program is job-driven and builds on connections with local employers that will enable transitioning individuals to obtain meaningful employment post-release.

Bureau of Correctional Enterprises, Durable Medical Equipment Refurbishing (Shop 893 at RGCI)

The Bureau of Correctional Enterprises (BCE) at RGCI currently employs 10 PIOC workers. When donated equipment is received in the shop, the following process takes place: it is evaluated, sanitized, disassembled, cleaned, repaired, replacement parts are issued as needed, it's reassembled, and a final quality control check is conducted. Upon completion, the items are then placed for sale directly for Wisconsin's unique abilities population through any non-profit organization, to include state and federal government entities. Many customers do not have the insurance or funds needed to purchase the new equipment they need. Our equipment can be purchased for around a quarter of the cost of new equipment.

In FY24, BCE refurbished hundreds of pieces of high quality, used, and donated durable medical equipment (DME) for our DOC facilities and other non-profit organizations. The types of DME that were refurbished include: manual and power wheelchairs, power scooters, walkers, transfer benches, bath/shower chairs and seats, elevated toilet seats, bed rails, seats, cushions, batteries, battery chargers, commodes, rollators, hospital beds (manual and power), patient lifts (manual and power), and several other miscellaneous items. BCE also recycled a few hundred pieces of DME that were unable to be refurbished this fiscal year. This ensures these items, which equal tens of thousands of pounds, do not end up in a landfill, thus preserving our environment.

BCE DME refurbishing at RGCI also refurbishes DOC wheelchairs for \$80 each and rollators for \$40 each. It allows institutions/facilities to have their heavily used and damaged equipment repaired in a convenient manner, at a reduced cost, versus purchasing new, while supporting BCE's mission to teach PIOC employable skills. We are currently looking at ways to obtain additional training and certification for our PIOC.

We continue to seek out opportunities to partner with non-profits for assistance with obtaining used and donated items for refurbishing, as well as to help with sales and equipment placement to the end user. Thanks to generous donations and partnerships with: Inclusa, King Veteran's Home, Wisconsin Department of Veterans Affairs, Options for Independent Living, WISTECH, Wisconsin Medical Project, NuMotion, Solutions for Independent Living, and Milwaukee's ALS chapter, we are able to fulfill our mission and sell equipment to several nonprofits in Wisconsin.

The contact for refurbishing services, equipment sales, and/or donation is: Christine Trinrud – christine.trinrud@wi.gov / 920-566-2600 extension 2300.

Business Office

The RGCI Business Office manages the PIOC's trust accounts, payroll, and warehouse and canteen ordering. There were 1,063 requests for purchase and 95 purchase orders written. Warehouse staff manage over \$240,000 of inventory and process orders from all departments within the institution. RGCI PIOC fundraisers donated \$14,424.39 to local charities in FY24.

Educational Services

The RGCI Education Department currently consists of teachers that support PIOC's by providing ABE/HSED education, vocational programming, and collegiate support. Our average rolling student enrollment is 160 students. We recognized 21 students who earned their high school equivalency diplomas in the last year. Also, 29 PIOC's earned a vocational certificate or diploma and 17 earned Associate's degrees. The Second Chance Pell program currently has 35 students enrolled for the fall semester of 2024/2025, working with Milwaukee Area Technical College and Madison Area Technical College. Through Fox Valley Technical College, students at RGCI have the ability to earn their Baking Fundamentals Certificate. This bakery vocational program includes a 14-week classroom and kitchen/lab course for students who take a Servsafe exam. The bakery students also practice their skills with a monthly institutional bakery sale for the PIOC's which is very much enjoyed! The second vocational program offered through Fox Valley Technical College is an Industrial Maintenance Mechanics certificate that involves 32-week classroom and lab courses, utilizing multiple mechanical operations. In the fall of 2024, in conjunction with FVTC Reentry Support, an Outdoor Power Equipment Entrepreneur certificate program will be starting up. RGCI's library is open Monday through Friday and has really grown its book collection for those who enjoy reading. Educational computers are available for those looking to grow their academic skills. Law library is also open Monday through Friday and is usually very busy with PIOC's doing research or typing their legal materials.

Food Service

The food service department operates seven days a week, 365 days per year, from 4:00 am to 6:30 pm. It is staffed by one food service administrator, one food service manager, two officers, eight food service leaders, and 64 PIOC's. We have our own bakery and produce approximately 50,000 loaves of bread on an annual basis. In fiscal year 2024, the food service department prepared and served over one million meals, with an average meal cost of \$1.32 per person. PIOC's that work in food service learn many skills that will aid them in finding employment in the industry and elsewhere upon their release.

Health Services

RGCI's Health Services Unit (HSU) is staffed seven days per week by registered nurses. Hours of operation are Monday through Friday 6:00 am to 10:00 pm. Advance Care Providers are available during those hours. Weekend hours are 10:00 am to 6:00 pm with an on-call physician available 24/7. Our staff includes nine full-time employee (FTE) nurse clinicians, one health services manager, two physicians, three licensed practical nurses, one medical assistant, and three medical program assistant associates. Our dental clinic is open three days per week and is staffed with one dentist, a dental assistant, and a dental hygienist. At this time there is no nurse practitioner.

Advanced care providers and nursing staff have an average of 1,200 appointments per month. Each PIOC is seen a minimum of once yearly for an annual screening, other appointments for chronic care, acute care, therapies, diagnostic testing, and medication management. Other part-time services provided on-site are physical and occupational therapy, optical, x-ray, audiology, psychiatry, and ultrasound testing. Routine appointments for health maintenance are handled through the chronic condition clinics. PIOC patients are referred for surgical interventions, cancer treatment, and to specialty clinics ranging from orthopedics to infectious disease specialists. Theda Care, UW Madison, Berlin Memorial, St. Agnes, Aurora, and Waupun Memorial hospitals/clinics are all utilized.

We strive to meet our patients' needs while being cognizant of health care costs. We continue to value quality improvement, and, therefore, complete several audits each month in an effort to strive for quality and continuity of care.

PIOC Complaint Examiner

Wisconsin DOC provides PIOC's a process in which to file complaints through the PIOC Complaint Review System (ICRS) which is governed by Wisconsin Administrative Code Ch. DOC 310. The ICRS complaint scope of review allows for review of policies, rules, living conditions, or employee actions that personally affect the PIOC or institution environment, including civil rights claims, classification, disciplinary actions, administrative confinement, request for qualified leave, and decisions regarding requests to authorize new religious practice or religious property. RGCI employs one full time institution complaint examiner (ICE) to investigate and review complaints. During this fiscal year, the ICE accepted 779 complaints. During this same time frame, the ICE returned 863 submitted complaints for various corrective actions by the PIOC, before being accepted, if resubmitted.

Maintenance Department

Under the general direction of the buildings and grounds superintendent and buildings and grounds supervisor, the department employs 38 PIOC's. The maintenance department is responsible for all physical plant maintenance including plumbing, electrical, electronic technical services, HVAC, welding, woodworking, painting, automotive services, food service equipment repair, and grounds keeping.

Maintenance accomplishments in FY2024:

- 3,198 work orders completed
- Replacement camera project started to replace our existing cameras with new cameras
- Constructed a 60' x 20' concrete pad for rec equipment
- PIOC workers in the woodshop made numerous items that were donated to local charities
- Constructed a retaining wall for Mobile Lab

Mental Health Services

The Psychological Services Unit (PSU) is responsible for monitoring, supporting, and treating PIOC with mental health problems. The mental health issues addressed include serious crises and severe long-term mental illnesses, as well as difficulty coping with issues of life and incarceration. PSU works closely with security staff, health services (including psychiatry), and unit staff to address these issues. PSU is also responsible for providing sex offender treatment, assisting in training staff, providing specialized psychological evaluations of PIOC, and supporting the safe, secure functioning of the institution. Psychologists are assigned to housing units where they provide an array of direct mental health services as well as administrative and consultative services to PIOC.

Additionally, PSU staff are on-call for coverage after regular working hours. Our staff are committed to excellence in mental health treatment. They offer treatment of psychological problems including, but not limited to trauma; depression; anxiety; pain; grief and loss; attention and concentration; gender identity; psychological testing; and when necessary, referrals to the Wisconsin Resource Center.

Records

The records office is responsible for: the maintenance of PIOC social service and legal files; coordination of PIOC parole hearings; sentence calculations to establish maximum discharge, extended supervision, mandatory release, and parole eligibility dates; scheduling court trips; scheduling court Zoom videos; placing detainers; PIOC file reviews; verification of time served computations; processing of visitor forms; and service of process.

The records office is also responsible for processing PIOC intakes, transfers, and releases within the DOC. In FY24, an average of 42 PIOC transferred in monthly and an average of 26 PIOC transferred out. The records office also processed an average of 15 PIOC releases per month, ensuring proper release into the community.

Reclassification

The Bureau of Offender Classification and Movement (BOCM) protects the public, staff, and PIOC through a dedicated and centralized PIOC classification process to determine custody, program needs, institution placement assignments, and movement of PIOC. PIOC are initially classified at Dodge Correctional Institution. This provides them with an initial custody level, institutional placement, and program assignment(s) upon entry into the correctional system.

Reclassification Committee staff review PIOC's progress while incarcerated, as well as provide recommendations and make decisions regarding movement through the system. Reclassification reviews are conducted per DOC 302, with hearings not to exceed 12 months from the previous hearing. Early reviews are conducted based on significant changes, with approval. Recommendations and decisions are made by the offender classification specialist.

The reclassification department at RGCi consists of an offender classification specialist and an operations program assistant, who are employees of the DOC's Bureau of Offender Classification and Movement (BOCM).

Security

The security department at Redgranite Correctional Institution is overseen by the security director. The security department works to ensure the general safety of the public, staff, and PIOC's while partnering with all disciplines to meet the operational needs of the institution. An emphasis is placed on ensuring a positive environment and mindfulness of all areas.

Staff Discipline and Training

There are 14 security supervisors that oversee five housing units and 185 uniform positions. Daily inspections of housing units are performed by staff to ensure a safe environment and to remove unauthorized contraband. Security supervisors serve as liaisons to all areas of the institution and help collaborate with all departments at RGCI.

The security supervisors conduct investigations on necessary separations between PIOC's, PIOC's and staff, and/or alleged violation of institution rules. Investigations may be in conjunction with law enforcement investigations when criminal activity may be present. There are many ways that investigations are generated. Discipline can range from warnings, informal counseling, written conduct reports up to and including criminal prosecution.

Incident Reports

A total of 1,907 incident reports were written in FY24.

Conduct Reports

A total of 1,846 conduct reports were written in FY24.

Restrictive Housing

RGCI has one, 46 cell restrictive housing unit (RH) that manages PIOC's placed in temporary lockup (TLU) status, as well as those in disciplinary separation. RH has a multi-disciplinary approach that consists of a review team of staff representing security, psychological services, health services, and social services. While PIOC's are in RH, they are offered programming to assist with making better choices in the future and daily living.

Training

RGCI has designated the first and third Tuesday afternoons of each month to staff training. On these days, the institution operates in a modified lockdown status during certain times of the day when training is provided. Throughout the year, staff have training for Principles of Subject Control (POSC), Emergency Response Unit (ERU), Crisis Negotiations Team (CNT), Security Threat Groups (STG), Suicide Prevention, Americans with Disabilities Act (ADA), and a multitude of other trainings as available.

Unit Management

This institution is designed to function under a decentralized management and service delivery system. The four housing units operate, for the most part, as self-contained units. PIOC dining is decentralized and takes place within each housing unit, as do many of the program and leisure-time activities. This design enables more effective control of movement and reduces risks apparent in large groupings of PIOC's.

Each of the four housing units are managed by a unit supervisor in conjunction with a multidisciplinary team consisting of correctional officers, social workers, teachers, work supervisors, a psychologist, and liaisons from

health services and the security supervisor ranks. The multidisciplinary team meets on a regular basis to discuss unit operations and issues related to the management of individual PIOC's. By sharing information and perspectives, staff members gain a more comprehensive view of the PIOC and the various responsibilities of all staff.

Visiting

Visits have continued to evolve this year. We started this fiscal year by offering both in-person and Zoom visits. Starting in July 2023, RGCi started offering virtual visits on units with visitors scheduling the visits. We removed the Zoom visits from the visiting room so we could offer in-person visits six days a week. The new option for virtual visits gives the PIOC's the ability to connect with their family and friends during the day and evening hours, not just during visiting hours. RGCi has been committed to providing opportunities for family and friends to connect with loved ones. Having social support is vitally important to the success of the PIOC's rehabilitation and reentry.

Coordinators

American with Disabilities Act (ADA)

Primary:	Cara Lenz, Education Director	(920) 566-3126
Backup:	Chad Keller, Administrative Captain	(920) 566-3113

Correctional Offender Management Profiling for Alternative Sanctions (COMPAS)

Primary:	Chelsey Pritchard, Institution Unit Supervisor	(920) 566-3129
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Limited English Proficiency (LEP)

Primary:	VACANT	(920) 566-----
Backup:	Lt. David Hitz	(920) 566-3194

Prison Rape Elimination Act (PREA)

Compliance Manager:	Joli Grenier, Institution Unit Supervisor	(920) 566-3180
Backup:	Lt. Tyler Rodensal	(920) 566-3205
Victim Services:	Chelsey Pritchard, Institution Unit Supervisor	(920) 566-3129
Backup:	Kari Shearer, Social Worker	(920) 566-3177

Acronyms

ADA – Americans with Disabilities Act
ALS – Amyotrophic Lateral Sclerosis
BCE – Bureau of Correctional Enterprises
BOCM – Bureau of Offender Classification and Movement
CGIP – Cognitive Intervention Program
CMSD – Corrections Management Service Director
CNT – Crisis Negotiation Team
COMPAS – Correctional Offender Management Profiling for Alternative Sanctions
COVID 19 – Coronavirus Disease of 2019
DAI – Division of Adult Institutions
DCC – Division of Community Corrections
DME – Durable Medical Equipment

DNA – Deoxyribonucleic Acid
DOC – Department of Corrections
ERU – Emergency Response Unit
FTE – Full time employee
FY24 – Fiscal Year July 1, 2023 to June 30, 2024
GED – General Education Development
HSED – High School Equivalency Degree
HSU – Health Service Unit
HVAC – Heating, Ventilation, and Air Conditioning
ICE – PIOC Complaint Examiner
ICRS – PIOC Complaint Review System
LEP – Limited English Proficiency
OCS – Offender Classification Specialist
P&P – Probation and Parole
PIOC – Persons In Our Care
POSC – Principals of Subject Control
PREA – Prison Rape Elimination Act
PSU – Psychological Services Unit
RC – Reclassification
RGCI – Redgranite Correctional Institution
RH – Restrictive Housing
SOT – Sex Offender Treatment
STG – Security Threat Groups
STOP – Skills, Techniques, Options, and Plans for Better Relationships
T4C – Thinking for a Change
TABE – Testing of Adult Basic Education
TLU – Temporary lockup