

Stanley Correctional Institution

Annual
Report
2019

July 1, 2018 – June 30, 2019

FY19



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MESSAGE FROM THE WARDEN

Fiscal year 2019 has come to an end. Though SCI has seen numerous staffing changes, I look forward to continued work with all the great staff here at SCI as we move into the new fiscal year. I want to take this opportunity to highlight some of our accomplishments and challenges. SCI's Human Resources department continues to work hard to address the vacancies throughout the institution and has increased recruitment efforts in this region. We have added many new staff this year and our veteran staff have done a great job training our new employees. The FTO Program, a comprehensive mentorship program designed to complement the training provided at the Corrections Training Center, continues to do a great job assisting new officers. We continue our service dog training program with Can Do Canines with the addition of new dogs. Restrictive housing unit uses a program room to conduct out-of-cell programming with inmates. We donated a record number of donations through the SCOPES Program. We now have the camera system installed in all buildings within the perimeter except B-building which we now have funding to finish. We requested and have been approved as an earned release site and expect to start the first group in the next fiscal year. We added 11 bee hives for a total of 13 and harvested the honey. As the new fiscal year begins, we look forward to building a new armory inside of P building as we have secured funding and expect to start construction this winter. We worked hard to get a new HSU building and it was approved and funded in the budget in the amount of \$10,633,000. We have taken the first step in the process to solicit for services for an Architectural/Engineering firm that will guide us through the project design.

Sincerely,
Reed Richardson, Warden

FAST FACTS

Stanley Correctional Institution was officially activated on January 1, 2003.

Security Level:	Medium
Operating Capacity:	1500
Current population:	1578
Number of Acres:	100 total acres, with 45 within the perimeter
Operating Budget:	\$30,731,843 (Includes Salary, Benefits, Supplies & Services, Fuel & Utilities, and Repair & Maintenance)

Staffing

Uniform Staff – 252
Non-Uniform Staff – 119 (when fully staffed)
Inmate to Staff Ratio – Approximately 4:1

INSTITUTION MISSION AND GOALS

Maintain a **safe** and **secure** institution & provide inmates opportunity for **self-improvement**.

Objectives

- To ensure the safety of the public, staff and inmates by the enforcement and application of established correctional practices.
- To create a sense of community and shared responsibility in the workplace.
- To develop individualized correctional strategies based on the unique needs of individual inmates.
- To ensure that all staff have the opportunity for professional development.
- To safeguard the assets of the State of Wisconsin by appropriate use and maintenance of equipment and resourceful use of supplies.
- To advocate new and creative ideas in establishing environmentally friendly and cost effective measures when dealing with fiscal planning.
- To ensure future success by being willing and open to explore new ideas and make changes.
- To emphasize employee assistance and workplace enhancement programs so our staff are well aware of our dedication to a positive work environment and to provide support for them in dealing with difficult situations and incidents they may encounter.
- To teach, model, and reinforce respectful relationships through our daily interactions with each other and with the inmates placed here.
- To emphasize that all staff here, uniformed and non-uniformed, are responsible for both security and treatment, regardless of their classification.
- To provide a harassment free environment for all staff, visitors, and inmates.
- To engage community enrichment through volunteer recruitment, open communication, and active participation in community events.
- To be sensitive and responsive to victim issues, including anyone victimized in this facility.
- To positively reflect the Department of Corrections by maintaining a clean and orderly facility.

Revenue collected from inmates in FY19

Victim/Witness	\$28,692.73
DNA	\$53,447.97
Medical Co-Payments	\$12,148.36
Child Support	\$48,204.47
Court Order Restitution	\$181,543.13
Institution Restitution	\$3,884.50

FY19 Expenditures

F19

Permanent Salaries	\$17,752,863.19
Fringe Benefits	\$9,405,810.87
LTE Salaries	\$67,742.15
Supplies & Services	\$3,555,695.89

Capital	\$65,784.45
Fuel and Utilities	\$1,915,841.15
Repair & Maintenance	\$171,158.70
Purchase of Services for Offenders	\$20,159.62
Inmate Enterprises	\$204,051.25

COMMUNITY RELATIONS BOARD

The Community Relations Board (CRB) acts as a positive link between the correctional facility and the community in which it is located. The members of the CRB will be informed of issues taking place at Stanley Correctional Institution, so they will be able to share that information with the general public. In exchange, they will be able to contact the institution for answers to questions they hear in the community. The Stanley Correctional Institution CRB holds two meetings per year, typically in spring and fall. If something occurs between those meeting times, a special meeting of the CRB may be held, or information may be shared with all CRB members via electronic mail.

FACILITY ACCOMPLISHMENTS & HIGHLIGHTS

- The Food Service Department provided 1,798,126 meals to inmates and staff at an average cost of \$1.01 per meal.
- Bee Program wintered over two hives, added 6 new hives and split other hives for a total of thirteen hives.
- SCI encourages inmates to maintain contact with family and friends. 10,678 visits took place with 18,629 visitors in FY19.
- Inmate programs offered at SCI include Cognitive Behavioral Programming (CBP), Thinking for a Change (T4C), Anger Management (AM) and Domestic Violence (DV). Program completions for FY19 are as follows:
 - Anger management- 14 inmates enrolled, 1 terminated (93% completed)
 - Domestic violence – 30 inmates enrolled – 4 terminated (87% completed)
 - Thinking for a Change – 87 enrolled – 16 terminated (82% completed)
- A service dog training program through Can Do Canines has been up and running since February 2016. The program maintains up to 20 dogs that undergo thorough training with the assistance of a contract dog trainer from Can Do Canines who trains weekly with inmate dog handlers and sitters. Inmates raise the dogs, teach obedience, and in some cases, teach assistance dog skills.
- A partnership with Clark County Adult Development Services resulted in \$8,766.50 donated to local non-profit agencies through the sale of Clark Pizzas in the Visiting Room on Sundays to visitors and inmates.
- SCI has focused on Trauma Informed Care initiatives and has added nine Peer Supporters to SCI for a total of 13 on staff.
- SCI added a number of digital cameras to the electronic surveillance system to increase safety and security of the institution.
- The SCI Emergency Response Unit (ERU) and Crisis Negotiations Team (CNT) attended a regional Joint ERU training involving SCI, JCI and NLCI staff members.
- Composting efforts continue with favorable inspections from the Department of Natural Resources.
- SCI started a veteran's wing on Unit 5. The goal of the Veterans wing is to offer opportunities and guidance in order to assist offenders in preparation for reentry into society and the community. Each

offender’s motivation to participate in the services offered capitalizes on taking advantage of time and resources provided with a focus on positive change and successful reentry into the community.

- SCI also installed a flag pole within the confines of the institution as part of our veteran’s initiatives. Offenders from the veterans unit are responsible for the care and maintenance of the flag pole, including raising and lowering the flag as indicated.
- The A-M Project is complete and successfully improved drainage to eliminate flooding between Administration and M-Building.

SECURITY

Inmate Discipline

During FY19, there were a total of 2,376 conduct reports written on inmates by staff. This is up from last year’s total of 2,312 conduct reports.

Majors				Minors			
Contested	Uncontested	Dismissed	Total Majors	Contested	Uncontested	Dismissed	Total Minors
37	1051	56	1144	317	894	24	1235

Gang Activity

As with any DOC facility, the issues related to gang activity are always a concern. STG membership among offenders at SCI consistently makes up approximately 24% of the total inmate population at the institution. The SCI Security Threat Groups (STG) Unit monitors gang and anti-government activity within the institution. Gang affiliation and activity remains steady throughout the institution.

AMERICANS WITH DISABILITIES ACT (ADA)

SCI is dedicated to the ADA’s mission of equal access for those with disabilities. When assistance is needed due to disability, our ADA Coordinators are here to ensure compliance. Please contact the below staff for more information:

Primary Coordinator Telephone
 Brandon Drost 715-644-2960

Secondary Coordinator Telephone
 Lorie Iverson 715-644-3735

LIMITED ENGLISH PROFICIENCY (LEP)

SCI has a diverse ethnic population of inmates in its custody. SCI provides translation services and printed materials as needed.

Coordinator Telephone
 James Dzimiela 715-644-2960

COMPAS

Correctional Offender Management Profiling for Alternative Sanctions (COMPAS)

COMPAS is an evidence-based actuarial risk and needs assessment tool that allows the DOC to be more accurate in assessing the potential for recidivism as well as criminogenic needs of offenders. DOC staff utilize the information from the assessments to build case plans that will follow the offenders throughout their lifecycle with DOC. The assessments are also utilized to assist in determining programming placement and priority. COMPAS also allows open communication and coordination between DAI, DCC, DJC, and our community partners.

Coordinator

Wendy Katzmark

Telephone

715 644-2960 ext. 3230

PREA (PRISON RAPE ELIMINATION ACT)

The Federal government passed the Prison Rape Elimination Act (PREA) in 2003 to help prevent, reduce and eliminate any sexual misconduct between inmates and also between inmates and staff within confinement facilities. SCI takes a pro-active approach regarding all allegations of sexual harassment and sexual abuse by utilizing trained PREA investigators to follow on each allegation. We strive to ensure compliance with the PREA Standards that apply to Jails and Prisons. SCI utilizes Victim Service Coordinators that are assigned to inmates who meet specific criteria.

Total PREA Allegations in FY19: 42 Cases

PREA Compliance Manager: Unit Supervisor Heidi Mellenberger

Assistant PREA Compliance Manager: Captain Kubala

Victim Service Coordinator: Christy VanCamp, Security PA and Social Worker Jill Fliehr

INSTITUTION COMPLAINT EXAMINER

The Inmate Complaint Review System offers inmates a method of having their grievances known and investigated in a formal and confidential manner. Wisconsin Administrative Code 310 dictates the structure and process for this system. The Institution Complaint Examiner (ICE), under the supervision of the Warden, investigates a wide range of issues which affect institution environment.

Litigation which is filed against the institution or staff is handled by the ICE at SCI. The Complaint Examiner responds to court orders in conjunction with the Office of Legal Counsel, WI Department of Justice, and Attorney General Brad Schimel.

The SCI Complaint Department processed 1,092 complaint submissions during Fiscal Year 2019:

- 575 complaints accepted and assigned a number.
- 517 submissions returned in accordance with DOC 310.

Total monetary reimbursements this fiscal year: \$612.77

Summary of Complaints answered for FY19:

- Complaints Affirmed 48

- Complaints Dismissed 426
- Complaints Rejected 101

Additional Information

- Complaints referred out: 53
- Complaints referred in: 16

MANAGEMENT SERVICES

Management Services provides services that facilitate the security of the institution, such as financial operations, food service, laundry, physical plant operations and maintenance and warehouse/canteen.

Business Office

Business Office staff facilitate procurement of all supplies and services and coordinate with departments to ensure the responsible use of funds for institution needs. Staff are responsible for receipting and disbursing inmate funds in accordance with all administrative guidelines and laws. Legal loans, postage, medical co-pays, restitution, inmate payroll and check disbursements are all handled by business staff.

Warehouse

The Warehouse is the entry point for outside goods arriving at the institution. Under staff direction, along with three minimum inmate workers, an average stock inventory of \$450,000 is maintained in the warehouse. The shipments of goods purchased by the institution, which include food, clothing, office supplies, maintenance tools and repair parts and cleaning supplies, arrive regularly at the store docks. On a weekly basis, they process orders from all departments and housing units.

Laundry

SCI contracts with Badger State Industries (BSI) for the laundering of state-issued inmate clothing and linens. BSI operates a laundry facility located at Oshkosh Correctional Institution. All tailoring, alterations and mending is completed by inmate tailors. All inmate state-issued clothing is labeled with inmate name, DOC number and housing unit identification.

Canteen

For fiscal year 2019 SCI contracts its canteen operations with Keefe. Inmate orders are scanned and transmitted electronically to the Keefe Warehouse where the orders are filled and shipped to SCI weekly. They offer a wide variety of items, including food, personal hygiene products, over-the-counter medications and skin care items for the inmates to order on a bi-weekly basis. Profits, in the form of commission from Keefe, and are used to purchase supplies and equipment for recreation, visitor and religious programs.

Maintenance

The Maintenance Department is tasked with conducting routine and preventative maintenance to effectively manage the institution's assets. This department identifies and implements cost reductions, maintains accurate maintenance records, optimizes capital equipment life, minimizes energy usage, and is responsible for environmental, safety and health compliance.

Food Service

SCI Food Service provides nutritious, wholesome meals to the inmates housed at SCI, while keeping cost per meal at a justifiable minimum. The SCI Main Kitchen is located in K Building and operates 14 hours per day, 7 days a week. In addition to producing all of the meals served at SCI it operates a full scratch bakery and seasonal garden.

PROGRAMS DEPARTMENT

The SCI Programs Department covers Recreation to include Hobby, Chapel, Records and acts as liaison to several outside agencies and organizes special events.

Community Service/Donations

SCOPES (Stanley Correctional Outreach Program Equals Success) is our community service program. SCOPES receives approved donated raw materials for our inmate volunteers to crochet, sew, quilt, paint, draw and bead items, etc. to donate back to the community. SCI donates to a variety of places such as assisted living facilities, safe houses, families in need, and many other community organizations (police, fire departments, schools, area hospitals, U.S. Troops, etc.). On average between 85-100 organizations receive a large quantity of items to assist their needs.

Every year the Department of Corrections takes action to recognize and promote awareness on the effects of crime, Programs staff conduct fundraisers and post information and announcements as a reminder to inmates on the far-reaching negative effects crime has on families and communities.

Hobby

Hobby activities, as well as SCOPES activities, are scheduled and monitored by a Recreation Leader. Inmates utilize the hobby room to send out completed hobby projects or place completed items in the display case for sale.

Recreation

Indoor recreation: SCI has 2 gymnasiums. Inside activities inmates participate in include weight lifting, basketball, handball, pickle ball, volleyball and silent music room. Outdoor recreational activities include softball, volleyball, half-court basketball, horseshoes, bocce ball and outdoor workout stations. SCI offers intramural activities in softball, soccer, volleyball and basketball. All organized activities are monitored by Recreation Leaders.

Volunteers

SCI has approximately 170 volunteers that donate their time and knowledge by leading services, facilitating classes, study groups and pastoral visits. Their volunteer efforts are greatly appreciated. SCI provides a bi-yearly Volunteer Appreciation event where a meal, door prizes, and inmate musical entertainment is provided in appreciation of their efforts.

SCI Alcoholics Anonymous and Narcotic Anonymous Groups

This is a fellowship of men who with the assistance of a volunteer share their experience, strength, and hope with each other to support others during the healing process.

Chapel

All recognized DOC Umbrella Religious Groups are supported by SCI as follows: Catholic, Eastern Religion, Humanist/Atheist/Agnostic, Islam, Jewish, Native American, Pagan and Protestant. The Chapel

provides many services to the inmates in order to fulfill and meet the corporate needs for their different faiths and their church community here within the confines of the institution. The SCI Chapel is available to all inmates. The Chapel provides many opportunities to inmates in order meet the diverse needs of various faith groups in the institution.

Several religious organizations and volunteers visit SCI to hold various services and groups. SCI has developed a Religious Media and Library Center for inmate use. Inmates are able to schedule a time to come to the Chapel to view videos or listen to CDs and check out religious materials from the Chapel Library. The Chapel provides a Greeting Card Ministry; each inmate is allowed 2 free cards per month, encouraging inmates to stay in contact with family and friends as they build a support network in the community. Each year Christmas gift programs are offered to inmate fathers: The Prison Fellowship Angel Tree Program and the Salvation Army Toy Program, both provide free gifts to the inmate's children.

EDUCATION

WINDY MEADOWS SCHOOL

Education programs are offered in Adult Basic Education and Career/Technical Education.

Adult Basic Education (ABE)

Students enrolled in the Adult Basic Education classes can obtain their General Education Diploma (GED) or their High School Equivalency Diploma (HSED). The GED focuses on math, reading, writing, social studies, and science; the HSED adds civics, health, and employability skills as well.

Career/Technical Education

The vocational programs available at SCI are Custodial Services, Microsoft Office Associate, Welding and Computer Aided Drafting (CAD) Operator. All programs are certified through Chippewa Valley Technical College.

Pell 2nd Chance College Program

Eligible inmates are able to earn college credits through MATC Milwaukee via computer based distance learning.

Correspondence Courses

Inmates who wish to gain further education through correspondence course work can do so by working with the SCI Guidance Counselor.

Personal Enrichment Offerings

Inmates have the ability to participate in keyboarding, current events and book club.

Fathers Sharing Books

The Fathers Sharing Books program allows inmates the opportunity to read to their children. Inmates select a children's book and are then video recorded while reading. These sessions are recorded on DVD and the DVD is then sent to the inmate's child to be viewed.

SCI Inmate Tutor Program- Wisconsin Institution Literacy Council Program

Inmate tutors are trained and certified through the Wisconsin Institution Literacy Council's Pro-Literacy America Program.

SCI Library

Some of the services provided in the library include typewriters, book checkout, photocopy services, and access to legal information via both print resources and computer access. Types of materials in the main library include magazines, newspapers, fiction, non-fiction, and many reference books.

HEALTH SERVICES UNIT

The Health Services Unit (HSU) at Stanley Correctional Institution is primarily an outpatient clinic, treating both acute and chronically ill inmate patients. Treatment is available daily with on-call staff available outside of normal business hours. The HSU has a full-time physician and a full-time Advanced Practice Nurse Practitioner, Psychiatrist, as well as a full complement of nursing staff, with 9.0 RN positions and 3.0 LPN positions. Stanley Correctional Institution also has onsite dental providers. The Health Services Department also provides on-site physical therapy, optical, x-ray and ultrasound services which are provided by contract providers.

As a result of the high population of the institution and advances in medical care, the Health Services Unit is heavily utilized. Registered Nurses average 3,000 nurse/medical appointments and urgent care health needs per month, while Physician and Advanced Practice Nurse Practitioner appointments average 400 appointments per month.

Specialty care appointments and services are provided primarily through Gunderson Lutheran Hospital, University Hospital Clinics in Madison and Waupun Memorial Hospital. More urgent specialty care needs are met through utilization of local medical services at Sacred Heart Hospital in Eau Claire and St. Joseph's Hospital in Chippewa Falls.

PSYCHOLOGICAL SERVICES UNIT

The Psychological Services Unit (PSU) staff consists of three Doctorate level psychologists, three Master's level psychological associates, and one Office Operations Associate. PSU staff collaborate care with one full-time Psychiatrist. PSU staff priorities include acute crisis intervention, treatment of mentally ill inmates, psychological screening of newly transferred inmates, program services to inmates in the Restrictive Status Housing, individual psychotherapy, group therapy, and 24-hour on-call crisis availability.

Inmate completion of the following therapeutic programs are as follows for FY19:

DBT: 22

EMDR: 35

Path of Freedom: 22

Mood Management: 8

Meditation Lab: 59

WI Prison Mindfulness Initiative Mindfulness Group: 26

Healthy Minds Processing: 38

HOUSING UNITS

Stanley Correctional Institution has five general population units and each unit is program specific. Unit 1: Mental Health Unit, Unit 2: Education Unit, Unit 3: Programming Unit, Unit 4: General Population Unit and Unit 5: General Population Unit. Each building is divided into 3 separate wings: A-wing, B-wing, and C-wing. Each wing has 48 regular rooms, double occupancy, and two handicap accessible cells. Each wing can house 100 inmates. The individual rooms are wet cells and doubled to meet the increased population

demands. The Unit Management and team concepts are utilized on all housing units. Social workers are available on each wing of the housing unit to provide services to inmates.

UNIT 1

Unit 1 houses inmates who have significant mental health issues. The mission of Unit 1 is to provide the inmate with the proper tools to manage their incarceration; as well as, lower risk for our institution staff and ultimately, the community.

The targeted population for Unit 1 is inmates with mental health issues that may contribute to some level of vulnerability or behavioral interference in the general population setting. Inmates on Unit 1 are monitored, encouraged and provided a safe environment to develop skills that will help enable a successful transition to population. Inmates' progress is discussed at team meetings using a multidisciplinary approach and referrals to general population are made when the inmate is determined to have made enough progress to succeed there. The Team also utilizes Behavioral Management Plans to assist staff in gaining an understanding of how to work more effectively with those who have mental health issues. PSU staff hold office hours on Unit 1 in order to provide more immediate services to those inmates who have mental health needs.

UNIT 2

The primary focus of Unit 2 is Education, housing inmates identified as having educational/academic needs and general population inmates. Additional tutors and a lab are also located on the unit to provide extra support services to those working towards completing their GED and or HSED certificates.

UNIT 3

Unit 3 houses inmates enrolled in Cognitive Behavioral Programming (CBP) which includes: Thinking for a Change, Domestic Violence, and Anger Management. The unit also houses general population inmates, many of which are employed as unit and institutional workers, and or are enrolled in education and/or vocational programs. Increasing your pro-social skills, employment, and education serve to increase your skill sets and afford more opportunities. The purpose of the programs are to assist the inmates in learning new tools which serve to enhance success upon reintegration back into the community while maintaining a crime free lifestyle. Unit staff model pro-social skills in an environment reinforcing what the inmates are learning through programming. The CBP/Thinking for a Change program provides participants with new tools which assist them to address their core belief system in an attempt to interrupt their cognitive distortions, encouraging role playing and practicing these new skills. The Domestic Violence program curriculum introduces participants to a Cycle/Educational mode of treatment giving them the tools needed to intervene in that cycle by utilizing non-violent problem solving skills. The Anger Management program offers tools and approaches enhancing the ability to control the frequency and intensity of anger outbursts. There are staff and program tutors available on the unit to assist inmates enrolled in programming. In conjunction with those enrolled in programming the unit provides a biofeedback lab. The lab helps teach awareness of both the physical and emotional connections between our thoughts, feelings, and actions.

UNIT 4

The primary function of Unit 4 is a general population housing unit. Unit 4 continues to house many of the inmates who are employed in the Main Kitchen. Unit 4 also employs server workers, dining room workers, cart pushers, a unit assistant, a unit payroll aid, custodians, laundry workers and respite workers.

UNIT 5

Unit 5C wing partnered with Can Do Canines to train service dogs. Currently, 44 inmates work together to train 20 dogs. Each dog has a team of two handlers. There are also four dog sitters on the wing to

assist the handlers with a variety of needs. The inmates spend approximately three hours a day training with the dogs. The inmates train these dogs for basic obedience and good behavior to assist clients of Can Do Canines. Can Do Canines provides service dogs for clients that are hearing impaired, diabetic, Autistic, or have mobility or seizures. Unit 5 also serves as a general population housing unit. B-wing is made up of Veterans with a variety of outside programs available to them. AMVETS, State VA Reps, and Federal VA reps provide services to help meet the needs of the Veterans. The Veterans can also take advantage of a Resource room on the wing to assist them with VA related topics.

SCI ACRONYMS

ABE – Adult Basic Education
AM – Anger Management
ADA – Americans with Disabilities Act
BSI – Badger State Industries
CAD – Computer Aided Drafting
CGIP – Cognitive Intervention Program
CRB – Community Relations Board
DAI – Division of Adult Institutions
DBT – Dialectical Behavior Therapy
DOC – Department of Corrections
DV – Domestic Violence
EMDR – Eye Movement Desensitization & Reprocessing
FTO – Field Training Officer
GED – General Educational Development
HSED – High School Equivalency Diploma
HSU – Health Services Unit
ICE – Institution Complaint Examiner
LEP – Limited English Proficiency
PRC – Program Review Committee
PREA – Prison Rape Elimination Act
PSU – Psychological Services Unit
RH – Restrictive Housing
SCI – Stanley Correctional Institution
SCOPES – Stanley Correctional Outreach Program Equals Success
SOT – Sex Offender Treatment
STG – Security Threat Group
T4C – Thinking for a Change