



# WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

## Winnebago Correctional Center

September 02, 2022

### Winnebago Correctional Center Visitation VISITS BY RESERVATION ONLY

**THIS DOCUMENT SUPERCEDES ALL PRIOR COVID VISITING MEMOS**

#### Visiting Guidelines:

1. WCC will provide one-hour in-person visits and zoom visits beginning September 20, 2022. By reservation only.
2. WCC entrance procedures for visitors will include a COVID screening (temperature and symptoms check). These screenings will be completed by security staff. Refusal to comply will result in denial of entrance. All other entrance procedures will remain in effect. **Masks are optional but encouraged.**
3. Visitors will schedule their **in-person** visits at least three working days in advance but no more than 14 days in advance by contacting the institution via email at [DOCDAIWCCVisitingSchedule@wisconsin.gov](mailto:DOCDAIWCCVisitingSchedule@wisconsin.gov) . Visitors will receive an email confirmation of the approved visit time.
4. Visitors will schedule their **zoom visits** at least three working days in advance but no more than 14 days in advance by contacting the institution via email at [DOCWCCSWCCZoomVisits@wisconsin.gov](mailto:DOCWCCSWCCZoomVisits@wisconsin.gov) . Visitors will receive an email confirmation of the approved visit time.
5. Visiting will be allowed with the following guidelines in place until further notice:
  - Up to six approved visitors will be allowed for a specific visit with a PIOC. Relationship does not matter but at least one visitor must be an adult.
  - Brief hugs are allowed at the beginning and end of visit.
  - Hand holding and sitting on laps is not allowed.
  - All chairs and tables will be sanitized between visits.
  - The children's area shall not be available as it is difficult to sanitize between usage.
  - All other visitation policies remain in effect.
6. Visitors shall arrive not more than 10 minutes prior to scheduled visiting time.

#### **Visiting times:**

**Tuesday:** 6:30pm to 7:30pm

**Saturday:** 9:25am to 10:25am, 12:45pm to 1:45pm, 2:40pm to 3:40pm, 6:30pm to 7:30pm

**Sunday:** 9:25am to 10:25am, 12:45pm to 1:45pm, 2:40pm to 3:40pm, 6:30pm to 7:30pm