



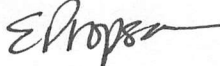
WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

Waupun Correctional Institution

Date: March 31, 2022

To: Waupun Correctional Institution (WCI) Population Friends and Family

From: Emily Propson, Deputy Warden 

Re: Updates for In-Person Visiting at WCI

Due to a decrease in COVID-19 transmission rates throughout the state, the State of Wisconsin is continuing the rollback of COVID-19 mitigation measures in its congregate care facilities. This rollback will result in changes in the way WCI operates in-person visits.

Effective April 1, 2022 the requirement to wear a mask will be lifted for all staff, members of the WCI population, and visitors. Masks will be allowed for those who wish to wear one. Additionally, the limit of three visitors will be lifted on this date and WCI will allow up to **five** adult (over 18) visitors per visit

WCI will continue to schedule visits electronically. Visitors may obtain a link to schedule a Zoom or an in person visit by emailing DOCDAIWCIZoomVisits@Wisconsin.gov. Visitors without internet access may call 920-324-1160 and leave a message. The call will be returned within one business day to schedule a visit over the phone. Visits must be scheduled at least 48 hours in advance, but cannot be scheduled more than 14 days in advance. Visits are scheduled on a first come first served basis.

In person visits will still be limited to two per week per individual in GP status. Individuals in other statuses may be limited on the number or length of visits, or may require no-contact or tele-visits.

Ninety-minute visit sessions will continue to be offered Tuesday, Wednesday, Thursday, and Friday at 5:30pm or 7:00pm. Due to the increase of visitors allowed per visit and the maximum capacity for the Visiting Room, we will offer 22 in-person visits during each visiting session.

We ask visitors to arrive 30 minutes before the start of their visit so they are processed and prepared for their visit to begin on time. Visitors who do not arrive early enough for screening may not receive a full visit period. Visitors who arrive 20 minutes or more past their scheduled visit time will be turned away. The visit start and end times are approximate and subject to change based on operational considerations. While it is our hope to offer a full 90-minute visit to all, special circumstances may result in terminating a visit before the full 90 minutes have expired.

Please review visiting rules on the DAI Visiting Information page:
(<https://doc.wi.gov/Pages/OffenderInformation/AdultInstitutions/VisitingInformation.aspx>).

There will be no changes to Zoom visits at this time.