



State of Wisconsin  
Department of Corrections

## Tele visiting Information

*(Revised 10/24/2016)*

The Department of Corrections strives to provide meaningful opportunities to offenders and their visitors to maintain contact during an offender's confinement. To accomplish this, televisiting opportunities are currently being offered from the Milwaukee Secure Detention Facility (MSDF) to the Wisconsin Secure Program Facility (WSPF). Per Wisconsin Administrative Code 309.39 video visits will be videotaped.

### **SCHEDULING OF TELEVISITS**

Scheduling of televisits must be made at least **two (2) weeks** in advance of visit. Reservations are made on a first-come, first-serve basis. All visitors must be on the inmate's approved Visiting List. The maximum number of visitors permitted for a tele visit is two (2) adult visitors or one (1) adult and two (2) children.

Appointment times available at MSDF are Saturdays and Sundays from 8:00 a.m. to 4:00 p.m. and Thursdays from 8:00 a.m. to 11:00 a.m. **Please see page three for contact number and information to schedule a televisit at MSDF.**

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## **IDENTIFICATION**

All adult visitors, including minors age 16 or older, must provide a **current** form of identification. There will be **no exceptions** for expired ID's. The only acceptable forms of identification include:

- A STATE OF WISCONSIN DRIVER'S LICENSE
- A STATE OF WISCONSIN PICTURE IDENTIFICATION CARD
- A CURRENT PASSPORT
- DEPARTMENT OF WORKFORCE DEVELOPMENT PICTURE IDENTIFICATION CARD
- AN OUT OF STATE LICENSE OR STATE IDENTIFICATION CARD, IF RESIDING OUT OF THE STATE AT THE TIME OF THE VISIT
- A MILITARY IDENTIFICATION CARD (IF CURRENTLY IN ACTIVE SERVICE)

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Visitors to **MSDF** must arrive at least **20** minutes before your scheduled televisit. **This is strictly enforced.**

**Televisits are limited to 15 minutes per visit and are available between Wisconsin Secure Program Facility and:**

**Milwaukee Secure Detention Facility (MSDF)  
1015 N. 10<sup>th</sup> Street  
PO Box 05740  
Milwaukee, WI 53233**

To schedule a televisit at MSDF, the visitor must call the Wisconsin Secure Program Facility (WSPF) at (608) 375-6422 on Wednesdays between 8:00 a.m. – 1:00 p.m. at least **two (2) weeks** in advance of televisit, but not more than **five (5) weeks** in advance.

**Directions to MSDF:**

From the North I-43 South, exit 73 C;  
From the West I-94 East, exit 310 A;  
From the South I-43 North, exit 72 C.

The Department of Corrections strives to provide a family atmosphere.

All institution rules apply to Televisiting.

**BELOW IS A LIST OF INAPPROPRIATE ATTIRE:**

1. Transparent clothing.
2. Shorts that are shorter than fingertip length: visitor standing naturally with arms straight down the side of the body with fingers extended.
3. Skirts or dress slits shorter than fingertip length, plus three inches with hands down at the side.
4. Strapless, tube or halter-tops.
5. Tops which expose the midriff area (no bare skin at the belt line).
6. Spandex/Lycra or like material.
7. Clothing or accessories with obscene or profane writings, images, or photos, and any clothing bearing alcohol advertisements.
8. Bib overalls are not allowed.

**All visitors will be required to clear a metal detector**

It is the responsibility of the person wishing to enter the institution to take the necessary steps to enable himself/herself to pass through the metal detector. Staff will instruct visitors to removal required items like coats, hats, any kind of hair pins/clips or barrettes. (This is to be removed prior to passing through the metal detector so that the staff member can inspect them for contraband).

**NOTICE**

**The information contained in this brochure is subject to change without notice.**

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