<table>
<thead>
<tr>
<th>Department of Corrections Division of Adult Institutions Wisconsin Women’s Correctional System</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 Annual Report</td>
</tr>
<tr>
<td><strong>Taycheedah Correctional Institution</strong></td>
</tr>
<tr>
<td><strong>Milwaukee Women’s Correctional Center</strong></td>
</tr>
<tr>
<td><strong>Robert E. Ellsworth Correctional Center</strong></td>
</tr>
<tr>
<td>July 1, 2018 – June 30, 2019</td>
</tr>
<tr>
<td><strong>Sarah Cooper, Warden</strong></td>
</tr>
<tr>
<td>751 County Road K</td>
</tr>
<tr>
<td>PO Box 1947</td>
</tr>
<tr>
<td>Fond du Lac, WI  54936-1947</td>
</tr>
</tbody>
</table>
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Message from WWCS</td>
<td>2</td>
</tr>
<tr>
<td>Warden &amp; Administrative Team</td>
<td>2</td>
</tr>
<tr>
<td>WWCS Purpose Statement</td>
<td>3</td>
</tr>
<tr>
<td>WWCS Guiding Principles</td>
<td>3</td>
</tr>
<tr>
<td>Taycheedah Correctional Institution</td>
<td>4</td>
</tr>
<tr>
<td>Interesting Facts</td>
<td>4</td>
</tr>
<tr>
<td>History</td>
<td>5</td>
</tr>
<tr>
<td>Accomplishments</td>
<td>5</td>
</tr>
<tr>
<td>Contact Coordinators</td>
<td>9</td>
</tr>
<tr>
<td>Institution Programs</td>
<td>10</td>
</tr>
<tr>
<td>Education</td>
<td>10</td>
</tr>
<tr>
<td>Vocational</td>
<td>10</td>
</tr>
<tr>
<td>Vocational Production</td>
<td>10</td>
</tr>
<tr>
<td>Community Service</td>
<td>10</td>
</tr>
<tr>
<td>Health Services Unit (HSU)</td>
<td>11</td>
</tr>
<tr>
<td>Initial Classification</td>
<td>11</td>
</tr>
<tr>
<td>Reclassification Review Committee</td>
<td>12</td>
</tr>
<tr>
<td>Inmate Complaints (ICRS)</td>
<td>12</td>
</tr>
<tr>
<td>Monarch Special Management (MSMU)</td>
<td>13</td>
</tr>
<tr>
<td>Psychiatric Services</td>
<td>13</td>
</tr>
<tr>
<td>Psychological Services Unit (PSU)</td>
<td>13</td>
</tr>
<tr>
<td>Records</td>
<td>14</td>
</tr>
<tr>
<td>Recreation</td>
<td>14</td>
</tr>
<tr>
<td>Religious Services/Programs</td>
<td>15</td>
</tr>
<tr>
<td>Security &amp; Safety</td>
<td>15</td>
</tr>
<tr>
<td>Social Services</td>
<td>16</td>
</tr>
<tr>
<td>Substance Use Disorder Programs</td>
<td>16</td>
</tr>
<tr>
<td>Community Relations Board</td>
<td>18</td>
</tr>
<tr>
<td>Additional Programming at TCI</td>
<td>18</td>
</tr>
<tr>
<td>Sex Offender Treatment</td>
<td>18</td>
</tr>
<tr>
<td>Substance Use Disorder Treatment</td>
<td>18</td>
</tr>
<tr>
<td>Reentry Initiatives</td>
<td>18</td>
</tr>
<tr>
<td>RHU Groups</td>
<td>19</td>
</tr>
<tr>
<td>Recreation Leader-Treatment Building</td>
<td>19</td>
</tr>
<tr>
<td>Recreation Leader-Simpson Building</td>
<td>19</td>
</tr>
<tr>
<td>TCI Religious Services/Studies</td>
<td>19</td>
</tr>
<tr>
<td>TCI PSU GP/MSMU Groups</td>
<td>20</td>
</tr>
<tr>
<td>Educational Programming</td>
<td>21</td>
</tr>
<tr>
<td>Vocational</td>
<td>21</td>
</tr>
<tr>
<td>Milwaukee Women’s Correctional Center</td>
<td>22</td>
</tr>
<tr>
<td>Interesting Facts</td>
<td>22</td>
</tr>
<tr>
<td>Accomplishments</td>
<td>22</td>
</tr>
<tr>
<td>Contact Coordinators</td>
<td>25</td>
</tr>
<tr>
<td>Collaboration Efforts</td>
<td>25</td>
</tr>
<tr>
<td>Programs</td>
<td>25</td>
</tr>
<tr>
<td>Earned Release Program-SUD 4 &amp; 3</td>
<td>25</td>
</tr>
<tr>
<td>Alternative to Revocation (ATR) SUD</td>
<td>25</td>
</tr>
<tr>
<td>Education Programming</td>
<td>26</td>
</tr>
<tr>
<td>Reentry Initiatives</td>
<td>26</td>
</tr>
<tr>
<td>MWCC Voluntary Groups</td>
<td>26</td>
</tr>
<tr>
<td>MWCC Religious Services/Studies</td>
<td>27</td>
</tr>
<tr>
<td>Volunteers</td>
<td>27</td>
</tr>
<tr>
<td>Restorative Justice</td>
<td>27</td>
</tr>
<tr>
<td>Community Services Projects</td>
<td>27</td>
</tr>
<tr>
<td>Additional Programming at MWCC</td>
<td>28</td>
</tr>
<tr>
<td>Earned Release Program</td>
<td>28</td>
</tr>
<tr>
<td>Reentry Initiatives</td>
<td>28</td>
</tr>
<tr>
<td>MWCC GP Groups</td>
<td>28</td>
</tr>
<tr>
<td>MWCC Religious Services/Studies</td>
<td>28</td>
</tr>
<tr>
<td>Education Programming</td>
<td>28</td>
</tr>
<tr>
<td>Robert E. Ellsworth Correctional Center</td>
<td>29</td>
</tr>
<tr>
<td>Interesting Facts</td>
<td>29</td>
</tr>
<tr>
<td>Accomplishments</td>
<td>29</td>
</tr>
<tr>
<td>Contact Coordinators</td>
<td>32</td>
</tr>
<tr>
<td>Collaboration Efforts</td>
<td>33</td>
</tr>
<tr>
<td>Programs</td>
<td>33</td>
</tr>
<tr>
<td>Earned Release Program (ERP)</td>
<td>33</td>
</tr>
<tr>
<td>Work Release Program</td>
<td>33</td>
</tr>
<tr>
<td>Restorative Justice</td>
<td>34</td>
</tr>
<tr>
<td>Community Service</td>
<td>34</td>
</tr>
<tr>
<td>Volunteers</td>
<td>34</td>
</tr>
<tr>
<td>Additional Programming at REECC</td>
<td>35</td>
</tr>
<tr>
<td>Substance Use Disorder Treatment</td>
<td>35</td>
</tr>
<tr>
<td>Alternative to Revocation (ATR) SUD</td>
<td>35</td>
</tr>
<tr>
<td>Reentry Initiatives</td>
<td>35</td>
</tr>
<tr>
<td>REECC GP Groups</td>
<td>35</td>
</tr>
<tr>
<td>RHU Groups</td>
<td>36</td>
</tr>
<tr>
<td>REECC Religious Services/Studies</td>
<td>36</td>
</tr>
<tr>
<td>Education Programming</td>
<td>36</td>
</tr>
<tr>
<td>Vocational</td>
<td>36</td>
</tr>
<tr>
<td>Acronyms</td>
<td>37</td>
</tr>
</tbody>
</table>
MESSAGE FROM THE WWCS WARDEN AND ADMINISTRATIVE TEAM

Welcome to the Fiscal Year 2019 Annual Report for July 1, 2018 to June 30, 2019. This report recognizes and highlights all the hard work and dedication of staff in the Wisconsin Women's Correctional System (WWCS). Our goals are to provide justice involved women a safe and secure environment which is gender responsive and utilizes gender specific strategies to assist in successful transition and return to their families and communities. Throughout the year, our dedicated staff met many new challenges and worked professionally and collaboratively in meeting our goals.

WWCS is comprised of three facilities: Taycheedah Correctional Institution (TCI), Milwaukee Women’s Correctional Center (MWCC), and Robert E. Ellsworth Correctional Center (REECC). Information about each facility is contained within this report.

Fiscal year 2019 brought a number of opportunities, challenges and changes to the Women’s System which are outlined in this report. You will find the structure and programs of the WWCS facilities provide justice involved women with skills to be successful upon their release which results in a safer community for all. Offense related programming, trauma treatment, education and vocational/job skills development are a major focus of release preparation.

We are proud of the community service activities that are occurring at all the WWCS facilities. The justice involved women are learning how to be a good community member and the importance of making our communities safe.

There are numerous day to day challenges, opportunities and achievements that occur as a result of staff’s commitment to their profession in WWCS. Professional communication, teamwork and a positive attitude are the main contributors to the many accomplishments and successes in WWCS.

As you read this report, you will find there are many diverse operations that take place in the WWCS and the accomplishments are not all inclusive. On behalf of the Wisconsin Women’s Correctional System staff, we proudly present our Annual Report.

Sarah Cooper
WWCS Warden

Kalen Ruck
WWCS Deputy Warden

Julie Ustruck-Wetzel
MWCC Superintendent

Paula Stoudt
REECC Superintendent
Wisconsin Women’s Correctional System

PURPOSE STATEMENT
The Wisconsin Women’s Correctional System will provide justice involved women a safe and secure confinement in an environment which is gender responsive and which utilizes gender-specific guiding principles to assist in positive growth through treatment, education, and appropriate supervision, thereby fostering a successful transition for their return to their families and communities.

GUIDING PRINCIPLES
Create an environment based on safety, respect, and dignity. Develop procedures, practices, and programs that are relational to children, families, significant others, and the community. Address substance abuse, trauma, and mental health issues through comprehensive, integrated, and culturally relevant services and appropriate supervision. Provide women with an opportunity to improve their socio-economic conditions. Establish a system of comprehensive and collaborative services to assist in successful re-entry and community supervision.
TAYCHEEDAH CORRECTIONAL INSTITUTION
751 County Road K, P.O. Box 1947
Fond du Lac, WI 54936-1947
920-929-3800
Warden Sarah Cooper

INTERESTING FACTS

| TCI Opened: | 1921 |
| Number of Acres: | 50 |
| Security Level: | Maximum/Medium |

| Bed Capacity: | 752 |
| Current Population: | 927 (as of 6/28/19) |
| Uniformed & Non-Uniformed Staff| 381 |

**Annual Operating Expenditures**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Operating budget</td>
<td>$27,984,600</td>
</tr>
<tr>
<td>Fuel &amp; Utilities</td>
<td>$1,629,620</td>
</tr>
<tr>
<td>Maintenance &amp; Repair</td>
<td>$242,411</td>
</tr>
<tr>
<td>Goods &amp; Services for Women (Variable Non-Food)</td>
<td>$880,751</td>
</tr>
<tr>
<td>Institution Food</td>
<td>$1,413,643</td>
</tr>
<tr>
<td>Capital</td>
<td>$178,045</td>
</tr>
<tr>
<td>Purchase of Services (Programming)</td>
<td>$253,810</td>
</tr>
</tbody>
</table>

**Wages:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institution</td>
<td>$330,847</td>
</tr>
<tr>
<td>Project Crew</td>
<td>$49,917</td>
</tr>
<tr>
<td>Work Release</td>
<td>$1,615,053</td>
</tr>
<tr>
<td>Badger Correctional Enterprises</td>
<td>$15,144</td>
</tr>
</tbody>
</table>

**Obligations/Collections:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Support</td>
<td>$41,653</td>
</tr>
<tr>
<td>Court Ordered</td>
<td>$336,789</td>
</tr>
<tr>
<td>VWS / DNA</td>
<td>$128,344</td>
</tr>
<tr>
<td>Institution Restitution</td>
<td>$1,242</td>
</tr>
<tr>
<td>Room</td>
<td>$183,382</td>
</tr>
<tr>
<td>Board</td>
<td>$59,865</td>
</tr>
<tr>
<td>Transportation</td>
<td>$144,298</td>
</tr>
</tbody>
</table>

**Revenue Accounts:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone Commission (184)</td>
<td>$80,234</td>
</tr>
<tr>
<td>Other 166 Accounts</td>
<td>$117,832</td>
</tr>
</tbody>
</table>

---

1. (This includes Permanent, Bureau of Health Services, and Limited Term Employee Staff).
2. (Budgetary statistics reflect TCI, MWCC, and REECC).
**HISTORY**

Taycheedah’s history began in the early 1800’s; in 1837 James Duane Doty, the Wisconsin Territorial Governor, purchased land on what is now Taycheedah Correctional Institution (TCI). He established a home in Fond du Lac and built the Doty house in 1839, and to this day it stands on the institution grounds. He named the area “Taycheedah”, an adaptation of the Indian word “Teecharrah”, meaning “camping place”. Doty translated the word to mean “our home”. The Doty house was built nine years before Wisconsin reached Statehood in 1848 and is currently the oldest house in Fond du Lac County. In April 1997, the Doty Homestead was designated as a historic site by the Fond du Lac Historic Preservation Commission; this is still currently being utilized for justice involved women to have extended visits with their children in a home like setting.

In the early 1850’s, justice involved women were housed in the Wisconsin State Prison which is known today as Waupun Correctional Institution (WCI). In 1912 work began on the female facility, but it was not until 1921 that the Wisconsin Industrial Home for Women was opened. Those first women were committed mostly for so called “crimes against morality” while repeat and more violent or serious justice involved women were housed at the prison in Waupun. In 1933, the Wisconsin Prison for Women opened. It was located adjacent to the Industrial Home and the women who had been at Waupun were transferred here. There were two separate facilities operating on the same grounds, and in 1945 the two consolidated and were given the name Wisconsin Home for Women. In 1975, the Legislature changed the name to Taycheedah Correctional Institution. In October 1992, Governor Thompson’s Prison Construction Plan authorized construction of a new 12’ fence with razor wire and electronic detection. August 21, 2005 all of the female facilities combined and officially became the Wisconsin Women’s Correctional System (WWCS).

**ACCOMPLISHMENTS**

**Buildings and Grounds**

- Prescott Dining Hall – Installed 2 sets of ADA Compliant Double Doors - July 2018.
- McCauley Housing Unit – Remodeled 2 Staff offices by converting them into 4 offices - Jan. 2019.
- Greenhouse – Built numerous raised gardening tables and planting beds - Jan thru Feb 2019.
- Gatehouse – Installed Key Watcher System for staff keys – March 2019.
- Harris Hall Housing Unit – Replaced 2nd floor hallway & dorm room flooring – May 2019.
- DOC Mobile Welding Trailer – Prep site & install asphalt pad, assisted getting Welding Lab ready for operation – April to June 2019.
- Abrahamson & McCauley Housing Unit – Installed 35 LED light fixtures for shower rooms – April to July 2019.
• TCI Grounds – Replaced 3 failing fire hydrants – June 2019

Business Office
• Processed over 1,550 requests for purchase and purchase orders.
• Processed approximately 4,125 invoices/transactions for payment.
• Processed approximately 355 staff travel vouchers.
• Processed approximately 6,109 disbursements requiring checks to be issued on behalf of the justice involved women.
• Processed almost 21,234 transactions for state collections.
• Receipted over 30,400 money orders/checks for the justice involved women.
• Processed over 781 checks for release.
• Sold over 6,480 photo tokens to visitors.
• Processed 2,100 offender work program assignment placement forms.
• Justice involved women were able to start messaging family/friends from Kiosks, also able to message select departments within institution versus completing a paper form DOC-761 Interview/Information request.
• Held several fund raising events including: holiday orders, chicken dinner, Cousin Subs, Girl Scout Cookies, and DQ Dilly Bar sales. Donations totaled $16,000.

Store
• Received over 1,295 deliveries from vendors.
• Purchased institution supplies and maintained (an average of $250,000) inventory to provide smooth, continuous operations of departments and the institution.

Continuous Quality Improvement (CQI) Council
• Conducted bi-monthly meetings, instituted procedures outlining committee activities, and implemented at TCI annual CQI plan.
• Developed and initiated the 2019 CQI plan.
• Audits have led, in several cases, to quality improvement interventions ranging from policy modification to further staff training utilizing best practice guidelines.
• 10 CQI projects were opened and 9 were closed; both categories were reviewed and evaluated by the CQI Council.

Education
• 43 students graduated with GED/HSED.
• 17 Vocational Graduates.
• Started the Welding Bootcamp’s 1st cohort.
• Two graduation ceremony was held for all vocational and academic graduates.
Employee Services Program (ESP)
- The TCI ESP committee involves various staff across disciplines to sponsor projects for staff participation throughout the year. The committee’s goal each year is to complete at least one project a month focusing on local organizations in Fond du Lac County. This past year, TCI donated used holiday lights to Habitat for Humanity and baby supplies for Fond du Lac Foster Care, raised money for American Heart Association, Muscular Dystrophy Association (MDA) and American Cancer Society. The ESP committee also sponsored Heartfelt Acts of Kindness Week, 12 Day of Holiday Cheer, Mental Health Awareness Week, Employee Wellness Fair with Biometric Screening, Veterans Day Celebration, and Angel Tree to benefit TCI employees.

Food Service
- Served over 1,075,000 meals while maintaining an average cost of $0.81 per meal ($873,721.86).
- As a community service, over 2,800 lbs. of left over foods were packaged, labeled, and provided to a local food banks (Broken Bread, Food Distribution Program). TCI kitchen justice involved women workers cooked and prepared 42 turkeys furnished by the Immanuel Trinity Lutheran Church for their community Thanksgiving meal. Also, the Fond du Lac Christmas Committee furnished 17 turkeys for the workers to roast and prepare for their Fond du Lac Community Christmas Dinner in 2018.
- TCI has 6 institution gardens that were planted and maintained by justice involved women garden workers with fresh vegetables and herbs to be utilized by the Food Service Department to offset the cost of purchasing vegetables and dry herbs/spices. A total of 4,971.5 pounds of produce from the institution gardens was harvested and utilized in the institution kitchen and consisted of the following:

Vegetables included: Beets, Broccoli, Cabbage, Carrots, Cucumbers, Green Beans, Green Peppers, Hot Peppers, Lettuce, Radishes, Scallions, Snap Peas, Spinach, Summer Squash, Tomatoes, Zucchini.

Herbs consisted of: Basil, Chives, Cilantro, Dill, Garlic, Oregano, Parsley and Thyme.

Health Services Unit (HSU)
- Completed over 48,376 on-site healthcare appointments and sick calls (MD, NP, or RN).
- Responded to and provided urgent and emergent care on 1,598 occasions.
- Physicians and Nurse Practitioners performed over 1,002 new intake physical exams. (Increase due to the number of new intakes).
- Dispensed over 65,713 dictation prescriptions (65,150 GP and 560 Infirmary).
- Processed over 4,297 labs.
- Performed 167 onsite x-rays.
- Performed 123 on-site ultrasounds.
- Completed 702 on-site optometry examinations. Optical Assistant 527
- Arranged and completed over 1,944 offsite specialty clinic visits.
- Provided 224 onsite digital mammograms.
- Dental department performed nearly 2,791 dental exams and treatments.
- Dental hygienist completed over 357 routine cleanings.
Human Resources (HR)
- Human Resources personnel provide services to the following employees in WWCS iii:
  - TCI employs 381 staff.
  - MWCC employs 26 staff.
  - REECC employs 141 staff.
  - Total employees = 548.

iii (Employee statistics include Permanent, Bureau of Health Services (BHS) and Limited Term Employment (LTE) staff members on site at these locations).

Institution Complaint Examiner (ICE)
- Total number of accepted complaints filed at TCI for FY19 was 407 compared to 926 total complaints in FY18.
- Complaints returned for not meeting Administrative Code 310 specifications for filing totaled 965 for FY19.

Monarch Special Management Unit (MSMU)
- MSMU accepts referrals for individuals that have significant mental health and/or behavioral needs. Individuals are provided with a minimum of 10 hours per week of out of cell structured therapeutic activity which may include: psycho-educational and psychotherapy groups, guided activities (i.e. structured recreation, community service crafts, gardening), education (i.e. special education, voluntary classes, GED), work assignment, religious activities, psychiatry appointments, individual psychotherapy, recreational therapy, crisis intervention, and release planning activities.
- Several Evidence-Based Programs and treatment modalities are offered for the MSMU individuals including: Seeking Safety, Moving On, Women’s Trauma Recovery and Empowerment (WTREM), Eye Movement Desensitization and Reprocessing (EMDR), and Dialectical Behavioral Therapy (DBT). Meeting the specific needs of women through gender-responsive treatment programs is a priority of the unit and the institution as a whole.
- Each individual placed on the MSMU for mental health needs meets collaboratively with the MSMU treatment team within the first 10-14 business days to develop individualized Treatment Plan outlining reason for referral and personalized goals and objectives that guide treatment while on the unit. These treatment plans are reviewed collaboratively with the individual every 90 days.
- Individuals housed on the MSMU do receive program pay. However, they may obtain assignments outside of the unit (i.e. kitchen, tutor, etc.), are offered opportunities to volunteer on the unit and may also work towards their educational goals as part of their Treatment Plan.

Psychiatric Services
- CQI project on “build-up” of appointments was closed.
- 2019 CQI project on new intake wait times was initiated.

Psychiatric Service Components:
- New Intakes Seen 451
- Emergent/Urgent Visits 19
- Total Clinic Visits 5,744

Psychiatry Services is fully staffed with clinicians at the close of the fiscal year, including a psychiatric nurse position. The support position (MAA) became vacant through personnel transfer in the spring of 2019. Coverage was provided by the TCI HSU. The position was upgraded to an MPAA position which is close to being filled at the time of this report preparation.
Psychological Services Unit (PSU)
- Approximately 940 clinical intake interviews were completed.
- Approximately 10,600 documented clinical contacts.
- More than 617 clinical contacts were made for justice involved women in observation status.
- Facilitated an estimated 1,576 hours of group therapy during this reporting period.
- Instructed Suicide Prevention Training for all institutional staff.
- Provided a clinical rotation for a graduate student in psychology.

Records
- Processed record high female admissions and intakes.
- Processed offender files and calculations for record high population.
- Re-establishment of Act 28 Certain Earned Release procedure.
- Court of Appeals Ruling – Johnson Credit Audit

Security
- All Security Staff received annual training during a one day training block. Training in the spring consisted of Firearms Requalification and Incapacitating Agents update. Training in the winter consisted of Principles of Subject Control (POSC), Suicide Prevention, Mental Health, Trauma Informed Care (TIC) and Body Worn Camera (BWC).
- All security supervisors completed a Taser Update.
- Specialized Teams include Tactical and Crisis Negotiation Team (CNT)
- ICS work shop and table top exercises were completed.
- Monthly suicide prevention drills were conducted on rotating shifts.
- Monthly fire drills were conducted on rotating shifts.

CONTACT COORDINATORS FOR MAJOR INITIATIVES

**AMERICANS WITH DISABILITIES ACT (ADA)**
- Primary Coordinator: Charles Brown, Corrections Management Services Director
  - (920) 929-3825
- Backup Coordinator: Ronald Wilson, Buildings & Grounds Supervisor
  - (920) 929-6707

**COMPAS – (Correctional Offender Management Profiling for Alternative Sanctions)**
- A risk and needs assessment system
  - Primary Coordinator: Audra Sulewski, Corrections Program Supervisor
    - (920) 929-3854

**LIMITED ENGLISH PROFICIENCY (LEP)**
- Primary Coordinator: Mildred Montano, ESL Teacher
  - (920) 929-3880
- Backup Coordinator: Jason Lederhaus, Education Director
  - (920) 929-3897
**PRISON RAPE ELIMINATION ACT (PREA)**

Primary Coordinator:
Jon Noble, Security Director  
(920) 929-3822

Backup Coordinator:
Jason Dogs, Security Supervisor 2  
(920) 929-3813

**INSTITUTION PROGRAMS**

**EDUCATION**
Educational programming at TCI reflects the needs of the justice involved women with the intention of enhancing basic education, providing practical job skills, and helping the women acquire attitudes and self-direction needed to perform ethically and productively in the community upon release. Justice involved women participate in academic and vocational education while at TCI. In addition, the school offers library services, correspondence education, and computer assisted instruction as well as teacher-taught re-entry modules.

**VOCATIONAL**
The Moraine Park Technical College (MPTC) certifies vocational programs offered at TCI. Credits earned are transferable to the Wisconsin Technical College System for continuing education. Justice involved women earn certificates or diplomas from MPTC upon completing one of the following TCI taught programs:
- Cosmetology Program
- Building Maintenance and Construction Program
- Office Software Applications Program
- Welding Bootcamp

**VOCATIONAL PRODUCTION**
**Cosmetology Program** Cosmetology students improved their skills and earned on-the-job training hours by performing 1,698 haircuts and 680 other services such as colors andperms on other women at Taycheedah during this reporting period.

**COMMUNITY SERVICE**
**Simpson Community Outreach of Taycheedah (S.C.O.O.T.)**
TCI’s S.C.O.O.T. Program located in Simpson Hall has established a partnership with a number of community agencies throughout the state of WI. Individuals in Community Service sew a variety of items such as: place mats, quilted blankets, quilt tops, table runners, wall hangings, wheelchair bags, hot pads, curtains, aprons, crayon bags, and purses. Individual’s also knit and crochet hats, scarves, mittens, socks, sweaters and infant swaddles for non-profit organizations. Most recently S.C.O.O.T. produced over 60 crochet animals for children as part of TCI’s Camp Reunite event. TCI donates goods to be auctioned off or raffled to non-profit organizations for fundraisers. Approximately 10,000 hours were worked in FY19. The program consistently donates to 30 local agencies and charitable fundraisers.
HEALTH SERVICES UNIT (HSU)
HSU provides both onsite and offsite specialty care for a wide range of clinical conditions. HSU’s primary care is open 24/7 to provide justice involved women access to services for emergency, urgent, chronic, routine, and scheduled health care appointments.
TCI opened its Infirmary in July 2018. Currently the Infirmary houses 19 patients. The Infirmary also has two rooms that are equipped with cameras and are negative pressure rooms. These rooms are utilized for patients that may need closer monitoring for a short period of time or patient’s with communicable diseases. There are also two rooms behind the officer station for patients that may be in observation status or a restricted status for closer observation. The Infirmary is staffed with a RN and CNA staff 24/7. The Infirmary also has a designated Nurse Practitioner for the patients. This position has been recently filled.

HSU is led by a HSU Manager with three support HSU Assistant Managers. One focuses on staff education and orientation, one supports the primary general population side and the other supports second shift staff and is the Assistant to the Infirmary. They provide management of HSU staff and health care services administration. The HSU also has a Program Support Supervisor that oversees the nursing scheduling and the medical program assistants. Additionally, one physician serves as the Associate Medical Director for the Wisconsin Women’s Correctional System and the Department of Corrections; this position has been recently filled.

HSU continues to undergo many positive changes; Currently, HSU remains accredited by The National Commission on Correctional Health Care (NCCHC) and seven HSU staff members are Certified Correction Health Professions (CCHP). TCI’s NCCHC accreditation was renewed in 2017.

INITIAL CLASSIFICATION
Initial Classification, formally known as Assessment and Evaluation (A&E), operates under the authority of the Bureau of Offender Classification and Movement (BOCM) in accordance with State Statutes and Department of Corrections policies. During initial classification, staff gathers pertinent background information and administers classification processes to assess the risk presented by the justice involved women, and assign a custody level associated with housing and correctional practices that will enhance the safety of the public, staff and justice involved women.

Assessment tools are utilized to identify an individualized set of correctional programs that will reduce risk associated with the women relative to their incarceration and enhance their successful reentry into the community.

The Offender Classification Specialist recommends placement of justice involved women at Division of Adult Institution facilities, Division of Juvenile Corrections for some women sentenced in adult courts, but age appropriate for placement into juvenile facilities, Department of Health and Family Services facilities or contracted beds based upon custody level, program or reentry needs of the woman that ensures efficient and best utilization of departmental resources associated with housing and programs.
As part of the Department of Corrections Reentry Initiative, the addition of a pilot of the Gender-Responsive Core/Reentry Assessment (also known as the Women’s Risk Need Assessment) COMPAS allows WI DOC to apply gender-responsive assessment principles to the female offender population. Taycheedah Correctional Institution began utilizing the WRNA Assessment Tool during the initial classification process. COMPAS is an actuarial validated assessment tool that predicts likelihood to re-offend based on criminogenic factors gathered through a series of questions, both administered by classification staff and self-administered by the offender. In the Division of Adult Institutions, these assessments are being completed upon intake in an effort to provide for better continuity for case planning and program assignments between the Division of Community Corrections and the Division of Adult Institutions. In addition, COMPAS results identify program needs and prioritization for placement in programming.

**RECLASSIFICATION REVIEW COMMITTEE**
The Reclassification Review Committee provides a systematic review of an justice involved woman’s custody level, program needs and placement. This committee consists of a Bureau of Offender Classification and Movement representative along with TCI representatives from security and treatment discipline. The committee’s recommendations consider risk relative to offense and offense history, institution adjustment, sentence structure, medical needs, clinical needs, program needs and any other relevant factors. The reviews are completed according to Wisconsin Administrative Code DOC 302 and occur at intervals of no more than twelve months.

**INMATE COMPLAINT REVIEW SYSTEM (ICRS)**
ICRS is established pursuant to the Wisconsin Administrative Code DOC 310. The ICRS provides a process by which grievances raised by the women may be investigated and addressed. This Administrative Code was revised in April of 2018. The biggest change limited the women to filing one complaint per week as opposed to two per week previously, except for health and personal safety reasons to accept more. Under the direction of the Warden, the Institution Complaint Examiner (ICE) investigates the issues raised by the women and makes a recommendation to the Warden/Reviewing Authority regarding a decision on each complaint. The ICE is then responsible to ensure implementation of the Warden/Reviewing Authority’s decision.

During FY19, TCI received and processed 1,372 complaints. This total includes accepted and returned complaints.

<table>
<thead>
<tr>
<th>COMPLAINT CATEGORY</th>
<th>NUMBER OF ACCEPTED COMPLAINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 – STAFF</td>
<td>44</td>
</tr>
<tr>
<td>02 – CORRESPONDENCE</td>
<td>5</td>
</tr>
<tr>
<td>03 – DISCIPLINE</td>
<td>22</td>
</tr>
<tr>
<td>04 – MEDICAL</td>
<td>61</td>
</tr>
<tr>
<td>05 – PAROLE</td>
<td>2</td>
</tr>
<tr>
<td>06 – PERSONAL PHYSICAL CONDITIONS</td>
<td>11</td>
</tr>
<tr>
<td>07 – PROPERTY</td>
<td>123</td>
</tr>
<tr>
<td>08 – RULES</td>
<td>9</td>
</tr>
<tr>
<td>09 – RELIGION</td>
<td>3</td>
</tr>
<tr>
<td>10 – WORK AND SCHOOL PROGRAMS</td>
<td>10</td>
</tr>
<tr>
<td>11 – VISITING</td>
<td>18</td>
</tr>
<tr>
<td>12 – OTHER</td>
<td>34</td>
</tr>
<tr>
<td>13 – FOOD</td>
<td>2</td>
</tr>
<tr>
<td>14 – CLASSIFICATION</td>
<td>5</td>
</tr>
<tr>
<td>15 – COMPLAINT REVIEW SYSTEM</td>
<td>82</td>
</tr>
<tr>
<td>DISCRIMINATION</td>
<td>0</td>
</tr>
<tr>
<td>---------------------</td>
<td>---</td>
</tr>
<tr>
<td>ACCOUNTS</td>
<td>21</td>
</tr>
<tr>
<td>BCE</td>
<td>1</td>
</tr>
<tr>
<td>HIPPA/BREECH OF CONF. HEALTH INFO</td>
<td>5</td>
</tr>
<tr>
<td>STAFF SEXUAL MISCONDUCT</td>
<td>7</td>
</tr>
<tr>
<td>SEXUAL MISCONDUCT</td>
<td>6</td>
</tr>
<tr>
<td>DENTAL</td>
<td>2</td>
</tr>
<tr>
<td>STAFF MISCONDUCT</td>
<td>12</td>
</tr>
<tr>
<td>PSYCHOLOGY</td>
<td>3</td>
</tr>
<tr>
<td>PSYCHIATRY</td>
<td>2</td>
</tr>
<tr>
<td>TOTAL ACCEPTED COMPLAINTS:</td>
<td>407</td>
</tr>
</tbody>
</table>

**MONARCH SPECIAL MANAGEMENT UNIT (MSMU)**

MSMU is a 67-bed specialized management unit offering a residential level care for individuals who have a serious mental illness, mental health or special medical need. Individuals on the MSMU receive intensive treatment services to address mental health needs, or who have a special medical need. The unit consists of a multidisciplinary team which includes health services, psychological services, social work, MSMU Security Supervisor, Corrections Program Supervisor, Psychology Supervisor and/or Manager and psychiatry. Program components are highly individualized and consider the individuals security level, daily living needs, mental health, medical, educational, offense related, and rehabilitative needs. Each individual residing on the MSMU for mental health needs meets collaboratively with the MSMU treatment team within the first 10-14 business days to develop individualized treatment plan outlining reason for referral and personalized goals and objectives that guide treatment while on the unit. These treatment plans are reviewed collaboratively with the individual every 90 days. The MSMU utilizes a color phase system in which individuals are recognized positively for appropriate behavior. There are three color phases: red, yellow and green, which the ladies can move through. Color phases are reviewed every two weeks by the MSMU treatment team.

**PSYCHIATRIC SERVICES**

Psychiatric Services is a component of the Health Services Unit (HSU) concerned with the assessment and treatment of justice involved women with psychiatric illness. This service is the primary prescriber of psychotropic medications. It works in close alliance with the Psychological Service Unit (PSU) regarding the assessment and treatment of mentally ill women. It works, similarly, with (HSU), integrating the women’s medical illnesses and treatment with their psychiatric conditions and treatment.

**PSYCHOLOGICAL SERVICES UNIT (PSU)**

TCI is entrusted with the challenge of providing treatment to justice involved women. Traditional treatment approaches often neglect issues unique to the women. PSU staff provided women with programs geared specifically towards women’s issues.

*Approximately 91% of women housed at TCI are identified as having some form of mental illness. *Approximately 40% are diagnosed with a serious mental illness including major depressive disorder, bipolar disorder, psychotic disorders, and behavioral disorders, which significantly impact the woman’s ability to function effectively. **Approximately 74% of the women at TCI are prescribed psychotropic medications.

(*Percentages based on August 2019 data)
(**Percentages based on June 2018 data)
**RECORDS**

The Records Office is responsible for the admission, legal incarceration and proper release of all justice involved women sentenced to prison. Judgments of conviction and court orders are followed and contact is made with the courts when judgments and orders are ambiguous. Release and discharge dates are accurately calculated for every sentence. The Records Office is responsible for the management of justice involved women’s legal, social service and visiting files, processing of intrastate and interstate detainers, scheduling parole hearings, processing the transfer of files, providing notary and civil services to the women, maintaining visiting lists, scheduling file reviews, responding to open records requests, and the arrangement and coordination of professional visits, attorney and court phone calls and court videoconferences for the women.

<table>
<thead>
<tr>
<th>RELEASES</th>
<th>TCI</th>
<th>MWCC</th>
<th>REECC</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>341</td>
<td>111</td>
<td>368</td>
<td>820</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFERS</th>
<th>TCI</th>
<th>MWCC</th>
<th>REECC</th>
<th>WRC</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>IN</td>
<td>780</td>
<td>144</td>
<td>516</td>
<td>55</td>
<td>1,495</td>
</tr>
<tr>
<td>OUT</td>
<td>557</td>
<td>51</td>
<td>93</td>
<td>76</td>
<td>777</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RELEASES FY19</th>
<th>TCI</th>
<th>MWCC</th>
<th>REECC</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>394</td>
<td>124</td>
<td>491</td>
<td>1009</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFERS FY19</th>
<th>TCI</th>
<th>MWCC</th>
<th>REECC</th>
<th>WRC</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>IN</td>
<td>885</td>
<td>95</td>
<td>500</td>
<td>60</td>
<td>1540</td>
</tr>
<tr>
<td>OUT</td>
<td>655</td>
<td>52</td>
<td>108</td>
<td>81</td>
<td>896</td>
</tr>
</tbody>
</table>

**RECREATION**

Recreational programming continues to be a valuable tool in the reduction of idleness and also provides a gender-responsive needs for the female population. Recreation periods, groups, tournaments, and league play help build self-esteem, pride, and a feeling of accomplishment as goals are achieved. Programs offered include: cardio power, yoga, 90 day fitness challenge and core fitness. The Simpson gym is accessible for all individuals, and is offered at various times Monday-Saturday. Outdoor recreation is offered during the spring-summer months. These programs continue to have a positive impact individual’s rehabilitation. During FY19, total recreation activities attendance averaged 2,142 individuals per month.
RELIGIOUS SERVICES/PROGRAMS
TCI provides a wide range of religious programming for all justice involved women. TCI facilitates weekly Catholic, Eastern Religions, Humanist/Atheist/Agnostic, Islam, Native American, Pagan, Jewish and Protestant services. In addition to religious services, 10 unique religious and spiritual study groups are held weekly, bi-weekly or monthly. A dedicated team of volunteers help to provide all religious programming.

The population as of 6/26/2019 reflected the following religious preferences:

- Catholic = 11.6%
- Eastern Religions = 3.3%
- Humanist/Atheist/Agnostic = 2.6%
- Islam = 2.6%
- Jewish = 1.5%
- Native American = 9.9%
- No Preference = 4.3%
- Other = .9%
- Pagan = 5.7%
- Protestant = 57.7%

In FY19 holy books, calendars, religious publications, and greeting cards, were available to the women at no charge. (All materials were donated by outside sources or purchased with monetary donations.

SECURITY & SAFETY
It is the goal of Security Department to provide a safe and secure facility for the public, staff and justice involved women as well as being a role model while maintaining professional conduct for TCI and the Department.

- **Conduct Reports**- There were 612 major conduct reports and 1664 minor conduct reports. There were 73 conduct report appeals this fiscal reporting period.
- **Laundry**- The laundry at TCI runs with one officer and employs six workers. They are responsible for handling the institution’s soiled laundry by collecting, counting, sorting, and sending it out to BSI, then redistributing the clean laundry after it has been returned. They issue the state clothing to the women and exchange it as needed. The seamstress sews DOC patches and chevrons on officer uniforms and mends and repairs clothing and institutional items.
- **Maintenance Officers**- The Maintenance work crews consist of two correctional officers and 36 justice involved women. They are responsible for maintaining 27 acres of land inside the perimeter fence.
- **Recycling**- Recycling was officially shut down and put on hold in November of 2016 due to construction and facility needs. Recycling resumed in February of 2018. Staffing currently consist of 2 workers but up to 4 women are allowed if needed. Recycling remains high due to the amount of cardboard continually coming in from BSI. Recycling cardboard has reduced the amount of dumpsters needed on grounds and has a positive effect on the environment. TCI continually strives to be environmentally safe.
• **BCE**-The Bureau of Correctional Enterprises (BCE) Canteen opened at TCI in June 2018. The team includes two BCE staff members, an average of 17 justice involved women workers and one TCI Sgt. who provides security throughout the building. Workers fulfill orders for three correctional institutions. Workers process orders and learn skills related to inventory management and warehouse production.

• **Visits**-As an institution, we encourage visits from family members and significant others. We feel this is an integral part of the justice involved women’s rehabilitation and reintegration into the community. For FY 19, 9,097 visits and 16,596 visitors were processed.

**SOCIAL SERVICES**
Social Services continued to offer a variety of management services addressing the unique needs of the female population; evaluating areas of strengths and needs and identifying ways in which they can participate in learning new skills to successfully return to the community.

Currently women at Taycheedah have the ability to participate in Moving On, a cognitive thinking program; Parenting; Violence in Relationships; Mind Over Mood, an emotional regulation program; and SUD (Substance Use Disorder) programming.

Mothers also have the opportunity to participate in Homestead Visits during the course of the year. These extended visits are coordinated by social workers and teachers, providing time for mothers and their children to play games, enjoy a meal, and spend time together to strengthen their bonds.

Each year a letter writing workshop is offered to produce an apology letter to the victims of their crimes. These are then sent to the Office of Victims Services in Madison to be reviewed and stored in the event the victim would request to view them.

Each fall the institution holds a Re-Entry Resource Fair in which women releasing to the community in the near future are able to come speak with representatives from community agencies, view community resources, and speak to employment agencies and probation officers about ways to positively re-enter their communities.

**SUBSTANCE USE DISORDER (SUD) PROGRAMS**
TCI offers five substance use disorder programs and one dual diagnosis program specifically developed for women in recovery. The programs work towards empowering women to make healthier life choices and remain abstinent from alcohol and drugs.

The SUD program is broken down into five SUD levels:

The SUD 1 program is a case plan intervention done with the general population social worker. It could consist of any of the following: Carey Guides – Problem Solving, Carey Guides – Prosocial Leisure, Carey Guides – Anti-Social Thinking, Carey Guides – Interpersonal Skills, Carey Guides – Emotion Regulation, Carey Guides – Anti-Social Peers, Carey Guides – Substance Abuse, AODA New Freedom packet-Readiness for Change: Becoming a Stronger Person, AODA New Freedom packet-Getting it “Right” this time:
Becoming a Stronger Person, Thinking for a Change-Thinking Reports, Values Ranking worksheet, Core Beliefs worksheet, Positive Self-Talk/Coping Thoughts Worksheet, Wheel of Emotions, Packet on Increasing/Accepting Personal Responsibility, Packet on How to Learn and Apply the Decision Making Process, Five Life Areas worksheet and how addictive behavior has impacted your life, Restorative Justice Activities, Non-primary programming offered (Mindfulness etc.), Behavior chains on risky situations, Teach social skills related to problem areas, Teach Emotion Regulation skills and/or

Role play risky situations with social skills.

The SUD 2 program is a 15 week program for women assessed with a mild substance use disorder and who are at a moderate risk for recidivism. The group components of the program include Helping Women Recover, a gender responsive substance abuse program, and Connections, a Shame Resiliency program. Individual components of the program include bi-weekly individualized treatment planning sessions with a Treatment Specialist or SUD Social Worker with a focus on planning for reentry into the community.

The SUD 3 program is a 15 week program for women assessed with a moderate to severe substance use disorder and who are at a moderate risk for recidivism. The group components of the program include Helping Women Recover, a gender responsive substance abuse program, Seeking Safety, a trauma and substance abuse program, Connections, a Shame Resiliency program and Moving On, a gender-responsive cognitive behavioral program. Individual components of the program include bi-weekly individualized treatment planning sessions with a Treatment Specialist or SUD Social Worker with a focus on planning for reentry into the community.

The SUD 4 program is a 17 week program for women assessed with a mild to severe substance use disorder and who are at a high risk for recidivism. The core group components of the program include Helping Women Recover, a gender responsive substance abuse program, Seeking Safety, a trauma and substance abuse program, and Moving On, a gender-responsive cognitive behavioral program. Additional ancillary groups offered in this program include Beyond Violence for women with histories of violence both as the victim and as the perpetrator, Connections, a Shame Resiliency program, and Moving On, a gender-responsive cognitive behavioral program. Individual components of the program include bi-weekly individualized treatment planning sessions with a Treatment Specialist or SUD Social Worker with a focus on planning for successful reentry into the community.

The Dual Diagnosis program is a 21 week program for women assessed with a mild to severe substance use disorder and who are at a moderate or high risk for recidivism. The core group components of the program include Helping Women Recover, a gender responsive substance abuse program, Seeking Safety, a trauma and substance abuse program, Moving On, a gender-responsive cognitive behavioral program, Coping with Feelings (a Dialectical Behavioral Therapy-informed skills group), Mental Health Education, Beyond Violence for women with histories of violence both as the victim and as the perpetrator, Connections, a Shame Resiliency program, and Picking Up the Pieces, a Grief and Loss program. Individual components of the program include bi-weekly individualized treatment planning sessions with a SUD Social Worker with a focus on planning for successful reentry into the community and monthly individual therapy sessions with a psychological associate.
Community Relations Board Meeting

TCI hosts an annual community relations board meeting. This meeting provides an opportunity to meet with our community partners to share information and discuss ideas and interests regarding corrections and public safety. Members include: Fond du Lac community representatives, public and private organizations, law enforcement, elected officials and staff from the Department of Corrections, and the Division of Community Corrections.

ADDITIONAL PROGRAMMING OFFERED AT TCI

Sex Offender Treatment

Develop knowledge and skills needed to reduce identified risk factors to re-offend sexually. Criminal thinking, Healthy Relationships, consent, deviant arousal, and re-offense prevention are discussed.

- S04- Higher risk to re-offend- based on identified risk factors
- S02- Medium- Medium/low risk to re-offend- based on identified risk factors

Substance Use Disorder (SUD) Treatment

- SUD 2 Program (15 weeks, 96 hours) participants completing this program are given the completion status for the initial classification needs of SUD. Participants also receive Connections, a Shame Resiliency program.

- SUD 3 Program (15 weeks, 168 hours) participants completing this program are given the completion status for the initial classification needs of SUD and CBT. Participants also receive Connections, a Shame Resiliency program and Seeking Safety, a trauma and substance abuse program.

- SUD 4 Program (17 weeks, 256 hours) participants completing this program are given the completion status for the initial classification needs of SUD, CBT and anger management. Participants also receive Connections, a Shame Resiliency program and Seeking Safety, a trauma and substance abuse program.

- SUD Dual Diagnosis-STRENGTH (21 weeks, 350 hours) participants completing this program are given the completion status for the initial classification needs of SUD, CBT and anger management. Participants also receive Connections, a Shame Resiliency program, Seeking Safety, a trauma and substance abuse program, Coping with Feelings (a Dialectical Behavioral Therapy-informed skills group), Mental Health Education, and Picking Up the Pieces, a Grief and Loss program.

Reentry Initiatives

- Windows 2 Work: Bay Area Work Force Development
- Employability
- Pre-Release modules available through the library:
  - Education
  - Employment
  - Family Support
  - Financial Literacy
  - Health
  - Housing – not currently facilitated
  - Personal Development
  - Transportation
  - Wellness
• Reentry Resource Fair – Provides opportunities for women releasing within the next year a chance to connect with community resources. This past year TCI had 47 community providers assisting the women with employment, housing, health services, employment skills and guest speakers had provided words of encouragement.

**RHU Groups (maximum of 5 women in each pod)**

There are 60 hours of group offered in Restrictive Housing each week. The overarching topics are as follows:

- Cognitive Restructuring
- Healthy Lifestyles
- Mental Health
- Prosocial Activities
- Relationship Management

**Recreation Leader-TX Building**

- Cardio Power
- Mind and Body wellness
- Step Class
- Yoga
- Zumba

**Recreation Leader – Simpson**

- Core Fitness
- Beginners Volleyball and Softball
- Cardio Hour
- Volleyball/Softball/Kickball leagues (championship and all-star game)
- Yoga and Zumba

**TCI Religious Services/Studies**

Services:
- Eastern Religious: Wednesdays, 8:00-9:30 AM, Chapel
- Catholic Mass: Wednesdays, 2:15-3:00 PM, Chapel
- Humanist, Atheist, Agnostic: Thursdays, 3:00-4:00 PM, Chapel
- Islam: Thursdays, 2:00-3:00 PM, Chapel
- Native American: Monthly, rotating Saturdays
- Pagan: Rotating Saturdays and the 4th Thursday
- Protestant: Sundays 1:15-2:15 PM and 2:30-3:30 PM, Simpson Gym

Group Studies: Women may choose one group (AA or NA does not count towards one group)
- Non-specific URG groups
  o AA
  o NA
  o Siddha Yoga Meditation
- Catholic Studies
  o Holy Family Catholic Study
  o MCN Catholic Study
- Protestant Studies
  o Rev. Iles Bible Study
  o Jehovah’s Witness Bible Study
  o Community Baptist Bible Study
  o Faith at Work Bible Study
  o Lower Lake Bible Study
- Native American
  o Smudging
TCI PSU GP/MSMU Groups – these groups rotate on a quarterly basis

- **Activity Skills** – To provide services that enhance involvement and satisfaction in the pro-social activity of crocheting/knitting. To provide series that increase self-worth through participation in community service projects – Benefits all Diagnosis – open
- **Card Games** – To provide instruction in leisure skills development, to provide opportunities for experiencing enjoyment and contentment through healthy activities.
- **Chronic Pain Management** – Medical Conditions – closed
- **Coping Skills** – Increase ability and motivation to think before acting, address “thinking issues” vs. “feeling issues.” – Personality Disorders – open
- **Coping with Anxiety** – To gain education on and learn the different DSM-IV-TR anxiety disorders and practice ways to cope with each one of them – Anxiety Disorders – closed
- **Impulse Control** – To gain education on being able to appropriately handle destructive impulses through processing destructive emotions, identifying triggers, replacing harmful patterns with positive thoughts and behaviors by gaining a greater sense of self-control
- **Self-Awareness** – To gain education on recognizing their personal strengths, feelings, interests, values, and enhancing their self-confidence.
- **Coping with Parenting from a Distance** – Increase confidence in parenting while incarcerated. Normalize and develop support through peer interaction. Increase knowledge of basic parenting strategies and non-custodial parenting techniques – Benefits all Diagnosis – closed
- **Coping with Voices** – Increase ability to cope with hearing voices. Benefits Psychotic symptoms - open
- **Creative Writing** – To assist clients’ in developing creative writing skills. To provide opportunities for client’s to develop and utilize writing as a form of emotional expression. – Benefits all Diagnosis – open
- **DBT After Care** – Continue to utilize DBT skills in day to day life – Personality Disorders – open
- **DBT After Care Tutoring** – Building mindfulness skills and extra peer work for skill use – Personality Disorders – closed
- **DBT Extra 1** – Personality Disorders – closed
- **DBT Skills Group 2** – Personality Disorders – closed
- **Distress Tolerance Skills** – Teaches women to tolerate distress and regulate emotions more effectively
- **Drama** – To provide services that promote self-esteem and creative expression. To assist clients in developing interpersonal skills and teamwork. - Benefits all Diagnosis – closed
- **Expressive Art** – Utilizing art for creative expression and therapeutic activity
- **Forgiveness** – Benefits all Diagnosis – closed
- **Free-Time Boredom 1** - To provide opportunities for the client to participate in recreation activities in order to maintain and expand existing skills and interest. To provide clients with structured opportunities for social interaction – Benefits all Diagnosis – open
- **Friday's with O'Keefe** – To provide support and teach coping skills to improve quality of life while living with their medical condition – Medical Conditions – open
- **Grief & Loss** – To increase knowledge on grief and loss process – V-code Bereavement – closed
- **Grief Support Group** – To increase knowledge on grief and loss process – V-code Bereavement – closed
- **Increase Social Skills** – Teaches non-verbal communication, personal values, verbal interaction skills, validation
- **Managing General Population** – improve coping to deal with GP – Adjustment Disorders – open
- **Mentor Group A&E** – increase mentees coping skills, adjustment to prison life, and positive problem solving- V-code Relationship -closed
- **Mentor Group 2** – Increase mentees coping skills, interpersonal relationships, and positive problem solving skills – V-code Relationship – closed
- **Mindfulness/Meditation** – Mindfulness skills
- **Mind Tools** – Increase insight, decrease impulsivity, better manage anger and frustration – V-code Relationship – open
- **Moral Recognition Therapy** – Personality Disorders – closed
- **Moving On** – Program for cognitive needs.
- **MSMU Mentor Group** – Increase mentees coping skills, interpersonal relationships, and positive problem solving skills. – Benefits all Diagnosis – closed
- **Musical Melodies** – To provide opportunities for clients to utilize playing music as a form of emotional expression. To provide series that increase self-confidence through new skill development – Benefits all Diagnosis – closed
- **Positive Psychology Group** – To reduce depression and/or anxiety symptoms - closed
• **Pre-Release Health Module** – Benefits all Diagnosis – closed
• **Process Group STU 2** – To continue to learn and build upon skills learned at WWRC – Personality Disorders – closed
• **Psycho-Educational Trauma and Abuse Group** – A brief introduction to trauma work Meets A & E need for Childhood Abuse Counseling
• **Relapse Prevention Skills** – To practice different relapse prevention skills – Substance related disorders – closed
• **Seeking Safety** – Trauma and AODA group - MSMU
• **Self Esteem** – To provide opportunities for clients’ to engage in and maintain self-promoting activities. To provide services that increase client’s ability to express their self-worth – Benefits all Diagnosis – closed
• **Soothing Sensations** – To provide opportunities for clients’ to feel safe and experience relaxation in a soothing environment. To provide services for clients’ to learn different relaxation techniques to utilize in the future – Benefits all Diagnosis – open
• **Staying Focused** – To gain education on how to manage time, maintain a daily schedule and routine, limiting distractions and relaxation skills to aid in focusing attention – Adjustment Disorders – closed
• **STEP** - Survivor Therapy Empowerment Program for Women (STEP) Psychoeducational group for women who are affected by intimate partner violence and may have extensive trauma histories, substance abuse, anxiety and interpersonal deficits - closed
• **Emotion Regulation Skills** – DBT skills group, the focus will be on core mindfulness and emotion regulation – closed
• **The Journey Out of Trauma 1 & 2** – Each member can name two different grounding techniques and how trauma has impacted their life – Trauma - closed
• **Therapeutic Recreation** – closed
• **Trauma After Care** – To be able to list and use five different coping skills related to your trauma – closed
• **TX Get Fit** – Improve physical fitness for overall health and wellness – Benefits all Diagnosis – open
• **TX Mind & Body Wellness** – Improve physical fitness for overall health and wellness – Benefits all Diagnosis – open
• **TX Moving to Music** – Improve physical fitness for overall health and wellness – Benefits all Diagnosis – open
• **Women in Recovery** – A support group to gain support on common issues, struggles and strength of women in recovery – Substance Related Disorders - closed

### Education Programming

- **Moving On**
- **Basic Writing**
- **English as a Second Language (ESL)**
- **Inter/GED/5.09 Language Arts**
- **Inter/GED/5.09 Math**
- **Inter/GED/5.09 Science**
- **Inter/GED/5.09 Social Studies**
- **Refresher Language Arts**
- **Refresher Mathematics**
- **MPTC-certified Bldg. Maintenance and Construction Program**
- **MPTC-certified Computer Literacy class**
- **MPTC-certified Cosmetology program**
- **MPTC-certified Math Proficiency**
- **MPTC-certified Occupational Communications**
- **MPTC-certified Office Software Applications Program**
- **MPTC-certified Student Success**
- **MPTC-certified Vocational Math class**
- **MPTC-certified Workplace Success**
- **Oversee special bldg. projects for the Maintenance Department**
- **Re-entry: Financial Literacy module**
- **Tutor Lab for Basic Level students**

### Vocational

- **Building and Maintenance**
- **Cosmetology**
- **Office Software**
- **Welding**
MILWAUKEE WOMEN’S CORRECTIONAL CENTER

615 West Keefe Avenue
Milwaukee, WI  53212
(414) 267-6101
Superintendent Julie Ustruck Wetzel

INTERESTING FACTS

Opened in: 2003
Number of Acres: 1 acre
Center Security Level: Minimum & Minimum-Community Custody
Bed Capacity: 109
Current Population: 105 (as of 6/28/19)
Total Staff: 31

ACCOMPLISHMENTS

Buildings & Grounds
- $500,000 Perimeter Security Upgrade Project in process of hiring.
- Collaboration with TCI & REECC maintaining the center and resolving maintenance issues.
- Several painting projects completed to enhance the appearance of the center.
- Opened Shear Visions Salon.
- Created a Job Center and offered services to justice involved women in collaboration with Department of Workforce Development.
- Installed electrical and network cabling for Wireless Access Points for network access to visiting DOC staff.
- Upgraded and installed cameras.
- Updated the perimeter of the recreation and walking track to provide more privacy.

Education
- Resource Room – contains, computers for developing resumes and cover letters. The resource rooms also offers Job-net; information regarding job seeking, employment related videos and basic legal resources
- Collaboration with UMOS and Milwaukee Area Technical College to offer CNC programming.
Employee Services Program
- Sponsored daily activities and events for staff during Correctional Employee Week.
- Staff organized and completed several donation drives for local charities by offering staff and justice involved women to purchase special meals from local restaurants.
- Trauma Informed Committee sponsored a Trauma Informed Carnival for staff, including games, trauma informed trivia, and prizes.

Food Service
- The garden program for MWCC produced herbs and vegetables that were used in the Food Service Department.
- Several justice involved women obtained the ServSafe certificate from the ServSafe Program.
- Continued each week to produce 7,200 servings of baked goods for Milwaukee Secure Detention Facility each week.

Health Services Unit (HSU)
- Nursing services provided by contract staff.
- Nurse Practitioner on site once a week.

Inmate Complaints
- Complaints submitted: 36
- Complaints dismissed: 24
- Complaints rejected: 8
- Complaints affirmed: 4

Personnel
- Provided First Aid, CPR/AED and Suicide Prevention training to non-security staff.
- Training for Social Services staff for new programs and initiatives.
- Provided POSC and OC update training for Security staff.

Psychological Services
- Psychiatrist is on site four times monthly to prescribe and monitor medications.
- One full-time Psychologist and one 50% PSU Supervisor provided psychological services.

Security
- Provided training in large van operation certifications and disruptive groups.
- 14 Correctional Sergeants, one Captain and one Security Director operate the security of Milwaukee Women’s Correctional Center. The Security Director position is newly created and was filled in January 2019.
- Three Sergeants oversee security operations from 0600-2200hrs and two Sergeant oversee security operations from 2200-0600hrs.
- One Property/Transportation Sergeant, Monday through Friday 0600-1400 hours is responsible for processing and delivering justice involved women’s property to include bi-weekly distribution on canteen. This position is also responsible for transporting a majority of the women to medical trips throughout the work week.
- Provided Suicide Prevention, POSC, First Aid, and CPR/AED training to all staff.
- All staff completed on-line training to include; internet security courses and Infectious Disease Control
• The Work Release Sergeant coordinated justice involved women volunteer crews to clean the Camp Reunite Facility, fill backpacks for students at the Salvation Army, pick vegetables at the Hunger Task Force Garden, and cut vegetables for a non-profit agency referred to as the Chop Shop.

• Conduct Reports – Totals: Major – 26; Minor – 132.

**Work Release**

• One Work Release Sergeant coordinates the justice involved women for work release assignments project crews, and community service. This is a Monday through Friday post working from 0600-1400hrs. At any given time there are roughly 30 women assigned to a Work Release position working outside of the center. This position is responsible for transporting justice involved women to a local department store to obtain civilian clothing for the women’s new position and transporting women to the Department of Motor Vehicles to obtain identification cards and/or driver’s license. There are an additional seven justice involved women that assist in cleaning at Milwaukee Secure Program Facility Monday through Friday of each week.

• MWCC began a partnership with two new employers which hire MWCC justice involved women.

• Began cosmetology apprenticeship.

**Social Services**

A staff of one general population Social Worker, two Treatment Specialists and one SUD Social Worker provide overall case management and treatment programming to the justice involved women population. Case management provides basic direction regarding institutional programming and adjustment during an woman’s incarceration along with more specific duties, such as Correctional Offender Management Profiling for Alternative Sanctions (COMPAS) assessment, Unified Case Planning, parole planning, special placement needs, marriage screening, coordinating release/reentry planning including interstate placements, and working with the DCC field staff to set up approved placements and functioning as focal point of the Re-entry Program.

Casework counseling provides basic personal and emotional counseling revolving around an woman’s incarceration including daily living problems, family problems, marital problems, and assessing more specific program and treatment needs, which may entail referral to Psychological Services or recommendation for transfer to other facilities for specific treatment programming.

Social Services staff assist justice involved women in acquiring State of Wisconsin identification cards, vital documents, BadgerCare calls, and referrals to various community resources. Several community-based programs such as Opening Avenues to Reentry Success (OARS) and Disabled Offenders Economic Security Project (DOES) have been enacted to work with soon to be released women in an effort to transition them successfully into the community.
CONTACT COORDINATORS FOR MAJOR INITIATIVES

**AMERICANS WITH DISABILITIES ACT (ADA)**
- Primary Coordinator: Justin Mosling, Corrections Program Supervisor
  (414) 267-610
- Backup Coordinator: Julie Ustruck Wetzel, Corrections Superintendent
  (414) 267-6102

**LIMITED ENGLISH PROFICIENCY (LEP)**
- Primary Coordinator: Justin Mosling, Corrections Program Supervisor
  (414) 267-610
- Backup Coordinator: Julie Ustruck Wetzel, Corrections Superintendent
  (414) 267-6102

**COMPAS – (Correctional Offender Management Profiling for Alternative Sanctions) - A risk and needs assessment system**
- Primary Coordinator: Julie Ustruck Wetzel, Corrections Superintendent
  (414) 267-6102

**PRISON RAPE ELIMINATION ACT (PREA)**
- Primary Coordinator: Julie Ustruck Wetzel, Corrections Superintendent
  (414) 267-6102
- Backup Coordinator: Chris Stevens, Security Director
  (414) 267-6103

COLLABORATION EFFORTS

- MWCC has developed working relationship with local law enforcement to enhance safety and security in the community in which MWCC is located and to provide support to law enforcement. MWCC participated in a community clean up with local law enforcement and donated baked goods for the National Night Out Community event.

PROGRAMS

**Earned Release Program (ERP) – SUD 3 & 4**
Earned Release Program staff provide gender-responsive programming to three ERP groups consisting of moderate and high risk offenders.

- 15 & 17 Week Programs
- Core Curriculum includes:
  - **Helping Women Recover** - Addresses substance abuse by integrating the four theories of women’s offending and treatment: pathways, addiction, trauma, and relational theories.
  - **Seeking Safety** - Treats the co-existing disorders of trauma, PTSD, and substance abuse; draws from the research on cognitive-behavioral treatment of substance abuse disorders, post-traumatic stress treatment, and education.
  - **Moving On** - an evidence-based, cognitive-behavioral program developed exclusively for women at-risk for criminal justice involvement. The primary goal of this program is to provide women with opportunities to mobilize and enhance existing strengths and access personal and community resources.
- **Connections** - Helps women recognize shame as a universal experience and embrace authentic living as a foundation for shame resilience. Topics include: Defining shame, practicing empathy, exploring triggers and vulnerabilities, and creating, embracing and inspiring change.

- **Beyond Violence** - Beyond Violence focuses utilizes a multilevel approach and a variety of evidence based therapeutic strategies (i.e., psychoeducation, role playing, mindfulness activities, cognitive-behavioral restructuring, and grounding skills for trauma triggers). It is designed to assist women in understanding trauma, the multiple aspects of anger, and emotional regulation.

**Alternative to Revocation (ATR) SUD Programming**
The ATR SUD program offered at MWCC is meant to meet the SUD needs of women who are under the care of the Department of Community Corrections and are in need of treatment in a confined, locked setting. ATR participants are assigned to program based on their risk level determined in COMPAS. Participants are assigned to either SUD3 program or SUD4 program, and they participate in program with ERP participants. The evidence based programs used for ATR programming are the same as the programs used for ERP.

**Education Programming**
- CNC Program Fall 2019
- College Correspondence Courses
- Developing partnership with TCI Education Department to provide education services at MWCC.

**Reentry Initiatives**
- **Opening Avenues to Reentry Success (OARS)** Community case managers work closely with the justice involved women, facility staff, and the agent to develop an individualized case plan and prepare for transition to the community. After release, The OARS program can provide participants assistance with obtaining and maintaining safe and affordable housing. Case managers work closely with community providers to develop access to quality psychiatric care and medications. The OARS team also works toward healthy and meaningful structured activities, including educational programs and employment.

- **Work Release Program**: Coordinated community job placement, apprenticeships, and community service work attempts to support female offenders by successfully reintegrating them into society by helping develop job skills, healthy work ethic and self-sufficiency skills.

- **Veterans Assistance** – Veteran Service Officers from the Milwaukee area meet with MWCC incarcerated veterans to provide resources and supportive services to assist with reentry and transitioning back into the community.

**MWCC Voluntary Groups**
- **Parenting** - seeks to improve the family bond, reduce recidivism, educate parents on parenting skills and make a difference in the children of women affected by the trauma of separation and crime.

- **Self-Management and Recovery Training (SMART)** - This voluntary program assists individuals to gain recovery skills for all types of addictive behaviors, including: alcoholism, substance abuse, gambling addiction, and addiction to other substances and activities. The SMART Recovery Program offers tools and techniques for each program point: building and maintaining motivation, coping with urges, managing thoughts, feelings and behaviors, and living a balanced life.
• **Alcoholics Anonymous** - This voluntary support group allows participants to share their experiences, strengths, and hope with one another so that they may better resolve their common problems and recover from alcoholism. AA is not allied with any sect, denomination, politics, organization, or institution. The primary purpose is to stay sober and help to achieve sobriety. Area community AA members volunteer their services to the Center’s group.

• **Narcotics Anonymous** - Modeled after the AA 12-step program, this voluntary support program meets with participants with the common goal to maintain sobriety through a system of support and education.

**MWCC Religious Services/Studies**

Community volunteers provide a myriad of religious services and studies on a weekly basis for various religious affiliations that fall under the eight Umbrella Religious Groups (URGs).

**Volunteers**

In addition to religious services and study, volunteers provide other opportunities to the women at MWCC including: AA/NA, Book Club, Creative Writing, and guest speakers.

**RESTORATIVE JUSTICE**

**Community Services Projects:**

FY19 has been another great year of opportunity for community service projects at MWCC. MWCC is constantly striving to find new and innovative ways for the women to give back to the Milwaukee community. During FY19, our justice involved women completed more than 1,000 hours of community service.

FY19 community service projects include:

• Crochet group – Donated various items (blankets, booties, sweaters, etc. for infants) to shelters and the Salvation Army.

• Victim Rights Week – Women participated in making posters that were displayed around the facility.

• Domestic Violence Week – General population justice involved women and ERP participants made ribbons to be worn by various groups/individuals during Domestic Violence week.

• Salvation Army –
  
  o Made bag lunches for “Feed the Kids” program
  o Prepared donated coats for families in need
  o Wrapped and prepared shipment for the “Prison Toy Program”
  o Filled backpacks for the “Backpack Program”
  o Sorted, prepare, and set up for the “Christmas Toy Program.”
  o Completed various paper art projects (cards, flowers, etc.) for kids and families that are moving into their own home from the Salvation Army Emergency Lodge.

• Hunger Task Force – planting seeds in the greenhouse, planting, watering and weeding in the fields, harvesting crops from the fields and orchards and trail building and maintenance.

• Club Kids of Milwaukee – various donations for children in the urban Milwaukee area.

• Chop Shop – working with a local church to cut and bag fresh vegetables for needy families.

• Camp Reunite – cleaning of cabins and common areas of Turning Rivers Camp which is operated by Hometown Hero’s. They partner with TCI to host children of incarcerated parents for two week-long Trauma Informed camps.
**ADDITIONAL PROGRAMING OFFERED AT MWCC**

**Earned Release Program (ERP)**
- Anger Management
- CIBSA - Cognitive Behavioral Interventions for Substance Abuse
- Connections
- Epictetus
- Moving On
- Parenting
- Seeking Safety

**Reentry Initiatives**
- Pre-Release Curriculum:
  - Employment
  - Family Support
  - Health
  - Housing – not currently facilitated
  - Financial Literacy
  - Transitional Prep
  - Transportation
  - Wellness

- Work Release Program: To successfully reintegrate justice involved women into society by helping them develop job skills, work ethics and self-sufficiency skills.

**MWCC GP Groups**
- **Parenting** - seeks to improve the family bond, reduce recidivism, educate parents on parenting skills and make a difference in the children of inmates affected by the trauma of separation and crime. Facilitated by representatives from the Parenting Network
- **Employment Module**- teaches job readiness skills and behaviors that are necessary to seek employment.

**MWCC Religious Services/Studies**

**Services**
- Baptist Service – Sundays 4th Wednesday 6pm- 7pm – 10:00 am for general population
- Catholic Mass – 1st & 4th Sunday of the month 6:30 – 7:30 pm
- Lutheran Service – 3rd Thursday of the month
- Methodist Service – 4th Saturday 6:00 – 7:00 pm
- Pentecostal Services – 2nd & 4th Sunday 9-10:00 am

**Group Studies**
- Non-religious group studies: open to general population
  - AA – Monday 6:30-7:30 pm send request slip to Social Services
  - NA – Friday 6:30-7:30 pm send request slip to Social Services

**Education Programming**
- CNC Program
- College Correspondence Courses
- Culinary Arts
INTERESTING FACTS

Opened in: 1989
Number of Acres: 40 acres
Center Security Level: Minimum & Minimum-Community Custody
Bed Capacity: 376
Current Population: 471 (as of 6/28/19)
Total Staff: 153

ACCOMPLISHMENTS

Buildings & Grounds
- Perimeter improvements with the addition of fencing, gate and razor wire around the A-Unit and the main entrance.
- New hot water heater installation on the D-Unit.
- February 2019 bathroom remodeling project began on the C North and B North bathrooms. Scheduled completion for October of 2019.
- Improvements to the D-Unit water diversion on the north face to include basement sealant and new gutters.
- Replacement/upgrade to the A-Unit 2nd floor lock assemblies.
- Work Orders submitted 07/01/18 thru 06/30/19:
  - General Repairs - 474
  - Mechanical/HVAC – 98
  - Plumbing – 354
  - Electrical/Electronic - 215
Education

- 13 GED students received their General Education Diplomas.
- GED Tests taken:
  - 154 GED tests were taken.
    - Math: 36
    - Reading/Lang: 36
    - Science: 18
    - Social Studies: 33
    - Civics: 31
  - 105 GED Practice tests were taken.
- Special Education/Title 1 participants:
  - Title 1 Students: 4
  - SPED Students: 2

Education Programming

- College Correspondence Courses
- Tutor Lab with community tutor

Vocational Program

- 148 vocational credits earned
- 7 vocational graduates with 12 credits in Office Software Application from Gateway Technical College
  - Note: Vocational program is not fully functional. Hardware and Software are scheduled for upgrading.

Computer Numerical Control Program

- CNC Machining is a process used in the manufacturing sector that involves the use of computers to control machine tools. Tools that can be controlled in this manner include lathes, mills, routers and grinders.
- This fiscal year saw the continuation of the CNC program-Cohort III graduated in February of 2019 and Cohort IV began in April and will graduate in the end of September.
  - Partnership between Department of Corrections and Gateway Technical College.
  - The group of justice involved women would attend classes at GTC Monday through Friday.
  - Successful completion of this 22 week, 16 credit certificate program provides offenders with the opportunity to obtain an entry-level CNC position at an average of $14.50/hr.
  - Most that graduated did obtain a work release position with the community while others moved on to complete A & E program requirements before release.
  - We have added a 3-D printing certificate to the program to create additional job opportunities and skills.
  - We have increased our jobsites by three additional CNC sites.
Second Chance Pell Grant Program
- Two semesters for the year: FA18 and SP19
- 8 students participated in both semesters
- FA18
  - Credits earned: 95
  - Grade point average (all students): 3.83
  - 2 Students earning 4.00 grade point average for the semester
- SP19
  - Credits earned: 106
  - Grade point average (all students): 3.945
  - 3 Students earning 4.00 grade point average for the semester
- Total of 201 credits earned in both semesters

Employee Services Program (ESP)
The ESP Committee involves various security and non-security staff to sponsor events for all staff to participate throughout the year. Several events have been sponsored:
- Center wide participation in weight loss challenge.
- Assisted with the Staff Holiday Potluck.
- Sponsored bake sales.
- Sponsored staff luncheons.
- Assisted with Correctional Employee Week potluck and treats.

Food Service
- Served 532,186 meals in FY19 at an average cost of $.78 per meal.
- Garden program produced 5,234 lbs. of various produce.
- 175 mini pumpkins grown and distributed to kids on their visit.
- 11 ladies completed the ServSafe Food Service Sanitation Program and received their 5 year certification.

Health Services Unit (HSU)
- Completed over 15,000 on-site healthcare appointments and sick calls (MD, NP, or RN).
- Processed 1,200 labs.
- Arranged and completed over 650 offsite specialty clinic visits.
- Women’s Health Week activities attracted 61 participants.
- Provided 42 onsite digital mammograms.
- 5 Nursing staff were able to attend 3 outside conferences, which provided valuable ongoing education.
- HSU complaints: 25 medical and 5 dental.
- Dentist performed 546 treatments.
- Dental hygienist completed over 252 hygiene procedures.
Psychological Services Unit (PSU)
- 3,224 documented clinical contacts.
- 429 transfer intakes completed.
- 1,300 group hours were facilitated.
- Instructed Suicide Prevention Training for all institutional staff.
- Provided placement for 1 doctoral level psychology intern under the DOC’s American Psychological Association (APA) accredited internship program.

Inmate Complaints
- Complaints submitted: 234
- Complaints rejected: 53

Security
- Hired a new Security Director.
- Provided training to all staff on Principles of Subject Control (POSC), CPR/AED, and Suicide Prevention.
- Provided Naloxone training to all Center Sergeants, Nurses and Supervisors.
- Added a golf cart and bicycles to enhance perimeter rounds.
- Attended training on PREA, Security Threat Groups and Incident Command System.
- Added a POSC trainer.
- Added Security Threat Groups trainer.
- Trained a sergeant investigator.
- Added perimeter fencing and razor wire around the rest of the main building. Added razor wire to the roof of the main entrance.
- Conducted several volunteer orientation training sessions.
- Conduct Reports Totals: Major-124; Minor-845

CONTACT COORDINATORS FOR MAJOR INITIATIVES

**AMERICANS WITH DISABILITIES ACT (ADA)**
Primary Coordinator:
Alan Deschler, Security Supervisor 2
(262) 878-6013

Backup Coordinator:
Sarah Moskonas, Corrections Program Supervisor
(262) 878-6011

**LIMITED ENGLISH PROFICIENCY (LEP)**
Primary Coordinator:
Sarah Moskonas, Corrections Program Supervisor
(262) 878-6011

**COMPAS – (Correctional Offender Management Profiling for Alternative Sanctions) - A risk and needs assessment system**
Primary Coordinator:
Sarah Moskonas, Corrections Program Supervisor
(262) 878-6011

**PRISON RAPE ELIMINATION ACT (PREA)**
PREA Compliance Manager: Paula Stoudt, Superintendent
Backup: Chris Stevens, Security Director
COLLABORATION EFFORTS

Community Relations Board
The Racine Area Community Relations Board (RACRB) meetings are held bi-annually. This meeting combined the Department of Corrections facilities in the Racine and Kenosha Counties that include Racine Correctional Institution (RCI), Racine Youthful Offender Correctional Facility (RYOCF), Robert E. Ellsworth Correctional Center (REECC) and Kenosha Correctional Center (KCC). The purpose of RACRB meetings is to enhance positive communication, public education and advocacy for issues relevant to the operations of institutions/centers.

PROGRAMS

Earned Release Program (ERP)
The ERP program has been revised and is designed to meet the needs of ERP eligible women based on their substance use need and their risk level. The ERP program is separated into three levels: SUD2 is assigned to individuals who have a mild substance use disorder and have been assessed as moderate risk, SUD3 is assigned to individuals who have a moderate to severe substance use disorder and have been assessed as moderate risk, and SUD4 is assigned to individuals who have a mild to severe substance use disorder and have been assessed as high risk. The following evidenced based programs are utilized in ERP: Connections, Seeking Safety, Helping Women Recover, Beyond Violence, and Moving On. SUD2 individuals receive Connections and Helping Women Recover, SUD3 individuals receive Connections, Helping Women Recover, Moving On, and Seeking Safety, and SUD4 individuals receive all 5 curriculums. The length of ERP varies based on level: SUD2 is 12 weeks in length, SUD3 is 14 weeks in length, and SUD4 is 16 weeks in length. From July 1, 2018 through June 30, 2019, we had approximately 273 ERP participants, of which, 250 successfully completed program.

Work Release Program
Justice involved women who attain the minimum community custody security level are eligible for work release. The purpose of the work release program is to reintegrate the women back into the community while teaching them job skills, work ethics and supplying them with the financial support they will need to succeed. The Center also provided justice involved women work crews averaging about six women for Racine Youthful Offender Correctional Facility (RYOCF) and four women for Lakeland Animal Shelter facilities.
Community Service
Helping Hands Community Service program provides justice involved women with the opportunity to give back to the community. Helping Hands has donated baby receiving blankets, pencil bags, teddy bears and quilts to various organizations for their parenting and children programs. This fiscal year Helping Hands was asked to donate quilts to Racine County’s Sexual Assault Services program. Victims of sexual assault are given a quilt made in our community service program. The SAS coordinators have shared messages of appreciation from these victims with our program. Helping Hands continues to support other organizations such as Stop Child Abuse and Neglect of Racine, Hope Network of Menominee Falls, Homeless Assistance Leadership Organization of Racine, and Women’s Resource Center of Union Grove. Other non-profit organizations such as Women’s Resource Center, Wisconsin Correctional Association, Correctional Education Association, Partner’s in Giving and Special Olympics received quilts for their fund raisers.

Our partnership with the Union Grove American Legion Auxiliary has also continued. The Auxiliary provides coupons that the women cut and sort. These coupons are then returned to the Auxiliary who send them around the Globe for use by service members at their on-base military store. During FY18, offender participation has total 612 hours for this community service program.

VOLUNTEERS
Alcoholics Anonymous
Alpha Group
Brother Bob’s Outreach
Catholic Archdiocese of Milwaukee
Christian Faith Fellowship
Drug-Out Support Group
Gamblers Anonymous
Heart of Worship
Islamic Fellowship
Twenty Three (abortion and sexual abuse group)

Jehovah’s Witness
Jewish Meeting
Joy Ministries
Narcotics Anonymous
Project Return
Saved By One (Musical Group)
**ADDITIONAL PROGRAMMING OFFERED AT REECC**

**Substance Use Disorder Treatment**
SUD Residential participants are assigned programming based on need, and the program is organized in the same way ERP is organized. Participants are assigned to SUD2, SUD3, or SUD4 based on the combination of their risk level and their substance use need. Participants receive the following evidence based programs while enrolled in SUD programming: Connections, Seeking Safety, Helping Women Recover, Beyond Violence, and Moving On. SUD2 is 12 weeks in length, SUD3 is 14 weeks in length, and SUD4 is 16 weeks in length.

**Alternative to Revocation (ATR) SUD Programming**
The ATR SUD program offered at REECC is meant to meet the SUD needs of women who are under the care of the Department of Community Corrections and are in need of treatment in a confined, locked setting. ATR participants are assigned to program based on their risk level determine in COMPAS. Participants are assigned to either SUD3 program or SUD4 program, and they participate in program with ERP participants. The evidence based programs used for ATR programming are the same as the programs used for ERP.

**Reentry Initiatives**
Pre-Release Curriculum:
- Education
- Employment
- Family Support
- Financial Literacy
- Health
- Housing-not currently facilitated
- Personal Development
- Transportation
- Wellness

- **ATR**: Multi-faceted treatment for probation/parole violators, alternative to revocation.
- **Work Release Program**: To successfully reintegrate justice involved women into society by helping them to develop job skills, work ethics and self-sufficiency skills.

**REECC GP Groups**
- **Anger Management** – deals with causes of anger and how to appropriately handle emotions
- **Grief Support Group** – to increase knowledge on grief and loss process – closed
- **Parenting** - seeks to improve the family bond, reduce recidivism, educate parents on parenting skills and make a difference in the children of justice involved women affected by the trauma of separation and crime.
- **Moving On** - a program for At-Risk Women provides females with alternatives to criminal activity by helping them identify and mobilize personal and community resources.
- **Violence in Relationships** - a seven week program that identifies a variety of types of violence and teaches women empowerment and skills to avoid abusive relationships in the future.
- **Trauma Groups** - group is designed to help women understand what happened to them, to learn more about trauma and abuse and how it has impacted them today. Females are taught coping mechanisms to deal with the impact of their trauma on their behavior such as being grounded, identifying feelings, making good decisions that are not self-destructive, creating safe places, and seeing the addiction and trauma connection.

**RHU Groups**
- School packets are distributed to RHU justice involved women.

**REECCC Religious Services/Studies**
- Church Services - Weekly
  - Eastern Religious Service: Buddhist - Weekly
  - Lutheran Service – to be determined and announced
  - Protestant Service – for general population.
  - Pagan Services – to be determined and announced
- Native American Services: Smudging – to be determined and announced.

**Education Programming**
- Citizenship
- College Correspondence Courses
- Employability
- Health
- Inter/GED Language Arts
- Inter/GED/5.09 Language Arts
- Inter/GED/5.09 Math
- Inter/GED/5.09 Social Studies
- Intermediate Language Arts
- Tutor Lab for Basic Level students

**Vocational**
- Computer Software Applications Program – College Course that leads to a Certificate
- Pell Grant Pilot - MATC programs and courses will be offered at REECC for justice involved women in Federal and State penal institutions for women who are five years or less to release. The courses will be taken via Blackboard. These courses lead to terminal Certificates, Technical Diplomas and Degrees which all lead to jobs.
**ACRONYMS**

<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>AA</td>
<td>Alcoholics Anonymous</td>
</tr>
<tr>
<td>A&amp;E</td>
<td>Assessment and Evaluation</td>
</tr>
<tr>
<td>ABE</td>
<td>Adult Basic Education</td>
</tr>
<tr>
<td>ADA</td>
<td>Americans with Disabilities Act</td>
</tr>
<tr>
<td>AED</td>
<td>Automated External Defibrillator</td>
</tr>
<tr>
<td>AODA</td>
<td>Alcohol and Other Drug Addiction</td>
</tr>
<tr>
<td>APA</td>
<td>American Psychological Associate</td>
</tr>
<tr>
<td>ATR</td>
<td>Alternative to Revocation</td>
</tr>
<tr>
<td>BHS</td>
<td>Bureau of Health Services</td>
</tr>
<tr>
<td>BOCM</td>
<td>Bureau of Offender Classification and Movement</td>
</tr>
<tr>
<td>BSI</td>
<td>Badger State Industries</td>
</tr>
<tr>
<td>BTM</td>
<td>Bureau of Technology Management</td>
</tr>
<tr>
<td>CAB</td>
<td>Community Advisory Board</td>
</tr>
<tr>
<td>CBISA</td>
<td>Cognitive Based Intervention Substance Abuse</td>
</tr>
<tr>
<td>CCHP</td>
<td>Certified Correction Health Professions</td>
</tr>
<tr>
<td>CNA</td>
<td>Clinical Nursing Assistant</td>
</tr>
<tr>
<td>CNC</td>
<td>Computer Numerical Control</td>
</tr>
<tr>
<td>COMPAS</td>
<td>Correctional Offender Management Profiling for Alternative Sanctions</td>
</tr>
<tr>
<td>CPR</td>
<td>Cardiopulmonary Resuscitation</td>
</tr>
<tr>
<td>CQI</td>
<td>Continuous Quality Improvement</td>
</tr>
<tr>
<td>DBT</td>
<td>Dialectical Behavioral Therapy</td>
</tr>
<tr>
<td>DCC</td>
<td>Department of Community Corrections</td>
</tr>
<tr>
<td>DHS</td>
<td>Department of Health Services</td>
</tr>
<tr>
<td>DNA</td>
<td>Deoxyribonucleic Acid</td>
</tr>
<tr>
<td>DOES</td>
<td>Disabled Offenders Economic Security</td>
</tr>
<tr>
<td>DOC</td>
<td>Department of Corrections</td>
</tr>
<tr>
<td>EMR</td>
<td>Electronic Medical Record</td>
</tr>
<tr>
<td>ERP</td>
<td>Earned Release Program</td>
</tr>
<tr>
<td>ESL</td>
<td>English as a Second Language</td>
</tr>
<tr>
<td>ESP</td>
<td>Employee Services Program</td>
</tr>
<tr>
<td>ESV</td>
<td>Extended Supervision Violator</td>
</tr>
<tr>
<td>FY</td>
<td>Fiscal Year</td>
</tr>
<tr>
<td>GED</td>
<td>General Equivalency Diploma</td>
</tr>
<tr>
<td>GP</td>
<td>General Population</td>
</tr>
<tr>
<td>GTC</td>
<td>Gateway Technical College</td>
</tr>
<tr>
<td>HSED</td>
<td>High School Equivalency Degree</td>
</tr>
<tr>
<td>HSU</td>
<td>Health Services Unit</td>
</tr>
<tr>
<td>ICE</td>
<td>Inmate Complaint Examiner</td>
</tr>
<tr>
<td>ICRS</td>
<td>Inmate Complaint Review System</td>
</tr>
<tr>
<td>KCC</td>
<td>Kenosha Correctional Center</td>
</tr>
<tr>
<td>LEP</td>
<td>Limited English Proficiency</td>
</tr>
<tr>
<td>LTE</td>
<td>Limited Term Employee</td>
</tr>
<tr>
<td>MATC</td>
<td>Milwaukee Area Technical College</td>
</tr>
<tr>
<td>MAA</td>
<td>Medical Program Assistant</td>
</tr>
<tr>
<td>MPAA</td>
<td>Medical Program Assistant Associate</td>
</tr>
<tr>
<td>MD</td>
<td>Medical Doctor</td>
</tr>
<tr>
<td>MDA</td>
<td>Muscular Dystrophy Association</td>
</tr>
<tr>
<td>MPTC</td>
<td>Moraine Park Technical College</td>
</tr>
<tr>
<td>MRV</td>
<td>Mandatory Release Violator</td>
</tr>
<tr>
<td>MSDF</td>
<td>Milwaukee Secure Detention Facility</td>
</tr>
<tr>
<td>MSMU</td>
<td>Monarch Special Management Unit</td>
</tr>
<tr>
<td>MWCC</td>
<td>Milwaukee Women’s Correctional Center</td>
</tr>
<tr>
<td>NA</td>
<td>Narcotics Anonymous</td>
</tr>
<tr>
<td>NCCHC</td>
<td>The National Commission on Correctional Health Care</td>
</tr>
<tr>
<td>NEW</td>
<td>New Admission (New Prison Sentence)</td>
</tr>
<tr>
<td>NP</td>
<td>Nurse Practitioner</td>
</tr>
<tr>
<td>NVR</td>
<td>Network Video Recorder</td>
</tr>
<tr>
<td>OARS</td>
<td>Opening Avenues Reentry Success</td>
</tr>
<tr>
<td>OC</td>
<td>Oleoresin Capsicum</td>
</tr>
<tr>
<td>POSC</td>
<td>Principles of Subject Control</td>
</tr>
<tr>
<td>PREA</td>
<td>Prison Rape Elimination Act</td>
</tr>
<tr>
<td>PSU</td>
<td>Psychological Services Unit</td>
</tr>
<tr>
<td>PTSD</td>
<td>Post Traumatic Stress Disorder</td>
</tr>
<tr>
<td>PV</td>
<td>Parole Violator</td>
</tr>
<tr>
<td>RACRB</td>
<td>The Racine Area Community Relations Board</td>
</tr>
<tr>
<td>RCI</td>
<td>Racine Correctional Institution</td>
</tr>
<tr>
<td>REECC</td>
<td>Robert E. Ellsworth Correctional Center</td>
</tr>
<tr>
<td>RHU</td>
<td>Restricted Housing Unit</td>
</tr>
<tr>
<td>RN</td>
<td>Nurse Clinician</td>
</tr>
<tr>
<td>RYOCF</td>
<td>Racine Youth Offender Correctional Facility</td>
</tr>
<tr>
<td>SAS</td>
<td>Sexual Assault Services</td>
</tr>
<tr>
<td>SMART</td>
<td>Self Management Recovery Training</td>
</tr>
<tr>
<td>SPED</td>
<td>Special Education</td>
</tr>
<tr>
<td>STEP</td>
<td>Survivor Therapy Empowerment Program</td>
</tr>
<tr>
<td>SUD</td>
<td>Substance Use Disorder</td>
</tr>
<tr>
<td>TBD</td>
<td>To Be Determined</td>
</tr>
<tr>
<td>TCI</td>
<td>Taycheedah Correctional Institution</td>
</tr>
<tr>
<td>TIC</td>
<td>Trauma Informed Care</td>
</tr>
<tr>
<td>TREM</td>
<td>Trauma Recovery and Empowerment</td>
</tr>
<tr>
<td>TX</td>
<td>Treatment</td>
</tr>
<tr>
<td>UMOS</td>
<td>United Migrant Opportunity Services</td>
</tr>
<tr>
<td>URG</td>
<td>Umbrella Religious Groups</td>
</tr>
<tr>
<td>VOP</td>
<td>Violation of Probation</td>
</tr>
<tr>
<td>VWS</td>
<td>Victim Witness Surcharge</td>
</tr>
<tr>
<td>WCI</td>
<td>Waupun Correctional Institution</td>
</tr>
<tr>
<td>WICS</td>
<td>Wisconsin Integrated Corrections System</td>
</tr>
<tr>
<td>WRC</td>
<td>Wisconsin Resource Center</td>
</tr>
<tr>
<td>WNRA</td>
<td>Women’s Risk Needs Assessment Partnership</td>
</tr>
<tr>
<td>WRTP</td>
<td>Wisconsin Regional Training Partnership</td>
</tr>
<tr>
<td>WWCS</td>
<td>Wisconsin Women’s Correctional System</td>
</tr>
<tr>
<td>WWRC</td>
<td>Wisconsin Women’s Resource Center</td>
</tr>
</tbody>
</table>