

 <p style="text-align: center;">DIVISION OF ADULT INSTITUTIONS</p> <p style="text-align: center;">POLICY AND PROCEDURES</p>	DAI Policy #: 302.00.21	Page 1 of 3
	Original Effective Date: 10/10/05	New Effective Date: 07/13/21
	Supersedes: 302.00.21	Dated: 07/01/18
	Administrator's Approval: Sarah Cooper, Administrator	
Required Posting or Restricted:		
<input checked="" type="checkbox"/> Inmate <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted		
Chapter: 302 Inmate Classification, Sentence and Release Provisions		
Subject: Truth in Sentencing – Petition to Modify Court-Imposed Conditions of Extended Supervision		

POLICY

Truth in Sentencing cases may be petitioned to the court for modifications of conditions of extended supervision of the bifurcated sentence.

REFERENCES

Wisconsin Statutes s. 302.113 (7m) – Release to extended supervision for felony inmates not serving life sentences

DEFINITIONS, ACRONYMS AND FORMS

CR-250 – Petition to Modify Court-Imposed Conditions of Extended Supervision

DOC – Department of Corrections

CR-251 – Verification of Date of Release to Extended Supervision

CR-252 – Order Modifying Court-Imposed Conditions of Extended Supervision

ES – Extended Supervision

Truth in Sentencing (TIS) – Bifurcated sentence to imprisonment in the Wisconsin state prisons for a felony committed on or after December 31, 1999; or a misdemeanor committed on or after February 1, 2003.

WICS – Wisconsin Integrated Corrections System

PROCEDURE**I. General**

- A. An inmate who is serving a TIS sentence may petition the sentencing court to modify any conditions of extended supervision set by the court.
- B. An inmate may not petition the court to modify the conditions of ES earlier than one year before the date of the inmate's scheduled date of release to ES or more than once before the inmate's release to ES.
- C. CR-250 shall be made available in the Library, Law Library, or upon request in each facility. A photocopy fee shall be charged to the inmate's account for each form obtained. The form shall not be altered.

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II. Submission of Petitions

- A. Inmates are required to submit a completed CR-250 and a sufficiently stamped envelope addressed to the court to their Social Worker or Treatment Specialist.
- B. Social Worker/Treatment Specialist shall complete the CR-251 utilizing the Adjusted Release Date in WICS.
- C. Social Worker/Treatment Specialist shall send the completed, signed forms to the court utilizing the stamped envelope provided by the inmate.

III. Granting and Denial of Petitions

- A. Granting of Petitions - Upon receipt of a CR-252 from the Court indicating the petition has been granted and modifying conditions of extended supervision, the Records Office shall route copies as follows:
 - 1. Legal File, Left Side.
 - 2. Social Service File, Left Side.
 - 3. Business Office, if financial obligations have been modified.
 - 4. Department of Community Corrections Agent.
 - 5. Central Records Unit.
 - 6. Inmate.
- B. Denial of Petitions - Upon receipt of a CR-252 from the Court indicating the petition has been denied, the Records Office shall route copies of the order to the Legal File, Left Side.

Administrator's Approval: *Sarah Cooper* Date Signed: 06/28/21
Sarah Cooper, Administrator

DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

Facility: Name		
Original Effective Date: 00/00/00	DAI Policy Number: 302.00.21	Page 3 of 3
New Effective Date: 00/00/00	Supersedes Number:	Dated:
Chapter: 302 Inmate Classification, Sentence and Release Provisions.		
Subject: Truth in Sentencing – Petition to Modify Court-Imposed Conditions of Extended Supervision		
Will Implement <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
Warden’s/Center Superintendent’s Approval:		

REFERENCES

DEFINITIONS, ACRONYMS AND FORMS

FACILITY PROCEDURE

- I.
 - A.
 - B.
 - 1.
 - 2.
 - a.
 - b.
 - c.
 - 3.
 - C.

II.

III.

RESPONSIBILITY

I. Staff

II. Inmate

III. Other