

 <p style="text-align: center;"><b>DIVISION OF ADULT INSTITUTIONS</b></p> <p style="text-align: center;"><b>POLICY AND PROCEDURES</b></p>	<b>DAI Policy #:</b> 500.30.09	<b>Page</b> 1 of 8
	<b>Original Effective Date:</b> 09/01/97	<b>New Effective Date:</b> 01/25/21
	<b>Supersedes:</b> 500.30.09	<b>Dated:</b> 10/30/14
	<b>Administrator's Approval:</b> Makda Fessahaye, Administrator	
<b>Required Posting or Restricted:</b>		
<input checked="" type="checkbox"/> <b>Inmate</b> <input checked="" type="checkbox"/> <b>All Staff</b> <input type="checkbox"/> <b>Restricted</b>		
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Provision of Services to Pregnant Patients		

## POLICY

The Division of Adult Institutions shall provide access for all female patients to medical services related to pregnancy. These services shall include timely and appropriate prenatal, intrapartum and postpartum care in accordance with community standards.

## REFERENCES

Standards For Health Care In Prisons – National Commission On Correctional Health Care, 2018 P-B-07 Communication Of Patients' Health Needs; 2018 P-F-01 Patients with Chronic Disease and Other Special Health Needs, 2018 P-F-05 Counseling and Care Of The Pregnant Inmate

Wisconsin Statutes s. 48.375 – Parental Consent Required Prior to Abortion; Judicial Procedure

Wisconsin Statutes s. 302.38 - Medical Care of Prisoners

Wisconsin Statutes s. 302.385 – Correctional Health Care

DAI Policy 306.00.02 – Escorting and Transportation of Pregnant Inmates

DAI Policy 500.10.17 – Diagnostic Rehabilitation Services

DAI Policy 500.50.02 – Health Care Record and Content

900.50.24 Breast Milk Collection and Storage

## DEFINITIONS, ACRONYMS AND FORMS

Advanced Care Provider (ACP) – Provider with prescriptive authority.

APGAR – Appearance, pulse, grimace, activity and respiration

DOC – Department of Corrections

DOC-1163A – Authorization for Use and Disclosure of Protected Health Information

DOC-3001 – Off-Site Service Request and Report

DOC-3151 – Pregnancy Status Notification

DOC-3357 – Pregnancy Log

HSM – Health Services Manager

Minor – Individual under the age of 18 years.

<b>DAI Policy #:</b> 500.30.09	<b>New Effective Date:</b> 01/25/21	<b>Page</b> 2 of 8
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Provision of Services to Pregnant Patients		

MPAA – Medical Program Assistant-Advanced

Perinatal – Pertaining to the periods shortly before, during or shortly after the time of the birth of a child; generally considered to begin with the time of viability, which occurs between 23-24 weeks.

POAHC – Power of Attorney for Health Care

Postpartum – After childbirth or after delivery.

Prenatal – Period before the birth of a child.

Protected Health Information (PHI) – Any written, electronic, verbal health and demographic information, contained in any DOC record, about an individual transmitted or maintained in any medium that relates to a past, present, or future physical or mental health condition, provision of health care to an individual, or payment for health care.

PSU – Psychological Services Unit

RN – Registered Nurse

TCI – Taycheedah Correctional Institution

Termination of Pregnancy – Pregnancy is ended because of childbirth, elective termination or miscarriage.

WWRC- Wisconsin Women’s Resource Center

## **PROCEDURES**

### **I. Procedures for Screening for Pregnancy**

- A. All females shall be screened for pregnancy upon admission to the DOC by asking questions about an obvious or possible pregnancy and at any other time as indicated.
- B. Obtain a urine pregnancy test and send to the contracted lab or complete an on-site pregnancy test in accordance with DAI Policy 500.10.17.
  1. Upon admission to any facility housing females. For all patients returning to a DOC facility following inpatient treatment at any Non-DOC facility.
  2. Upon patient request.
- C. Review the health record upon receipt of a patient transferred from another DOC facility, Wisconsin Women’s Resource Center, or a contract bed to identify an existing pregnancy and initiate appropriate action/referral as necessary per Section II below.

### **II. Actions Required Following Positive Pregnancy Test Results**

<b>DAI Policy #:</b> 500.30.09	<b>New Effective Date:</b> 01/25/21	<b>Page</b> 3 of 8
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Provision of Services to Pregnant Patients		

- A. Schedule all patients with a positive pregnancy test to be seen by the facility ACP.
  - B. If completing on-site pregnancy testing, the RN shall inform the patient when the test is positive, and advise the patient a confirmatory test will be sent to the state contracted lab.
  - C. All on-site positive pregnancy tests shall be confirmed by sending another pregnancy urine test to the contracted lab.
  - D. The ACP shall:
    - 1. Notify the patient of the positive test results, if not already completed by the RN as above.
    - 2. Explain the care that will be provided.
    - 3. Order prenatal vitamins.
    - 4. Provide regularly scheduled follow-up medical appointments in collaboration with the off-site obstetrician.
    - 5. Pregnant patients with active substance use disorder receive evaluation upon intake. Medication/assisted treatment will be offered as appropriate.
  - E. Document the following information in the healthcare record:
    - 1. Add “pregnancy” to the current Problem List in patient’s healthcare record.
    - 2. Add patient to pregnancy database or facility’s data collection mechanism.
    - 3. Complete top portion of DOC-3151 – Status Notification of Pregnancy and route to the Social Worker, Security, HSM and the person responsible for data entry into the pregnancy database or facility data collection mechanism. Scan into the healthcare record per DAI Policy 500.50.02 Attachment 1.
  - F. Promptly notify Security verbally to ensure transportation procedures are implemented according to DAI Policy 306.00.02.
  - G. Restraints shall be utilized by the least restrictive means necessary. Restraint during transport to the hospital or during labor and delivery should not be used except when necessary due to serious threat of harm to the patient, staff, or others.
- III. Pregnancy Counseling**
- A. Pregnant patients shall be given counseling and assistance whether they elect to keep the child, use adoption services or decide to terminate the pregnancy.
  - B. An outside agency shall provide additional counseling if requested.
  - C. HSU shall arrange for the outside counseling in a timely manner so a full range of options are available to the patient.

<b>DAI Policy #:</b> 500.30.09	<b>New Effective Date:</b> 01/25/21	<b>Page</b> 4 of 8
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Provision of Services to Pregnant Patients		

D. HSU shall arrange for the outside counseling and complete a DOC-3001 Off-Site Service Request and Report to be sent with the patient for the counseling appointment.

#### **IV. Pregnancy**

- A. Refer the patient to an obstetrician in the community for prenatal and perinatal care. Prior authorization is not required.
- B. Pregnancies considered to be high-risk shall be referred to an appropriate provider.
- C. Complete a DOC-3001 – Offsite Service Request and Report and send with patient for all off-site appointments.
- D. HSU shall share PHI with the community provider for ongoing treatment purposes without a written authorization from the patient under Wisconsin and federal confidentiality laws.
- E. Follow plan of care as recommended and approved including:
  - 1. Activity.
  - 2. Safety.
  - 3. Nutrition guidance.
  - 4. Alcohol and drug avoidance.
- F. Identify and communicate special needs and activity restrictions.
- G. The assigned Social Worker shall work with the Department of Community Corrections agent to coordinate a discharge plan if release is anticipated during the perinatal period to include follow up appointments and identification of community resources.
- H. If the patient is scheduled for transfer to another DOC facility, verbally provide transfer of care notification to the receiving facility.
- I. A medical hold shall be considered for clinical management of pregnancy as necessary.
- J. Emergency delivery kits are available.

#### **V. Postpartum**

- A. The facility shall obtain delivery records from delivering hospital to place in patient's health record.
- B. Assessment of the patient upon discharge shall be completed:
  - 1. Vaginal delivery a minimum of once daily for 72 hours.
  - 2. C-Section delivery a minimum of once daily for five days.

<b>DAI Policy #:</b> 500.30.09	<b>New Effective Date:</b> 01/25/21	<b>Page</b> 5 of 8
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Provision of Services to Pregnant Patients		

- C. Assessment and documentation shall include at a minimum:
  1. Vital signs.
  2. Lochia.
  3. Breast exam.
  4. Bowel and bladder function.
  5. Activity level and tolerance.
  6. Nutrition and fluid intake.
  7. Skin integrity/incision monitoring.
  8. Signs and symptoms of infection.
  9. Psychosocial health including signs and symptoms of post-partum depression.
  
- D. Refer to PSU for psychological services for evaluation if indicated or requested by placing a referral order in EMR to PSU staff should be called directly if there is a concern about the patient's emotional health.
  
- E. Complete the following:
  1. Document in the current health record that the pregnancy diagnosis is inactive.
  2. Update the DOC-3151 – Pregnancy Status Notification from the health record and send to the Social Worker, HSM and Security.

## **VI. Infant**

- A. The placement of the infant will be decided by the patient with the DOC Social Worker if this hasn't been identified with the county prior to being admitted to DOC.
  
- B. The DOC facility Social Worker shall act as the liaison with the appropriate community contacts such as the hospital Social Worker and the county Human Services involved in the case.
  
- C. DOC is not financially responsible for the infant's medical bills. The hospital arranges for payment of the bills through medical assistance or other applicable health insurance.

## **VII. Data Collection**

- A. When a patient is pregnant, or upon a positive pregnancy test, HSU shall record the following information into the DOC-3357 – Pregnancy Log or facility data collection mechanism:
  1. Patient's name and DOC number.
  2. Facility.
  3. Patient's age.
  4. Date of admission to DOC.
  5. Expected date of delivery.
  
- B. HSU shall document in the pregnancy database or the facility's data collection mechanism the following:

<b>DAI Policy #:</b> 500.30.09	<b>New Effective Date:</b> 01/25/21	<b>Page</b> 6 of 8
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Provision of Services to Pregnant Patients		

1. Method of pregnancy termination.
  2. Date of pregnancy termination or release from DOC facility.
  3. Type of delivery:
    - a. Vaginal.
    - b. C-section.
  4. Sex of infant.
  5. APGAR scores.
- C. The DOC-3357 – Pregnancy Log or the facility’s data collection mechanism shall be forwarded to the MPAA:
1. Upon admission of a pregnant patient to a DOC facility or upon a positive pregnancy test, each facility shall send the information listed in VII.A. above.
  2. Upon termination of the pregnancy or release, each facility shall send the data required under Section VII.B. above.
- VIII. Elective Termination of Pregnancy-** The adult pregnant patient is the only individual with legal authority to make the decision to terminate her pregnancy unless she has specifically authorized her health care agent under an activated POAHC to make that decision on her behalf. Consult with DOC Office of Legal Counsel in a situation involving an activated POAHC.
- A. A minor may make the decision to terminate her pregnancy by following the procedures contained in Wisconsin Statutes s. 48.375. Due to the complexity of laws associated with the termination of a pregnancy involving a minor, consult with DOC Office of Legal Counsel in any case involving a minor pregnant patient who wishes to terminate her pregnancy.
- B. The patient or parent/legal guardian of a minor must assume all costs of the procedure unless:
1. The pregnancy is the result of sexual assault or incest which has been reported to law enforcement authorities.
  2. The termination is necessary to prevent grave, long-lasting physical health damage or to save the life of the patient as determined by the community obstetrician.
- C. Refer to the PSU for psychological services if requested by the patient or if there is concern for the patient’s emotional health.
1. Notify the Medical Director if the patient decides to terminate the pregnancy.
    - a. Complete DOC-3001 – Off-Site Service Request and Report for off-site appointments.
    - b. Upon termination of the pregnancy complete the following:
      - i. Document provided treatment and health status/health needs of the patient in the health record.
      - ii. Document in the health record Problem List that the pregnancy diagnosis is inactive.

<b>DAI Policy #:</b> 500.30.09	<b>New Effective Date:</b> 01/25/21	<b>Page</b> 7 of 8
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Provision of Services to Pregnant Patients		

- iii. Update the DOC-3151 – Pregnancy Status Notification from the health record – Correspondence Section and complete Part 2 and send to the Social Worker, HSM and Security post-partum.
- c. Assessment shall occur upon return from the termination of pregnancy and then as determined by the ACP. The assessment shall include at a minimum:
  - i. Vital signs.
  - ii. Bleeding.
  - iii. Bowel and bladder function.
  - iv. Activity level and tolerance.
  - v. Nutrition and fluid intake.
  - vi. Signs and symptoms of infection.
  - vii. Psychosocial health.
- d. Complete a referral order to refer the patient to the PSU for psychological services if requested or indicated. PSU staff should be called directly if there is a concern about the patient’s emotional health.

**Bureau of Health Services:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Michael Rivers, Director of Administration

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Paul Bekx, MD, Medical Director

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Mary Muse, Nursing Director

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Kevin Kallas, Mental Health Director

**Administrator’s Approval:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Makda Fessahaye, Administrator

**DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES**

<b>Facility:</b> Wisconsin Women's Correctional System		
<b>Original Effective Date:</b> 09/07/1997	<b>DAI Policy Number:</b> 500.30.09	<b>Page</b> 8 of 8
<b>New Effective Date:</b> 06/25/2021	<b>Supersedes Number:</b> 500.30.09	<b>Dated:</b> 05/15/2015
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Provision of Services to Pregnant Patients		
<b>Will Implement</b> <input type="checkbox"/> As written <input checked="" type="checkbox"/> With below procedures for facility implementation		
<b>Warden's/Center Superintendent's Approval:</b> Warden Jennifer McDermott		

**REFERENCES**

900.50.24 Breast Milk Collection and Storage

**DEFINITIONS, ACRONYMS, AND FORMS**

HSU – Health Service Unit

**FACILITY PROCEDURE****I. Social Worker**

- A. Receive notification of the pregnant Patient.
- B. Consult with pregnant Patient to discuss available services.
- C. Initiate/update new born placement form as needed.
- D. Contact county of judgment of inmate.
- E. Inform county of proposed placement of infant.
- F. Forward new born placement form to hospital social worker and HSU.
- G. Save new born placement form in the birth folder as a PDF.