 <p style="text-align: center;"><b>DIVISION OF ADULT INSTITUTIONS</b></p> <p style="text-align: center;"><b>POLICY AND PROCEDURES</b></p>	<b>DAI Policy #:</b> 500.80.04	<b>Page</b> 1 of 3
	<b>Original Effective Date:</b> 12/02/02	<b>New Effective Date:</b> 01/11/21
	<b>Supersedes:</b> BHS800:04	<b>Dated:</b> 12/19/12
	<b>Administrator's Approval:</b> Makda Fessahaye, Administrator	
<b>Required Posting or Restricted:</b>		
<input checked="" type="checkbox"/> <b>Inmate</b> <input checked="" type="checkbox"/> <b>All Staff</b> <input type="checkbox"/> <b>Restricted</b>		
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Over the Counter Medications		

**POLICY**

Patients may obtain over the counter medications either through Canteen or the Health Services Unit. The Health Services Unit shall provide over the counter medications after an assessment when determined medically necessary.

**REFERENCES**

Standards for Health Services in Prison, National Commission on Correctional Health Care, 2018, P-D-01 Pharmaceutical Operations, P-D-02 Medication Services, DOC-BHS Nursing Protocols

**DEFINITIONS, ACRONYMS AND FORMS**

Advanced Care Provider (ACP) – A provider with prescriptive authority.

BHS – Bureau of Health Services

DOC-3035 – Health Service Request and Copayment Disbursement Authorization

HSU – Health Services Unit

OTC – Over-the-counter Medications

Qualified Health Care Professional – Includes physicians, physician assistants, nurse practitioners, nurses, dentists, optometrists and podiatrists.

**PROCEDURES****I. Overview**

- A. OTC medications shall be provided to patients by HSU according to nursing protocols, an ACP order or recommended to purchase from canteen.
- B. Facilities shall maintain a reasonable supply of OTC products to accommodate nursing protocols and the prescribing preferences of the ACP.
- C. OTC medications shall not be issued or recommended to patients without an assessment by an ACP or nurse following a nursing protocol.

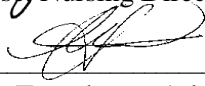
<b>DAI Policy #:</b> 500.80.04	<b>New Effective Date:</b> 01/11/21	<b>Page</b> 2 of 3
<b>Chapter:</b> 500 Health Service		
<b>Subject:</b> Over the Counter Medication		

- D. Patients in Restrictive Housing (or similar classification) who do not have canteen privileges may submit a DOC-3035 – Health Service Request and Copayment Disbursement Authorization requesting an evaluation for OTCs.
  
- E. OTCs to cover all the nursing protocols shall be maintained in each HSU or be available through the canteen.

**Bureau of Health Services:** Michael Rivers **Date Signed:** 1/8/21  
Michael Rivers, Director of Administration

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Vacant, Medical Director

Mary Muse **Date Signed:** 1/8/21  
Mary Muse, Nursing Director

**Administrator's Approval:**  **Date Signed:** 01/11/21  
Makda Fessahaye, Administrator

## DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES

<b>Facility:</b> Name		
<b>Original Effective Date:</b>	<b>DAI Policy Number:</b> 500.80.04	<b>Page</b> 3 of 3
<b>New Effective Date:</b> 00/00/00	<b>Supersedes Number:</b>	<b>Dated:</b>
<b>Chapter:</b> 500 Health Services		
<b>Subject:</b> Over the Counter Medication		
<b>Will Implement</b> <input type="checkbox"/> As written <input type="checkbox"/> With below procedures for facility implementation		
<b>Warden's/Center Superintendent's Approval:</b>		

### REFERENCES

### DEFINITIONS, ACRONYMS AND FORMS

### FACILITY PROCEDURE

I.

A.

B.

1.

2.

a.

b.

c.

3.

C.

II.

III.

### RESPONSIBILITY

I. Staff

II. Inmate

III. Other