

ECRM > Division of Adult Institutions (DAI) > Discharge > Long Term Care and Functional Screen

Overview:

The Department has been working to improve connections to care for individuals who may be eligible for Long Term Care programs at release. This has been a concerted effort on the part of several agencies within state and county government to streamline the functional screen and follow-on processes prior to release from prison. The Department is working to identify those individuals who may fit into this category. This group may include individuals who have organic brain dysfunction, dementia, Alzheimer's, or an intellectual disability. Bureau of Health Services (BHS) has put together a list of individuals who should be evaluated for a referral based on their diagnoses in the EMR and their proximity to release.

A person must be both functionally and financially eligible to enroll in Wisconsin long term care programs; Family Care, PACE, Partnership, or IRIS.

The adult Long Term Care Functional Screen (LTCFS) is a web-based application used to collect information about an individual's functional status, health and need for assistance to determine functional eligibility for publicly-funded long term care programs that serve the frail elderly and people with intellectual/developmental or physical disabilities. Aging and Disabilities Resource Centers (ADRC) complete the initial LTCFS to determine eligibility for these programs.

The LTCFS looks at a person's ability to complete Activities of Daily Living (ADLs) which include bathing, dressing, eating, mobility in home, toileting and transferring. Instrumental Activities of Daily Living (IADL) include meal preparation, medication administration and medication management, money management, use of a telephone and transportation. The LTCFS also looks at a person's cognition, behavior(s), diagnoses, medically-oriented tasks and employment; as well as indicators for mental health issues, substance use issues and other conditions that put a person at risk of institutionalization in a nursing home or Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF-IID).

Social Worker/Treatment Specialist Responsibilities:

If the individual warrants an evaluation for participation in Long Term Care Programs, the screening process is managed by county ADRCs.

1. If the individual is interested in participating in the screening process, gather releases of information DOC-1163 and DOC-1163A. If the individual has a guardian or Power of Attorney for Healthcare, those individuals will have to sign prior to contacting the ADRC.
2. Contact the ADRC in the person's county of residence approximately six months prior to release. The county of residence/responsibility is not necessarily the county of conviction or the county of release. If the county of responsibility is unknown, contact DHS Area Administration to assist in residency determination before contacting the appropriate ADRC. Contact Information for Area Administration can be found at: <https://www.dhs.wisconsin.gov/areaadmin/index.htm>
3. While progress on facilitating this process pre-release has been made, some county staff members will insist they can't address needs until the individual is in the community. If this happens, please

ECRM > Division of Adult Institutions (DAI) > Discharge > Long Term Care and Functional Screen

contact the Reentry Disabilities Treatment Director (DOCReentry@wisconsin.gov) with the county, contact name, and contact information.

4. Screens can be, and generally will be conducted remotely on a video conference platform. If your institution needs assistance contact DOC Telecommunications at Central Office to facilitate the interface (Zoom, Skype, etc.)
5. Once a screen is completed, the ADRC will determine next steps. If the person is eligible for long term care programs the ADRC will offer options counseling. If the person is interested in enrolling in a long term care program the ADRC will provide enrollment counseling. These services may be provided by phone, video, or in person.
6. If the person chooses to enroll in a long term care program, the ADRC will send the enrollment or referral form to the Managed Care Organization (MCO) or IRIS Consultant Agency (ICA) selected. The MCO or ICA will then begin pre-planning, developing a service plan for the person upon release. A person will not officially be enrolled (have an enrolment date) until the person is living in the community and is both functionally and financially eligible, ideally the date of release.
7. Financial eligibility is determined by the County Income Maintenance Consortia. The correctional institution or center is responsible for assuring financial eligibility for Medicaid is established prior to release. An individual determined eligible for BadgerCare Plus or EBD Medicaid is considered financially eligible for LTC programs.

Resources:

More information about LTCFS screen is available here:

<https://www.dhs.wisconsin.gov/functionalscreen/index.htm>

More information about LTC programs is available here:

<https://www.dhs.wisconsin.gov/long-term-care-support.htm>