

Revised 5/3/22

Visiting – Intake/Reception 4/19/2022

The following section only pertains to inmates in A&E/intake status. For general population visiting, refer to the Supervision Section.

The Department of Corrections encourages and supports visiting opportunities to offenders and their approved visitors. The Department shall administer a visitation program which regulates visitation of inmates by family members, friends, and others consistent with resources available, the Department's responsibility for the secure and orderly operation of institutions, public safety, and the protection of visitors, staff and inmates.

Social Worker/Treatment Specialist/Designee Responsibilities:

Anyone wishing to visit an inmate must be listed on the inmate's visitors list.

All prospective visitors, including children, must complete (or have someone complete for them) the Visitor Questionnaire (DOC-21AA), which is an application for approval to visit. It is the inmate's responsibility to obtain and mail the visitor's questionnaire to a prospective visitor. The proposed visitor will then need to return the form to the institution for approval to be added to the inmate's visitor list. Inmates will be notified when a visitor has been added to their visiting list. Visitors may be denied approval for visitation on a number of grounds, specified in administrative code. If denied, a visitor must wait 6 months to re-apply for approval.

Any child or minor, that is, any person under the age of 18, must have the written consent of the legal, non-incarcerated parent or guardian prior to visiting. This consent is contained on the visitor questionnaire. Unless a minor visitor is the legal spouse of the inmate, any visitor not yet 18 shall be accompanied by an adult who is on the approved visitors list.

Dodge Correctional Institution (DCI) and Taycheedah Correctional Institution

(TCI) - Inmates in A&E status will be permitted to have up to four adult, close family member visitors on their visiting list. Close family member for this purpose is an inmate's natural, adoptive, step, foster parents, spouse, children, grandparents, grandchildren or siblings. If the spouse's last name is different than the inmate's, the spouse must send a

copy of the marriage license to verify the relationship. Children under the age of 18 may also be on their visiting list, which does not count against their limit of four visitors on their visiting list. However, children under the age of 18 that are not the children of the inmate shall not be allowed to visit. Inmates with sexually related offenses will not be permitted to have visitors under the age of 18 on their visiting lists.

Milwaukee Secure Detention Facility (MSDF) – DAI inmates in A&E status will be permitted to have 4 adult visitors on their approved visiting list. Children under the age of 18 may also be on their visiting list, which does not count toward their limit of 4 visitors. At MSDF, visitors do not need to be immediate family as long as they are approved by the agent of record.

For additional information, the following references may be utilized:

- DOC Administrative Code 309.06.01 Visitation