



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

GUIDANCE DOCUMENT CERTIFICATION

I have reviewed this guidance document or proposed guidance document and I certify that it complies with sections §227.10 and §227.11 of the Wisconsin Statutes.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a statute or a rule that has been lawfully promulgated.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.

Stephanie Hove

Name of Individual Certifying this Document / Proposed Document

Assistant Administrator

Title

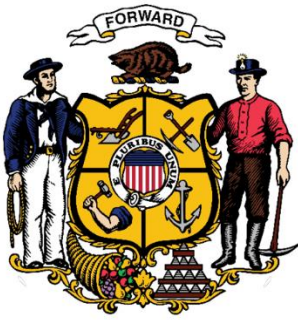
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Signature

2/11/20

Date Signed

Department of Corrections – Wisconsin
Office of the Secretary
Wis. Stat. § 227.112(6)
DOC-2910 (Rev. 12/2019)



Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

Felmers O. Chaney Correctional Center

Date: December 11, 2019

To: Staff and People in Our Care (PIOC)

From: Captain Morris

Re: Visits

DOC 309.06-Visitation: The department shall administer a visitation program which regulates visitation of inmates by family members, friends, and others consistent with resources available, the department's responsibility for the secure and orderly operation of institutions, public safety, and the protection of visitors, staff and inmates.

Due to some recent visiting concerns, the following changes will be implemented effective XXXXX

- Total of **4** visitors per visit. (Exceptions can be approved prior by Superintendent, Captain, or Social Worker.)
- **1** Visit at a time no more than **2** visits per day.
- No add on or make up visits- if you are on a visit and additional visitors arrive, with your input, the current visit will be terminated prior to starting the 2nd visit.
- If the visiting area is filled to capacity (60), visits will be terminated on a first come, first to leave basis, with a minimum visiting time of 1 hour and 20 minutes on Tuesdays and Thursdays; and 2 hours and 45 minutes on Saturdays and Sundays.
- If at capacity, incoming visitors will be placed on a waiting list on a first come, first to visit basis.

Holidays

- 1 visit per holiday
- North Wing 11:00AM – 1:45PM / South Wing 1:45PM / 4:30PM.
- If the visiting area is filled to capacity (60), visits will be terminated on a first come, first to leave basis, with a minimum visiting time of 1 hour and 20 minutes.
- If at capacity, incoming visitors will be placed on a waiting list on a first come, first to visit basis.

You are responsible for cleaning up after the completion of your visit.

Staff has the authority to cancel a visit at any time due to any inappropriate conduct of you or your visitor.