



# WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

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## GUIDANCE DOCUMENT CERTIFICATION

I have reviewed this guidance document or proposed guidance document and I certify that it complies with sections §227.10 and §227.11 of the Wisconsin Statutes.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a statute or a rule that has been lawfully promulgated.

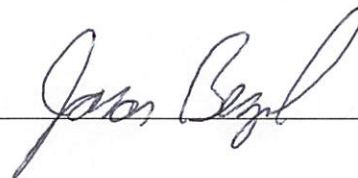
I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.

\_\_\_\_\_  
Jason Benzel

Name of Individual Certifying this Document / Proposed Document

\_\_\_\_\_  
Warden of Dodge Correctional Institution

Title


\_\_\_\_\_  


Signature

\_\_\_\_\_  
6-11-2020

Date Signed

Department of Corrections – Wisconsin  
Office of the Secretary  
Wis. Stat. § 227.112(6)  
DOC-2910 (Rev. 12/2019)

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|  <p style="text-align: center;"><b>DIVISION OF ADULT INSTITUTIONS</b></p> <p style="text-align: center;"><b>POLICY AND PROCEDURES</b></p> | <b>DAI Policy #:</b> 500.30.52              | <b>Page</b> 1 of 3                     |
|  | <b>Original Effective Date:</b><br>11/01/11 | <b>New Effective Date:</b><br>02/16/18 |
|  | <b>Supersedes:</b> 500.30.52                | <b>Dated:</b> 06/01/16                 |
|  | <b>Administrator's Approval:</b>            |  |
| <b>Required Posting or Restricted:</b>   |   |  |
| <input checked="" type="checkbox"/> Inmate <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Restricted   |   |  |
| <b>Chapter:</b> 500 Health Services  |   |  |
| <b>Subject:</b> Privacy of Care  |   |  |

**POLICY**

The Division of Adult Institutions shall ensure discussion of patient information and clinical encounters are conducted in private and carried out in a manner designed to encourage the patient's subsequent use of health services.

**REFERENCES**

Standards for Health Services in Prisons, National Commission on Correctional Health Care, 2018, P-A-09 Privacy of Care

**DEFINITIONS, ACRONYMS AND FORMS**

Clinical encounters – Interactions between patients and health care professionals that involve a treatment and/or an exchange of confidential information.

**PROCEDURES****I. General Guidelines**

- A. Discussions regarding patient care shall occur in private, without being overheard by other and non-health staff.
- B. Clinical encounters shall occur in private, without being observed or overheard.
- C. Security staff shall be present only if the patient poses a probable risk to the safety of the health care professional or others.
- D. Instruction on maintaining confidentiality is given to security staff and interpreters who observe or hear health encounters.
- E. When triaging health complaints at cell side, health care staff shall take extra precautions to promote private communication between health staff and patients; such as speaking in a soft voice, discussing the minimum necessary protected health information necessary for triaging, and asking officers to move away from the cell front if safety can be provided.
- F. When safety is a concern and full privacy is lacking, alternative strategies for partial visual or partial auditory privacy shall be considered.

|                                     |                                     |                    |
|-------------------------------------|-------------------------------------|--------------------|
| <b>DAI Policy #:</b> 500.30.52      | <b>New Effective Date:</b> 02/16/18 | <b>Page</b> 2 of 3 |
| <b>Chapter:</b> 500 Health Services |                                     |                    |
| <b>Subject:</b> Privacy of Care     |                                     |                    |


**Bureau of Health Services:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
James Greer, Director

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Paul Bekx MD, Medical Director

\_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
Mary Muse, Nursing Director

**Administrator's Approval:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_  
James Schwochert, Administrator

**DIVISION OF ADULT INSTITUTIONS FACILITY IMPLEMENTATION PROCEDURES**

|   |                                     |                    |
|---|-------------------------------------|--------------------|
| <b>Facility:</b> Dodge Correctional Institution   |                                     |                    |
| <b>Original Effective Date:</b> 11/1/11   | <b>DAI Policy Number:</b> 500.30.52 | <b>Page</b> 3 of 3 |
| <b>New Effective Date:</b> 6/22/2020  | <b>Supersedes Number:</b> N/A       | <b>Dated:</b> N/A  |
| <b>Chapter:</b> 500 Health Services   |                                     |                    |
| <b>Subject:</b> Privacy of Care   |                                     |                    |
| <b>Will Implement</b> <input type="checkbox"/> As written <input checked="" type="checkbox"/> With below procedures for facility implementation |                                     |                    |
| <b>Warden's/Center Superintendent's Approval:</b>             |                                     |                    |

**REFERENCES**Wis. Stat. s. 302.38 - Medical Care of Prisoners.Wis. Stat. s. 302.385 - Correctional Institution Health CareWis. Stat. s. 302.386 - Medical and Dental Services for Prisoners and Forensic Patients**FACILITY PROCEDURE**

- I. **On Unit 25, privacy (e.g., privacy screen, curtain, etc.) shall be utilized during physical exams, with special considerations for pelvic, rectal, breast and other genital exams.**
  - A. Inmate patient privacy shall be protected:
    1. Between patients sharing rooms.
    2. From Security staff working on the unit unless it is a minimum necessary or need to know medical information.
    3. From inmate workers within the unit.
  - B. Security staff shall ensure the inmate patient can be seen through the privacy curtain mesh for safety.
- II. **Privacy curtains shall:**
  - A. Be used to protect patient health information during cell side visits between patient beds.
  - B. Be used to protect patient health information from hallway traffic during cell side visits or utilizing the toilet.
  - C. Be controlled by medical or security staff.
  - D. Not be opened or closed by inmate patients.
  - E. Allow Security staff to see the inmate patient through the privacy curtain mesh for safety.