



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

GUIDANCE DOCUMENT CERTIFICATION

I have reviewed this guidance document or proposed guidance document and I certify that it complies with sections §227.10 and §227.11 of the Wisconsin Statutes.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a statute or a rule that has been lawfully promulgated.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.

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Name of Individual Certifying this Document/Proposed Document

ADMINISTRATOR, DIVISION OF COMMUNITY CORRECTIONS


Title

Signature

6/25/19

Date Signed

Department of Corrections – Wisconsin
Office of the Secretary
Wis. Stat. § 227.112(6)
DOC-2910 (6/2019)

 <p style="text-align: center;">WISCONSIN DEPARTMENT OF CORRECTIONS Division of Community Corrections</p> <p style="text-align: center;">DOC-1356 (Rev. 12/2009) Administrative Directive # 13-07</p>	EFFECTIVE DATE November 1, 2013	PAGE NUMBER 1 of 2
	MANUAL REFERENCE Chapter 6	<input checked="" type="checkbox"/> New <input type="checkbox"/> Revision
	ORIGINATED BY Denise Symdon Administrator	
DISSEMINATION <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Supervisory Staff Only	PRIORITY <input checked="" type="checkbox"/> Policy/Directive <input type="checkbox"/> Information Discuss at Staff Meeting Read/Route/Post	
SUBJECT: GPS Supervision Reclassification		

Reference(s): Supervision of Sex Offenders: a Handbook for Agents, Chapter 6
 Administrative Directive 00-08: Sex Offender Supervision
 Administrative Directive 02-05: Sex Offender Supervision
 Administrative Directive 02-14: Workload Modifications
 Administrative Directive 13-04: Discretionary GPS

Policy Statement: The purpose of this Administrative Directive is to establish the ability and process on which to reduce the supervision standards of offenders on the GPS.

Definitions, Acronyms:

"GPS" means global positioning system tracking that actively monitors and identifies a person's location and timely reports or records the person's location.

POLICY:

1. Workload Points

Effective January 22, 2007, the classifications, workload points, and associated time values are:

CLASSIFICATION	TIMEFRAME	WORKLOAD POINTS	HOURS
GPS Level 1	First 3 months on GPS	22.0	12.8
GPS Level 2	Second 3 months on GPS	16.5	9.6
GPS Level 3	Following the initial 6 months on GPS	11.0	6.4

Contact standards for these classifications are INT/SO as outlined in Administrative Directive 00-08 or enhanced supervision for offenders that are not sex offenders.

2. Intake and Assessment Policies and Procedures

The completion of a comprehensive intake and assessment is a critical step in providing quality supervision.

All sex offenders who are required to be on GPS, as determined via **DOC-2435 GPS Tracking Screening**, or at the discretion of the agent and management staff, will be classified at GPS Level 1 for three months. All intake procedures are to be completed during the first 60 days of supervision or following release from the institution.

After three months, a GPS Offender is scheduled to reclassify to GPS Level 2. After the second three months, the offender is again scheduled to be reclassified to GPS Level 3. Contact standards are similar to that of the Intensive Sex Offender (INT-SO) or enhanced supervision. INT-SO standards are outlined in AD 00-08.

Regarding discretionary GPS offenders, as addressed in AD 13-04, agents set a specific timeframe for the length of GPS on the DOC-2651. When the offender is placed on GPS, workload points will follow as outlined in the chart above. Decreasing supervision level below an enhanced level of supervision while on GPS is at the discretion of the agent and field supervisor.

When GPS offenders are taken into custody, the custody should be staffed like any others. Upon release from custody, offenders should not be automatically re-classed at a level higher than the level prior to custody.

3. Criteria for Reduction from GPS Level 3 for Mandatory GPS Sex Offenders

When considering a reduction in supervision level for a GPS Level 3 Sex Offender, where possible, the supervising agent, treatment provider and other members of the supervision team should review criteria contained in the **DOC-2065 Sex Offender Reclassification Checklist**. All team members should agree on the reduction in the level of supervision. Agents may use any risk assessment tools available to them coupled with professional judgment when pursuing a reduction of supervision level. Supervisory approval is required for all reductions from GPS Level 3 to lower levels of supervision. Justification for the reduction and the signature of the Corrections Field Supervisor must be documented at the bottom of the 2065; this reduction will also be documented in COMPAS. The 2065 should then go to the ledger for additional documentation in OATS.

Supervision levels should be reviewed by the agent and supervisor each 60 days or following a violation/custody investigation. It is not presumed that custody will result in a higher level of GPS, unless risk and needs warrant it.

No offender on GPS may be supervised below medium supervision.