



# WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

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## GUIDANCE DOCUMENT CERTIFICATION

I have reviewed this guidance document or proposed guidance document and I certify that it complies with sections §227.10 and §227.11 of the Wisconsin Statutes.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a statute or a rule that has been lawfully promulgated.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.

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Name of Individual Certifying this Document/Proposed Document

ADMINISTRATOR, DIVISION OF COMMUNITY CORRECTIONS

Title


[Handwritten Signature]

Signature

6/25/19

Date Signed

Department of Corrections – Wisconsin  
Office of the Secretary  
Wis. Stat. § 227.112(6)  
DOC-2910 (6/2019)

 <p style="text-align: center;"><b>WISCONSIN</b>  <b>DEPARTMENT OF CORRECTIONS</b>  <b>Division of Community Corrections</b>  DOC-1356 (Rev. 12/2009)  Administrative Directive # 14-08  Replaces Administrative Directive 10-02</p>	EFFECTIVE DATE 11/03/2014	PAGE NUMBER 1 of 1
	MANUAL REFERENCE 08.07	<input type="checkbox"/> New <input checked="" type="checkbox"/> Revision
	ORIGINATED BY <i>D. Symdon</i> <b>Denise Symdon, Administrator</b>	
DISSEMINATION <input checked="" type="checkbox"/> All Staff <input type="checkbox"/> Supervisory Staff Only	PRIORITY <input checked="" type="checkbox"/> Policy/Directive <input type="checkbox"/> Information Discuss at Staff Meeting      Read/Route/Post	
<b>SUBJECT: Short-Term Sanctions Program</b>		

**Reference(s):** Wis. Stat. s. 302.113(8m) (b)

DCC Operations Manual Chapter 08.07 Short-Term Sanctions

DCC Ledger Manual Chapter 03.02 Short-Term Sanctions

**Policy Statement:** A short-term sanction may be considered as a disposition to any violation by an offender on extended supervision, probation, or parole. However, a sanction *shall* be considered in every case where the offender is eligible for revocation in which prison is a potential result. Regional Chief or designee approval is required for all short-term sanction placements.

When revocation has been initiated, the Regional Chief or designee may approve a short-term sanction in lieu of the revocation. This action may occur anytime prior to the issuance of the revocation order and warrant. The Regional Chief or designee will determine the implementation date of the sanction.

DCC staff will follow the procedures outlined in DCC Operations Manual Chapter 08.07 and Ledger Manual Chapter 03.02.

**Criteria:**

- 1) All offenders are statutorily eligible to be placed on a Short-Term Sanction. Priority will be given as follows: 1) Extended Supervision/Parole Offenders, 2) Felony Probationers, 3) Misdemeanants with penalty enhancers, and 4) Misdemeanants (limited to special circumstances).
- 2) Offenders must sign a statement admitting to a violation.
- 3) Short-term sanctions may not exceed 90 days, per sanction. Short-term sanctions may be used more than once during the offender's term of supervision. However, the maximum exposure of an offender's sentence may not be exceeded by the short-term sanction time.
- 4) When imposed, an short-term sanction is the disposition for the violation(s).
- 5) It is not necessary that the offender be served with a Notice of Violation, Recommended Action and Statement of Hearing Rights (DOC-414) or Alternative to Revocation Agreement (DOC-250).
- 6) The Department will pay the county per the existing agreement for offenders serving time a short-term sanction. (If work release privileges are exercised by the offender, the Department will subtract any work release charges to the offender from the county jail reimbursement rate).
- 7) Offenders with pending criminal charges may be considered for a short-term sanction on a case by case basis.

cc: DCC Adm. Directive Distribution List