

INTAKE\DCC INTAKE\SEX OFFENDER INTAKE

SEX OFFENDER REGISTRATION

Per Wisconsin statute [301.45](#), an offender is required to register as a sex offender with the Sex Offender Registration Program (SORP) if, on or after 12/25/93, the offender has been convicted of, adjudicated, or committed for a violation, solicitation, conspiracy, or attempt to commit any of the following crimes:

940.22(2)	Sexual Exploitation by Therapist
940.225(1)	First-Degree Sexual Assault
940.225(2)	Second-Degree Sexual Assault
940.225(3)	Third-Degree Sexual Assault
940.30	False Imprisonment (victim was minor and not the offender's child)
940.302(2)	Human Trafficking (if 940.302(2)(a)1b applies)
940.31	Kidnapping (victim was minor and not the offender's child)
944.01	Rape (old statute)
944.06	Incest
944.10	Sexual Intercourse with a Child (old statute)
944.11	Indecent Behavior with a Child (old statute)
944.12	Enticing Child for Immoral Purposes (old statute)
948.02(1)	First-Degree Sexual Assault of a Child
948.02(2)	Second-Degree Sexual Assault of a Child
948.025	Repeated Acts of Sexual Assault of a Child
948.05	Sexual Exploitation of a Child
948.051	Trafficking of Child
948.055	Forced Viewing of Sexual Activity
948.06	Incest with a Child
948.07(1) - (4)	Child Enticement
948.075	Use of a Computer to Facilitate a Child Sex Crime
948.08	Soliciting a Child for Prostitution
948.085	Sexual Assault of a Child Placed in Substitute Care
948.095	Sexual Assault of a Student by School Staff
948.11(2)(a) or (am)	Exposing Child to Harmful Material-FELONY SECTIONS

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948.12	Possession of Child Pornography
948.13	Convicted Child Sex Offender Working with Children
948.30	Abduction of Another's Child
971.17	Not Guilty by Reason of Mental Disease-of a listed sex offense
975.06	Sex Crimes Law Commitment
980.01	Sexually Violent Person Commitment

Any person who has been sentenced to Lifetime Supervision under [Wisconsin Statute 939.615](#) must register.

The agent shall inform the offender of the requirement to register with the Sex Offender Registration Program immediately following sentencing or release from an institution. If the agent identifies a sex offender conviction on the offender's criminal history record, in Wisconsin or any other state, the agent will call the sex offender registration program within the state of conviction. If the offender is required to register in a state other than Wisconsin, the agent will provide information as to the whereabouts of the offender to the other state's registry.

The agent shall enter all information on the Sex Offender Registry Update ([DOC-1759](#)) and submit the [DOC-1759](#) to the Wisconsin Sex Offender Registration Program (SORP). The offender must sign this form and initial the back of the [DOC-1759](#), Part 2, on the designated line, indicating understanding of the registration requirements. If the offender refuses to sign, the agent shall note "Refuses to Sign" in the registrant signature block and have a witness initial the form. (Refusal may constitute a violation of supervision). The registry must also be provided with a current photograph of the offender. This form must be mailed to SORP as soon as it is completed, but must be given to the Registry within the intake period.

The agent shall, upon completion of the form, provide the offender with the registrant copy containing the Notice of Requirements to Register on the reverse side.

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Any time an offender changes residence, employment and/or school enrollment, that information must be recorded on the Sex Offender Registry Update ([DOC-2705](#)) and a copy shall be emailed to SORP (DOCBOPADMIN@wisconsin.gov). The Registry must be notified within 24 hours when a parolee changes their information. The Registry must be updated within 10 days when a probationer changes information. Sex Offenders who are required to register may not use or be referred to any name except those which are listed in the sex offender registry. The client may contact the registry if a preferred name is not listed in the registry.

Periodically and randomly, offenders will be required to verify information with the registry. SORP will send the offender a verification letter, requiring a response within 10 calendar days. A copy of the letter is sent to the agent of record, who should monitor compliance. Providing false information to the registry or failing to respond to the verification letter is a violation of supervision and may be a violation of the law.

If an offender moves to another state as an Interstate Compact transfer and is accepted in the receiving state, the offender must be informed of the requirement to register with the receiving state, as well as continue to register with SORP in Wisconsin.

Offenders are required to register with SORP ten days prior to discharge from supervision. The agent shall inform the offender that any further changes must be reported to SORP directly by calling 1-888-963-3363, and that failure to comply with registration laws is a criminal offense. Agents should inform offenders that failure to comply with sex offender registration is a Class H Felony, for which they could be prosecuted.

Per AD 15-06, agents should check the Sex Offender Registry Active Supervision Noncompliance List on DOCNET weekly. If the offender appears on the list, the agent shall immediately attempt to locate that individual. If a home visit has been conducted within the previous 30 days and the offender was present in the home, a Sex Offender Registrant Information/Home Visit form ([DOC-2287](#)) should be faxed to (608) 240-3355 or e-mailed to bopadmin@doc.state.wi.us.

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Attempts to bring the offender into compliance with the registry shall be documented on the Sex Offender Registration Non-Compliance Investigation Worksheet ([DOC-2247](#)) and forwarded via fax or as an e-mail attachment to the area Sex Offender Registration Specialist. (To access the non-compliance list, go to myDOC, DOC Division, DCC, Sex Offender Supervision, and click on SOR Active Supervision N/C).