GUIDANCE DOCUMENT CERTIFICATION

I have reviewed this guidance document or proposed guidance document and I certify that it complies with sections §227.10 and §227.11 of the Wisconsin Statutes.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a statute or a rule that has been lawfully promulgated.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.

Kristin Nissen
Name of Individual Certifying this Document / Proposed Document

Program and Policy Chief
Title

Signature

Date Signed
4/17/2020

Department of Corrections – Wisconsin
Office of the Secretary
Wis. Stat. § 227.112(6)
DOC-2910 (Rev. 12/2019)
**Purpose**

The purpose of this policy is to assure Division of Juvenile Corrections qualified health care professionals are kept current in clinical knowledge and skills.

**Policy**

Division of Juvenile Corrections’ qualified health care professionals shall participate annually in continuing education appropriate for their positions.

**References**

Standards for Health Services in Juvenile Detention and Confinement Facilities, National Commission on Correctional Health Care, 2015, Y-C-03 – Professional Development

Wisconsin Statute § 302.386 - Medical and dental services for prisoners and forensic patients

**Definitions, Acronym, and Forms**

DOC- Department of Corrections

DOC-3363 – Health Services Employee Training Record

**Procedure**

I. General

   A. All health care professionals shall have on-going knowledge and skills appropriate for their role in health care delivery.

   B. All part-time and full-time DJC health professionals shall complete 12 hours of continuing education per calendar year.

   C. Continuing education may include:

      1. Staff development experiences such as:
a. In-service trainings by on-site health staff.

b. Health education programs presented by guest lecturers at the facility or in the community by universities, hospitals, or other health care organizations.

c. Participation in health care programs that provide formal continuing education credits.

d. Self-study programs and approved internet resources may be part of continuing education but may not constitute staffs’ entire continuing education for the year.

D. A minimum of six hours of the continuing education shall have a correctional health care focus. Training shall include health care delivery specific to caring for the adolescent population.

E. All DJC health care staff having direct youth contact shall possess current certification from completing training in cardiopulmonary resuscitation (CPR) and the use of an automated external defibrillator (AED) through the American Heart Association.

F. All DJC health care staff shall annually complete the DOC’s required on-line modules.

G. Correctional health care certification is recommended for professional health staff having at least two years of experience delivering care in the correctional setting.

H. Health care professionals shall keep on file a list of completed courses, dates, and number of hours per activity completed throughout the year. Staff are encouraged to record their completed continuation hours using DOC-3363.

I. Compliance for health staff education shall be evaluated annually during performance and planning reviews.

cc: Office of the Secretary
    DJC Leadership Team
# Division of Juvenile Corrections Facility/Region Implementation Procedure

<table>
<thead>
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<th>DJC Policy Number: 500.11.05</th>
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<td>Superintendent’s/Regional Chief’s Approval:</td>
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## REFERENCES

## DEFINITIONS, ACRONYMS, AND FORMS

## FACILITY PROCEDURE

I.  
   A.  
   B.  
      1.  
      2.  
         a.  
         b.  
         c.  
      3.  
      C.  

II.  

III.  

## RESPONSIBILITY

I.  Staff  

II. Youth  

III. Other