



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

GUIDANCE DOCUMENT CERTIFICATION

I have reviewed this guidance document or proposed guidance document and I certify that it complies with sections §227.10 and §227.11 of the Wisconsin Statutes.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a statute or a rule that has been lawfully promulgated.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.

Kristin Nissen

Name of Individual Certifying this Document / Proposed Document

Program and Policy Chief

Title


Kristin Nissen

Signature

4/17/2020

Date Signed

Department of Corrections – Wisconsin
Office of the Secretary
Wis. Stat. § 227.112(6)
DOC-2910 (Rev. 12/2019)

 <p style="text-align: center;">WISCONSIN DEPARTMENT OF CORRECTIONS Division of Juvenile Corrections</p> <p style="text-align: center;">Policy and Procedure</p>	EFFECTIVE DATE <i>[Status]</i>	PAGE NUMBER 1 of 3
	MANUAL REFERENCE	<input checked="" type="checkbox"/> New <input type="checkbox"/> Revision
	DJC POLICY # 500.11.05	Original Date: <i>[Comments]</i>
	ORIGINATED BY Ron E. Hermes, Administrator	
X _____ Date Signed:		
DISSEMINATION	PRIORITY	
<input type="checkbox"/> All Staff <input type="checkbox"/> Confidential – Security Related	<input type="checkbox"/> Policy/Directive <input checked="" type="checkbox"/> Information	
<input type="checkbox"/> Facilities	Discuss at Staff Meeting	Read/Route/Post
<input type="checkbox"/> Field Offices		
<input checked="" type="checkbox"/> Health Services <input type="checkbox"/> Supervisory Staff Only		
	REPLACES POLICY <i>[Category]</i>	
SUBJECT: Professional Development		

Purpose

The purpose of this policy is to assure Division of Juvenile Corrections qualified health care professionals are kept current in clinical knowledge and skills.

Policy

Division of Juvenile Corrections’ qualified health care professionals shall participate annually in continuing education appropriate for their positions.

References

Standards for Health Services in Juvenile Detention and Confinement Facilities, National Commission on Correctional Health Care, 2015, Y-C-03 – Professional Development

Wisconsin Statute § 302.386 - Medical and dental services for prisoners and forensic patients

Definitions, Acronym, and Forms

DOC- Department of Corrections

DOC-3363 – Health Services Employee Training Record

Procedure

I. General

- A. All health care professionals shall have on-going knowledge and skills appropriate for their role in health care delivery.
- B. All part-time and full-time DJC health professionals shall complete 12 hours of continuing education per calendar year.
- C. Continuing education may include:
 - 1. Staff development experiences such as:

- a. In-service trainings by on-site health staff.
 - b. Health education programs presented by guest lecturers at the facility or in the community by universities, hospitals, or other health care organizations.
 - c. Participation in health care programs that provide formal continuing education credits.
 - d. Self-study programs and approved internet resources may be part of continuing education but may not constitute staffs' entire continuing education for the year.
- D. A minimum of six hours of the continuing education shall have a correctional health care focus. Training shall include health care delivery specific to caring for the adolescent population.
- E. All DJC health care staff having direct youth contact shall possess current certification from completing training in cardiopulmonary resuscitation (CPR) and the use of an automated external defibrillator (AED) through the American Heart Association.
- F. All DJC health care staff shall annually complete the DOC's required on-line modules.
- G. Correctional health care certification is recommended for professional health staff having at least two years of experience delivering care in the correctional setting.
- H. Health care professionals shall keep on file a list of completed courses, dates, and number of hours per activity completed throughout the year. Staff are encouraged to record their completed continuation hours using DOC-3363.
- I. Compliance for health staff education shall be evaluated annually during performance and planning reviews.

cc: Office of the Secretary
DJC Leadership Team

Division of Juvenile Corrections Facility/Region Implementation Procedure	
Facility/Region:	
DJC Policy Number: 500.11.05	
Subject:	
New Effective Date:	Original Effective Date: [Comments]
Will Implement: <input type="checkbox"/> As Written <input type="checkbox"/> With following procedures for facility implementation	
Superintendent's/Regional Chief's Approval:	

REFERENCES

DEFINITIONS, ACRONYMS, AND FORMS

FACILITY PROCEDURE

- I.
 - A.
 - B.
 - 1.
 - 2.
 - a.
 - b.
 - c.
 - 3.
 - C.

II.

III.

RESPONSIBILITY

I. Staff

II. Youth

III. Other