



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr

GUIDANCE DOCUMENT CERTIFICATION

I have reviewed this guidance document or proposed guidance document and I certify that it complies with sections §227.10 and §227.11 of the Wisconsin Statutes.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is not explicitly required or explicitly permitted by a statute or a rule that has been lawfully promulgated.

I further certify that the guidance document or proposed guidance document contains no standard, requirement, or threshold that is more restrictive than a standard, requirement, or threshold contained in the Wisconsin Statutes.

Casey Gerber

Name of Individual Certifying this Document/Proposed Document

Director, Office of Juvenile Offender Review

Title



Casey Gerber

Signature

06/24/2019

Date Signed

Department of Corrections – Wisconsin
Office of the Secretary
Wis. Stat. § 227.112(6)
DOC-2910 (6/2019)

 <p style="text-align: center;">WISCONSIN DEPARTMENT OF CORRECTIONS</p> <p style="text-align: center;">Division of Juvenile Corrections</p> <p style="text-align: center;">Policy and Procedure</p>	EFFECTIVE DATE 3/3/2017	PAGE NUMBER 1 of 2
	MANUAL REFERENCE	<input type="checkbox"/> New <input checked="" type="checkbox"/> Revision
	DJC POLICY # 300.11.05	Original Date: 2/20/2015
	ORIGINATED BY John D. Paquin, Administrator	
	X 	Date Signed: 3/3/2017
DISSEMINATION <input type="checkbox"/> All Staff <input type="checkbox"/> Supervisory Staff Only <input checked="" type="checkbox"/> Institution <input type="checkbox"/> Confidential-Security Related <input type="checkbox"/> Field Offices <input type="checkbox"/> Community Facilities <input type="checkbox"/> Health Records	PRIORITY <input type="checkbox"/> Policy/Directive <input checked="" type="checkbox"/> Information Discuss at Staff Meeting Read/Route/Post	
SUBJECT: Secure Detention Youth Rights and Privileges		

Purpose

To ensure that a youth’s rights, responsibilities, and expectations are met and that staff and youth are safe and secure.

Policy

Youth have rights and privileges in a safe and secure, humane and caring environment. Youth will be required to sign a copy of the Rules, Rights and Privileges. A copy will also be available in each room.

References

Wisconsin Statutes s. 938.244 – Contracts with department for juvenile detention facility services

Definitions, Acronyms, and Forms

Procedure

- I. General Rights:
 - A. Youth have the right to two calls to his or her parents, legal guardians, foster parents, custodians or legal counsel. .
 - B. Youth have the right to request to religious beliefs and practice
 - C. Youth have the right to medical care.
 - D. Youth have the right to psychological services.
 - E. Youth have the right to telephone, mail, and visitation privileges.
 - F. Youth have the right to contact a social worker, if it is during the workday.
 - G. Youth have the rights to provision of services
 - H. Youth have the rights to leisure activities
- II. Telephone Privileges:
 - A. Youth are allowed one call per day to a family member for ten (10) minutes.
 - B. Telephone calls to social workers and attorneys have no limit as to the duration of the call.
- III. Mail Privileges:

- A. Youth are allowed to send one letter per day at the State's expense.
- B. Youth may send sealed, non-inspected letters to the courts, a lawyer, or government officials at the State's expense. Official correspondence is not limited.
- C. All other outgoing mail must be in an unsealed envelope, so it can be inspected for contraband.
- D. Incoming mail will be opened and inspected for contraband, except mail that is from the courts, a lawyer, or government official.

IV. Visitation Guidelines:

- A. Visits will take place in the visiting area.
- B. Visiting hours are from 8:00 a.m. to 9:00 p.m.
- C. Visits are limited to four (4) people on weekends and eight (8) people on weekdays.
- D. Visits are with family only and minors must be accompanied by a parent.
- E. Teachers and clergy must receive prior approval to visit.
- F. Social workers, attorneys, and mental health workers may have unlimited visitation.
- G. No items may be taken to the detention center. This includes food, beverages, and tobacco products.
- H. Youth will be strip searched after each visit.
- I. Violation of the Visiting Policy/Guidelines is grounds for immediate termination of the visit and/or possible suspension of visiting privileges.

cc: Office of the Secretary
DJC Leadership Team

Secure Detention Youth Rights and Privileges	EFFECTIVE DATE 3/3/2017	PAGE NUMBER 3 of 3
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Division of Juvenile Corrections Facility/Region Implementation Procedure	
Facility/Region:	
DJC Policy Number: 300.11.05	Supersedes Policy Number: 2.04
Subject: Secure Detention Youth Rights and Privileges	
New Effective Date: 3/3/2017	Original Effective Date: 2/20/2015
Will Implement: <input type="checkbox"/> As Written <input type="checkbox"/> With following procedures for facility implementation	
Superintendent's/Regional Chief's Approval:	

REFERENCES

DEFINITIONS, ACRONYMS, AND FORMS

FACILITY PROCEDURE

- I.
 - A.
 - B.
 - 1.
 - 2.
 - a.
 - b.
 - c.
 - 3.
 - C.

II.

III.

RESPONSIBILITY

- I. Staff

- II. Youth

- III. Other