

ACTIVITY REQUESTS

Revised 7/22/2021

All **youth placed on electronic monitoring** will be required to submit a Youth Activity Community Supervision Weekly Schedule (DOC-2129B).

- The DOC-2129B should be submitted to the agent weekly for approval prior to the activity that has been requested.
- Youth should not have open schedules unless this is staffed with a supervisor.
- Standing weekly passes can be granted for set schedules, including but not limited to school, employment or treatment.
- The agent shall require the youth to thoroughly complete the DOC-2129B and ensure missing sections are entered prior to approval of the activity.

Any **youth that has been identified as a sex offender, serious juvenile offender or high-risk youth**, a Youth Activity Request (DOC-2129A) must be submitted to the agent for approval to participate in any activity not included on the youth's approved schedule.

Examples include, but are not limited to:

- Changes in residence or employment
- Travel out of the state
- Community events
- Attendance at family gatherings

The DOC-2129A can be used with any youth under supervision. Due to the youth's adjudicating offense or other determined risk factors, the agent may require a youth to have an approved chaperone while engaging in certain activities. If it is determined a youth will need to be chaperoned a Confidential Information Release Authorization (DOC-1163 and DOC-1163A) will need to be completed prior to approving the identified chaperone. The agent must complete a face-to-face interview with the proposed chaperone explaining the chaperone role, responsibilities, and expectations. The agent shall review the youth's Rules of Community Supervision with the proposed chaperone. The agent will submit the chaperone's name to the appropriate staff via the Time System Information Request (DOC-1410) to conduct a background check prior to chaperone approval or denial. If the youth is under 18, the parent/guardian must approve the proposed chaperone.