

## **RULES OF SUPERVISION**

Revised 7/21/2021

### **Authority:**

[Wis. Stats § 938.505](#)

[Wis. Stats § 938.533](#)

During Reentry the agent shall create the Rules of Supervision (DOC-1741) in COMPAS. Rules of Supervision shall be reviewed, signed and a copy provided, to the youth prior to release from the Juvenile Correctional Facility (JCF)

When a youth is not releasing from a JCF, and during the initial contact, the agent shall create the Rules of Supervision (DOC-1741) in COMPAS.

- Rules of Supervision shall be reviewed
- Signed by the youth and agent
- Copy provided to the youth

Rules of Supervision (DOC-1741) shall be completed by opening Cases in COMPAS under the youth's current Lifecycle.

- Rules of Supervision will be a choice on the left hand of the Cases page.
- This includes creating any Special Rules of Supervision.
- All youth shall be assigned the Juvenile Rules of Supervision which are preloaded and may not be edited, altered or removed.

All youth who are under **supervision for a sex offense**, or are being supervised as a sex offender due to specific violations or a historical case, shall also be assigned the Juvenile Sex Offender Rules of Supervision.

All youth **supervised under an adult court order** shall be assigned the Standard Rules of Supervision which are preloaded and may not be edited, altered or removed.

- Court-ordered conditions of supervision shall not routinely be added to the rules.
- Juvenile Special Rules of Supervision and Juvenile Special Sex Offender Rules of Supervision may be added at the discretion of the supervising agent.
- Additional rules should bear a reasonable relationship to the rehabilitation of the youth and to the protection of the public; they should not be so broad or vague that the youth does not understand how to comply.
- When imposing special rules, the agent must consider the ability to detect violation of the rule and willingness and ability to hold the youth accountable for violation of the rules.
- Agents shall incorporate into the DOC-1741 any special rules for the youth based on adjudicated offense or notable behavior.
- If questions arise as to the appropriateness, these questions should be staffed with a Supervisor.

Staff shall continuously monitor all Rules of Supervision for youth throughout the youth's time with DJC. If at any time a rule becomes obsolete it is crucial that this rule is removed or amended and the youth re-signs the updated Rules of Supervision.

Within COMPAS, on the Person Summary Screen there is a **Cautionary Information** option listing six cautionary indicators agents can choose from which may correlate with Special Rules of Supervision. The purpose of these indicators is to provide notification to the Monitoring Center as to which Special Rules of Supervision should result in custody after hours.

- Agents shall staff with a Supervisor if any of the Special Rules of Supervision directly impact public safety and custody would be consistent with the EBRV response.
- If the Supervisor agrees that custody would be warranted the agent shall copy the rule into Cautionary Information under the Indicator Special Rules.
- A new entry shall be made for each rule warranting custody.
- All Special Rules and Entries into Cautionary Information shall be reviewed for continued applicability at least every six months or when completing the Case Supervision Review.
- If at any time, or during the six-month review of Special Rules, it is determined that a Special Rule should no longer result in custody, an End Date will shall be entered. The Monitoring Center will no longer issue an after-hours hold for a violation of this rule

Certain rules must be marked as **confidential in COMPAS**.

- Confidential rules are those rules that relate to protected health or treatment information that cannot be disclosed without the youth's informed written consent.

In the event that a **youth refuses to sign the rules**, the agent will secure the presence of another agent or other witness and read, in full, the rules to the youth. The witness will note on the bottom of the rules that in his or her presence, the rules were read to the youth, and will sign and date the form. A signed copy will be provided to the youth.

If adding names to the **special rules for the purpose of no contact**, the agent shall use the name as written in official court documentation and the name by which the youth knows the person. For other names that are added as no contacts, use the proper name by which the youth knows the person. Juveniles may be added only as identified in official court documentation or by initials and Date of Birth (DOB) only. The agent should make clear to the youth to whom the no contact refers and document the conversation in COMPAS notes.

The youth may exercise the appeal rights described on the form.