



WISCONSIN DEPARTMENT OF CORRECTIONS

Governor Tony Evers / Secretary Kevin A. Carr


Division of Juvenile Corrections / Administrator's Office

ADMINISTRATOR'S MEMO TO COUNTIES

MEMO # 20-06

DATE: June 30th, 2020

TO: County Departments of Human/Social Services Directors

FROM: Ron Hermes, Administrator 
Division of Juvenile Corrections

SUBJECT: Daily Rates and Billing Policy for State Community Supervision Services

This memo is to inform you of the new fiscal year 2021 daily rates for community supervision services provided by the state and to communicate a change to reimbursement policies for certain youth held in county detention facilities.

Daily Rates

Daily rates for supervising youth in the community are calculated on an annual basis and approved by the Legislative Joint Committee on Finance. The Joint Committee on Finance approved two rates for community supervision services provided by the state during state fiscal year 2021 including a "home" and "alternate care" supervision rate. These rates will be in effect from 7/1/2020 through 6/30/2021.

A home rate will apply to each youth receiving community supervision services residing at home, foster home, treatment foster home, or in certain transitional living placements. An alternate care supervision daily rate will apply to each youth residing in a residential care center, group home, or in certain transitional living placements. Please note that the alternate care supervision rate is assessed for the costs of supervision provided by the State; additional charges for placement may apply. Additional details on community supervision billing policies can be found in Administrator's Memo #19-03.

The per person daily cost for the community supervision services are shown in the following table:

**Charges for Community Supervision
Daily Rate**

	Dates of Service
	7/1/20 to 6/30/21
Alternate Care Supervision	\$116
Home Supervision	\$270

Billing Policy Update: Secure Detention Costs

The Division of Juvenile Corrections (DJC) will reimburse county facilities for certain youth that are held, on the behalf of DJC, in county detention facilities pending admission to Lincoln Hills/Copper Lake Schools. Reimbursement will be limited to SJOs and youth under the guardianship of the Wisconsin Department of Children and Families (DCF).

Reimbursement of secure detention costs for county youth will continue to be the fiscal responsibility of the county and will not be reimbursed.

The following revision to billing policies included in Administrator’s Memo #19-03, is as follows:

IIC. Secure Detention

DJC will reimburse secure detention costs for SJOs and youth under the guardianship of DCF that are held in a county detention facility on the behalf of DJC. Reimbursement will be limited to the days these youth are held by the county on behalf of DJC and will be at the detention facility’s published daily rate.

Counties will be directly responsible to pay for secure detention costs for county youth on state community supervision.

State community supervision rates are suspended when a youth is held in secure detention.

For reimbursement, please submit invoices to DOCDJCCOBusinessOffice@wisconsin.gov by the 5th business day of the following month to allow for prompt payment. Invoices should contain:

- Youth name
- DOB
- Dates of placement at your facility due to youth held on behalf of DJC or due to the changes in admission policies at LHS/CLS
- Daily rate
- Total amount based on days and daily rate

Additionally, if placements include new SJO commitments or those under State guardianship, please provide documentation of the status.

If you have any questions regarding state charges, monthly billing statements, or billing policies, please contact DOCDJCCOBusinessOffice@wisconsin.gov or Brooke Richardson at (608) 240-5911.

Cc: Kevin A. Carr, Secretary, DOC
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