



MEETING MINUTES

DOC Breach Incident Response Team

WI Dept. of Corrections, Central Office

3099 E. Washington Ave. Madison WI

Wed., April 24, 2024

2:00 - 3:15 p.m.

Please take notice the DOC Breach Incident Response Team meeting will be conducted virtually via Microsoft Teams. To attend the meeting using your computer, tablet or smartphone, or by phone, please see the details below. If you have any questions about this notice or special needs, please contact the person listed below.

Microsoft Teams meeting

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzVkMzhjYWItODczZC00ODZkLWJkMDctYWNiMGFkM2M3YjNi%40thread.v2/0?context=%7b%22id%22%3a%22f4e2d11c-fae4-453b-b6c0-2964663779aa%22%2c%22oid%22%3a%221925dc5a-3781-475c-8dd4-7af6c3357553%22%7d

Meeting ID: 239 360 412 464

Passcode: jwxpGW

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+1 608-571-2209,132411024# United States, Madison

Phone Conference ID: 132 411 024#

Contact: Linda Eggert

Phone: 608-225-0711

Email: linda.eggert@wisconsin.gov

The DOC Breach Incident Response Team will meet to review filings of the DOC-2721 (Privacy Breach Incident without Protected Health Information Report by Supervisor) and possibly determine a response recommendation. The Team may go into closed session pursuant to Wis. Stats. 19.85 (f) to consider the medical or personal information of specific persons, and for preliminary consideration of specific personnel problems, and/or Wis. Stats. 19.85 (g), to confer with legal counsel for advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Agenda

I. Welcome/Announcements

Peter Marik, Linda Eggert, Julia McLaughlin, Lindsey Starrett, Michael Goldade (observing today; replacing Starrett for future meetings,) James Smith

- *UPHG healthcare ransomware attack update.*
- *CISO leaving DOC 5/3.*

II. Policy and procedure updates

- *Under OLC review*
- *Walk through of SharePoint/Teams 2721 site- Can access through TEAMS channel*

III. Updates on DOC-2718's/Other

No updates

IV. Review DOC-2721s

- #2024-39, 3-15-2024, Green Bay Correctional Institution, Division of Adult Institutions.

BIRT discussed the incident. Eggert moved to determine this was a Low risk incident and notify the individual of the incident. Starrett seconded the motion; motion passed unanimously.

- #2024-45, 4-5-2024, Prairie du Chien, Division of Adult Institutions

BIRT determined there was no breach and closed this incident.

- #2024-46, 4-16-2024, Region 3, Division of Community Corrections

BIRT delayed action under another search for the document could be conducted.

- #2024-47, 4-23-2024, Taycheedah Correctional Institution, Division of Adult Institutions

BIRT discussed incident. Eggert moved to find the incident Low risk and notify the individual of the incident. Marik seconded the motion; motion passed unanimously.

- Adjourn
Meeting adjourned.

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed for meetings items are approximate and depend on the length of discussion. In order to confirm a meeting or to request a complete copy of the agenda, please contact the listed contact person.

ACCESSIBILITY: Any person wishing to attend who requires special accommodations should contact the person listed above before the scheduled meeting time.