

# ElAC Meeting

Date | Time 02/16/2023 1:00 PM | Location Microsoft Teams

Meeting called by:	Brandon Morris	Attendees:		
	Virtual	<u>Members</u>	Present	Excused
Type of Meeting:	Brandon Morris	Baumgart, Zachary	✓	<input type="checkbox"/>
Co-Chairs	Tracie Ruether	Brown, Tifene	✓	<input type="checkbox"/>
Facilitators	Shannon Butcher	Butcher, Shannon	<input type="checkbox"/>	✓
	Tonja Hesselberg	Chase, Daisy	✓	<input type="checkbox"/>
	Tifene Brown	Foster, Athena	✓	<input type="checkbox"/>
	Ives, Kari	Hesselberg, Tonja	✓	<input type="checkbox"/>
Time Keeper:	Jennifer Marek	Ives, Kari	✓	<input type="checkbox"/>
		Kragness, Amanda	✓	<input type="checkbox"/>
		Marek, Jennifer	✓	<input type="checkbox"/>
		Morris, Brandon	✓	<input type="checkbox"/>
		Richards, Jason	✓	<input type="checkbox"/>
		Ruether, Tracie	✓	<input type="checkbox"/>
		Wilson, Shelrie	✓	<input type="checkbox"/>
		Zingsheim, Angie	✓	<input type="checkbox"/>

## Agenda Items

Welcome	Brandon	5 Minutes
Update from E/I Chief <ul style="list-style-type: none"> <li>Strategic Plan 2024-2026</li> <li>Planning &amp; Development Team <ul style="list-style-type: none"> <li>Internal Stakeholders</li> <li>External Stakeholders</li> </ul> </li> <li>SWSDIP <ul style="list-style-type: none"> <li>List of contacts for next year</li> </ul> </li> </ul>	Tifene	30 Minutes
Renaming/Restructuring Ad Hocs <ul style="list-style-type: none"> <li>Outreach and Retention - Brandon</li> <li>Recruitment and Engagement -Athena</li> </ul>	Brandon	15 Minutes
Policy Ad Hoc Update	Shelrie	15 Minutes
New Membership openings	Brandon	5 Minutes
Updates on 2023 goals – What’s left to be done?	Tracie	20 Minutes
Next Steps		

Welcome	
Update from E/I Chief <ul style="list-style-type: none"> <li>• Strategic Plan 2024-2026</li> <li>• Planning &amp; Development Team <ul style="list-style-type: none"> <li>○ Internal Stakeholders</li> <li>○ External Stakeholders</li> </ul> </li> <li>• SWSDIP <ul style="list-style-type: none"> <li>○ List of contacts for next year</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Current plan extended until the end of the year; as mentioned in the last meeting.</li> </ul> No Actions taken
Renaming/Restructuring Ad Hocs <ul style="list-style-type: none"> <li>• Outreach and Retention - Brandon</li> <li>• Recruitment and Engagement -Athena</li> </ul>	Vote taken using the chat function in Teams – Unanimously agree to the change. Next step is to take up to Executive Team.
Policy Ad Hoc Update	2022/2023 No Action taken
New Membership openings	Next step – Reviewing existing applications and staff who are interested from our ad-hocs
Updates on 2023 goals – What’s left to be done?	Co-Leads email Tifene what the focus on for 2023
Next Steps	Marketing ad-hoc – additional goals or disband? – Bring to next meeting

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