

# ELAC Meeting

Date | Time 2/22/2024 1:00 PM | Location Microsoft Teams

Meeting called by:			Attendees:	
Type of Meeting:	Virtual	<u>Members</u>	Present	Excused
Interim Co-Chair:	Brandon Morris	Baumgart, Zachary	✓	<input type="checkbox"/>
	Tracie Ruether	Benson, Katie	✓	<input type="checkbox"/>
Facilitators:	Shannon Butcher	Blechinger, Kellie	✓	<input type="checkbox"/>
	Tonja Hesselberg	Brown, Tifene	<input type="checkbox"/>	✓
	Tifene Brown	Carr, Sarah	✓	<input type="checkbox"/>
	Kari Ives	Hesselberg, Tonja	<input type="checkbox"/>	✓
Time Keeper:	Jennifer Marek	Ives, Kari	✓	<input type="checkbox"/>
		Kragness, Amanda	✓	<input type="checkbox"/>
		Marek, Jennifer	<input type="checkbox"/>	✓
		Morris, Brandon	✓	<input type="checkbox"/>
		Richards, Jason	✓	<input type="checkbox"/>
		Ross, Camille	✓	<input type="checkbox"/>
		Ruether, Tracie	✓	<input type="checkbox"/>
		Spangler, Jessica	✓	<input type="checkbox"/>
		Wilson, Shelrie	<input type="checkbox"/>	✓
		Zingsheim, Angie	✓	<input type="checkbox"/>

## Agenda Items

Welcome	Brandon	5 Minutes
Going through the new plan and identifying ad-hoc assignments	Tracie	80 Minutes
Next Steps	All	5 Minutes

## Notes

Welcome	
Going through the new plan and identifying ad-hoc assignments	<p>Went through the Equity and inclusion Plan and what groups are looking to work on.</p> <p>We discussed that the Ad Hocs should keep Communication open between each other as we work to complete the plan.</p> <p><b>Recruitment Work Plan</b></p> <p>1a) Assessment &amp; Evaluation and possibly Recruitment and Advancement</p>

- 1b) Assessment & Evaluation and possibly Recruitment and Advancement
- 2a) Marketing & Communication and possibly Outreach & Engagement and Recruitment and Advancement
- 2b) Marketing & Communication and possibly Outreach & Engagement and Recruitment & Advancement
- 3a) Policy & Review & Communication Review, possibly Recruitment & Advancement
- 4a) Recruitment & Advancement (will confirm as soon as they meet and discuss)
- 4b) Recruitment & Advancement (will confirm as soon as they meet and discuss)

**Retention Work Plan**

- 1a) Assessment & Evaluation
  - 1b) Marketing & Communication and Recruitment & Advancement
  - 2a) Education & Training and Outreach & Engagement
  - 2b) Marketing & Communication, Policy & Review when needed. Connect with DOA for resources
  - 3a) Assessment & Evaluation
  - 3b) Assessment & Evaluation will assist for data analysis. Will the entire EIAC group work on this? Will ask Tonja for direction.
  - 3c) Assessment & Evaluation will assist for data analysis. Will the entire EIAC group work on this? Will ask Tonja for direction.
  - 4a) Marketing & Communication\*
  - 4b) Marketing & Communication\*
- \*Assessment & Evaluation will assist for data analysis

**Culture Work Plan**

- 1a) Marketing & Communication and possibly Policy & Review
- 1b) Policy & Review
- 1c) Education & Training

	<p>2a) Marketing &amp; Communication and Education and Training</p> <p>2b) Marketing &amp; Communication and Outreach &amp; Engagement</p> <p>2c) Marketing &amp; Communication, Education &amp; Train, Outreach &amp; Engagement</p> <p>3a) Education &amp; Training</p> <p>3b) Education &amp; Training</p> <p><b>Elections –</b></p> <p>Tifene will be sending out an email looking for nominations for co-chairs and secretary. Voting to occur at next meeting</p>
Next Steps	Begin working on the plan

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