

Prison Industries Board (PIB) Meeting Agenda

BCE Product Development Center and Upholstery teams in Oakhill Correctional Institution (OCI)

Tuesday, November 7, 2023

10:30 AM to 2:00 PM

Attendees:

Absent:

10:30 arrive at Oakhill Correctional Institution (OCI) at 5212 County Hwy M, Oregon WI 53575-0140

The top picture below shows the OCI driveway entrance while driving West on County Hwy M. The lower picture below shows the driveway entrance closer to highlight the stone pillars that serve as a landmark to know you're entering the correct driveway. If you're driving West on County Hwy M, you will drive by Oregon Correctional Center and BCE's Oregon Farm; that is not where you want to be, so you can get back onto County Hwy M and drive West a little farther and find the OCI driveway pictured.



Complete OCI entrance process, which will be very similar to the SCI and WCI process.

10:45 Welcome, Introductions, PIB Business

Call the meeting to order and welcome Board members

Oakhill Correctional Institution briefing by OCI Warden Wayne Olson and/or designee

BCE Finances, Wes Ray and Tiesha Fleming

BCE Product Development Center briefing, Brian Litza

BCE Upholstery briefing, Sheryl Rickerman

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BCE Product Development Center Discovery Tour

Walk to the lab, meet employees on the team, receive the team's presentation about the work members do, discuss product development cooperation among BCE teams, and learn from workers' perspectives – All

Design

Promote

Support

BCE Upholstery Discovery Tour

Walk to the shop, meet employees on the team, tour the shop and meet workers on the team, discuss product development cooperation among teams, and learn from some of their perspectives – All

1. Receiving, work orders and carts
2. Order processing, Payroll
3. Fabric cutting
4. Sewing
5. Gluing
6. Hard line
7. Assembly
8. Soft line
9. Quality Assurance
10. Shipping

Return to Conference Rm

Product Development Center and Upholstery reviews

Next Meeting

Wes suggests a mid-week day during the 1st week of February for an online mtg. to reduce the likelihood of weather-related challenges.

2:00 Adjourn