



# Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

## Dodge Correctional Institution

DATE: July 10, 2023  
TO: Persons in Our Care (PIOC)  
FROM: Warden Jason Benzel  
RE: Authorized Property Upon Intake at Dodge Correctional Institution (DCI)

### The following is a list of the only authorized property accepted with PIOC upon intake at DCI:

- Address book: limit 1; no spiral or metal binding.
- Embossed envelopes: limit 30; no stamped, loose stamps, metered envelopes or pre-stamped return address.
- Photographs and/or photocopies of photographs: limit 50; gang-related, Polaroid-style photographs and photographs depicting nudity not permitted.
- Prescription eyeglasses and case: limit 2 pair; no metal hinges/hard cases; no logos allowed. All glasses are subject to inspection by DCI Optical and Security departments.
- Contact Lenses will only be permitted when a PIOC does not possess prescription eyeglasses. They must be medically necessary and approved (no cleaning solutions permitted).
- Dentures and storage container.
- Watches: clear plastic style only. No alarm, timers, leather bands or lights.
- Personal ring: limit 1; stone or gem must be embedded into the surface of the ring and must meet established band regulations (thickness 3/16"/width 3/8").
- Personal letters: limit 25.
- Legal materials/photos: active/open cases only; no books or pamphlets.
- Hearing aids and batteries.
- Religious book: limit 1.
- Personal vital documents (Social Security card, driver's license, birth certificate); wallets are not permitted.
- Medical Appliances (leg, arm, neck/back braces, prosthesis, etc.) with medical approval.
- Medical alert medallion or bracelet: must be worn at all times. External boundary maximum 1-1/4 inch; maximum thickness 1/8-inch; maximum weight 2 ounces; not hollow/locket-type (need as determined by HSU)
- Medicine bags and religious emblems are permitted. Emblem chains are not permitted. These items may be subject to DCI Chaplain approval.

**Please separate PIOC property so it is not combined with other PIOC's property. Items not on this list will not be accepted into DCI and will be returned with the transporting agency.**