

PRAIRIE DU CHIEN CORRECTIONAL INSTITUTION

State of Wisconsin

Department of Corrections



ANNUAL REPORT

Fiscal Year 2022

(July 1, 2021 - June 30, 2022)

PETER J. JAEGER, WARDEN

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ACRONYMS

ACT Anger Control Training	HSED High School Equivalency Diploma
ADA Americans with Disabilities Act	HSU Health Services Unit
BHS Bureau of Health Services	ICRS Institution Complaint Review System
BOCM Bureau of Offender Classification & Movement	LTE Limited Term Employment
DAI Division of Adult Institutions	OSHA Occupational Safety & Health Administration
DOA Department of Administration	PDCI Prairie du Chien Correctional Institution
DOC Department of Corrections	PIOC Persons In Our Care
DMV Department of Motor Vehicles	SOAR Success, Optimism, Avail, Recover
ERP Earned Release Program	SUD Substance Use Disorder
FY22 Fiscal Year 2022 (July 1, 2021 – June 30, 2022)	SWTC Southwest Wisconsin Technical College (Fennimore, WI)
GED General Educational Development	T4C Thinking for a Change
	UW University of Wisconsin
	WSPF Wisconsin Secure Program Facility



MESSAGE FROM WARDEN JAEGER

Welcome to the Prairie du Chien Correctional Institution (PDCI) FY22 Annual Report. During FY22, PDCI continued the progress of conforming to minimum security practices following our conversion from medium to minimum last year. COVID has presented challenges, but given the hard work and dedication to the mission of the department, PDCI staff continue to move the facility forward. The hope of those reading this report is to give credit to the work being done by PDCI staff and show how impressive and admirable their commitment is, to the people in our state.

PDCI continues to support our local community by providing project crew services to non-profit organizations and local government agencies. This year PDCI has expanded upon our project crew providing resources to the Wisconsin Secure Program Facility (WSPF) providing labor for kitchen, laundry, and janitorial services. This expansion and internal job mentoring have allowed PDCI to develop an additional layer of monitoring before moving into a community-based work release program. The work release program will benefit the Person in Our Care (PIOC), the DOC, and the State of Wisconsin taxpayers. Staff and the PIOC are excited to get out and assist the community as much as possible and work release will be a focus for FY23.

In addition to work programs, PDCI continues to provide adult basic education, career/technical education, the Earned Release and Substance Use Disorder programming. These programs provide the PIOC with essential tools desirable to address criminogenic needs and successfully return to your community. Program and security staff at PDCI play an essential role in the liberal interests of incarcerated individuals. Many of PDCI's cognitive programs are facilitated in partnership with a variety of initiatives not only within the institution but also within the community; providing benefits to PIOC and bringing awareness to students studying abroad within various career paths.

I am pleased to share the accomplishments of the astonishing efforts conducted by the PDCI staff.

Peter J. Jaeger

Warden

INSTITUTION PROFILE

Prairie du Chien Correctional Institution

500 East Parrish Street
P.O. Box 6000
Prairie du Chien, WI 53821
608-326-7828

Purpose

The Prairie du Chien Correctional Institution (PDCI) operates as a minimum-security facility for adult males. The basic purpose and objectives of the institution are:

- Protect the public, our staff and those in our charge.
- Provide opportunities for positive change and success.
- Promote, inform, and educate others about our programs and successes.
- Partner and collaborate with community service providers and other criminal justice entities.

History & Development

A railroad hotel was built on the current PDCI grounds in 1857 and was known as the Brisbois House. It was later used as a hospital for soldiers for a year during the Civil War and housed approximately 300 soldiers. The hotel closed a few years later. Local citizens established the Prairie du Chien College on the site in 1866. The property was bought by Mr. John Lawler of Prairie du Chien in 1867 and the Prairie du Chien College was closed in 1869. The property was turned over in 1871 by Mr. Lawler to the Christian Brothers, who opened St. John's College. St. John's College closed in 1876 and the property was reverted back to Mr. Lawler.

In 1880, the property was formally deeded to the Jesuits who opened Sacred Heart College and received a State of Wisconsin Charter in 1881. The school was closed to students in 1888 and used as a Novitiate and House of Studies of the Order by the Jesuits from 1888 to 1898 when it was reopened as a high school and college for boys.

In 1907, the Missouri Province took over the college and in 1909, Campion Hall was built and the name of the college was changed to Campion College of the Sacred Heart in 1913. In 1925, the college department was closed and Campion Jesuit High School officially started on the grounds. Campion was not completely a military school, though was a member of the Reserve Officer Training Corps (R.O.T.C.). The military program was headed by a Captain, a graduate of West Point and a Sergeant of the US Army. The boys that attended Campion were trained in physical, intellectual, moral and military development. Students from all parts of the United States came to Campion. A few of the present-day buildings at PDCI were erected prior to Campion's reign; however, the majority of the buildings were built between 1936 and 1970. Campion Jesuit High School closed in 1975 and the campus sold to the Wisconsin Synod of Evangelical Lutheran Church in 1976 for \$2.8 million. The facility reopened as Martin Luther Preparatory School in 1978 and closed in 1994.

The State of Wisconsin purchased this facility in 1995 for \$2.5 million to be used as a secured juvenile facility for non-assaultive male youthful offenders. The purchase included 21 buildings on 60 acres of land. Due to the decreases in juvenile offender population throughout the Division of Juvenile Corrections (DJC), the Legislature in 1997 passed Senate Bill 113, authorizing the Department of Corrections (DOC) to temporarily utilize this facility for the Division of Adult Institutions (DAI). The DJC contracted 302 beds at PDCI to the DAI to serve as a medium-security correctional institution for male youthful offenders with adult sentences in the age range of 15 to 21 years.

PDCI became operational on July 3, 1997. On August 27, 2001, a section of the property, including Hoffman Hall, was purchased by the city of Prairie du Chien. As of July 1, 2003, PDCI transferred from the Division of Juvenile Offenders to the Division of Adult Institutions (DAI). PDCI operated as a medium security facility until May of 2021, when it transitioned to a minimum-security correctional facility within the DAI.

INSTITUTION FACTS

INSTITUTION PROFILE:

Date Institution Opened	July 3, 1997
Security Level	Minimum
Operating Capacity	512
Current Population	492
Uniformed staff	123
Non-uniformed staff	74.6
PIOC to staff ratio	Approx. 2.49 PIOC / staff
Number of acres	55.5
Operating Budget	\$18,417,428.36
Amount collected from PIOC for:	
Restitution	\$35,558.10
Child support	\$21,255.73
Victim Witness (A & B)	\$16,296.35
DNA Surcharge	\$29,174.05
Court Costs & Fines	\$41,056.64
Medical co-pay	\$5,731.74

PROGRAMS:

PROGRAMS	# OF PIOC PARTICIPATED	# OF PIOC COMPLETED
Education		
General Educational Development/High School Equivalency Diploma (GED/HSED)	163	24
SWTC Bricklaying Diploma	11	7
SWTC Bricklaying Certificate	29	13
SWTC Building Maintenance and Construction Diploma	14	5
SWTC Building Maintenance and Construction Certificate	24	17
SWTC Welding Trailer Certificate	24	22
SWTC Microsoft Software Training	29	18
MATC Second Chance Pell	26	
Work		
PIOC Employed in the Institution	193 FT/76 PT	NA
Treatment		
Substance Use Disorder (SUD) Treatment	47	42
Earned Release Program (ERP)	73	66
Thinking for a Change (T4C)	15	14



INSTITUTION ACCOMPLISHMENTS AND

STAFF APPRECIATION



Video visiting continued throughout FY22 while in-person visiting resumed in July 2021. Scheduling visits ahead of time allowed visitors to avoid waiting and to better maintain social distance. 2976 video visits took place during FY22, along with 1820 in-person visits. The dual option for families appears to be working well. Future plans are to continue pre-scheduling both video and in-person visits, and to expand video visiting options.

Tours for local college groups resumed in April 2022, along with question/answer sessions with inmates on the Choices Panel. Seventy-nine students from Luther College and UW Platteville were able to visit PDCI. Prior to reopening for tours, 131 students from Southwestern Technical College and UW Platteville were able to participate in Zoom Q&A sessions with the Choices Panel.

The Project Crew completed over 4800 hours of service for local parks, city and county governments, and local non-profit organizations. PDCI is continuing to build upon current programs, including expansion of Project Crew. PDCI is now sending a second project crew to WSPF. Project Crew members are being sent in two shifts Monday-Friday and a third group on the weekend to work in the kitchen and assist in laundry.

Forgiveness groups were again led by UWP Psychology students in fall 2021, spring and summer 2022. 30 inmates read the book, "Forgiveness is a Choice" by Dr. Robert Enright over 12 weeks, journaled, and participated in weekly discussions. Feedback from both inmates and students has been very positive.

Security staff and non-uniformed supervisors are assisting with overtime at WSPF and WCI who are experiencing large numbers of vacancies in the security ranks.

The PDCI Job Center, a collaboration between the Department of Corrections and Workforce Development, has continued operations. A contract staff from Southwest Workforce Development Board works 3 days a week, including 2 evenings to provide job searching resources and access to interviews. In the past year, over 90 PIOC have created accounts with the Job Center of Wisconsin.

Twenty-four (24) PIOC earned their GED/HSED diplomas and 20 PIOC earned bricklaying/masonry certificates and diplomas through SWTC.

Forty-seven PIOC started substance use disorder programming during FY22 (42 completions/5 non-completions). 122 completions were noted during FY22.

One hundred seventy-four birth certificates, 220 social security cards, 124 PIOC to the DMV (Licenses, Permits, etc.), and 38 state identification cards were obtained for PIOC.

INSTITUTION COORDINATORS

INSTITUTION PRIMARY PHONE NUMBER: (608) 326-7828

AMERICANS WITH DISABILITIES ACT (ADA) COORDINATORS

- ◆ Program Supervisor Lisa Pettera - ext. 2400
- ◆ Institution Complaint Examiner Amy Schwab - ext. 2005

COMPAS SITE COORDINATOR

- ◆ Social Worker Morgan Flansburgh — ext. 2405

LIMITED ENGLISH PROFICIENCY (LEP) COORDINATOR

- ◆ Teacher Carolyn Klema - ext. 2602

PRISON RAPE ELIMINATION ACT (PREA) COORDINATOR

- ◆ Security Director Russell Bausch - ext. 2300

STAFFING AND DEPARTMENTS

Warden's Office

Warden (1)
Deputy Warden (1)
Secretary-Confidential (1)
Institution Complaint Examiner (1)
Program Assistant Confidential (1)

Management Services

Correctional Management Services Director (1)
Financial Program Supervisor (1)
Financial Specialist (1)
Financial Specialist Sr. (2)
Financial Specialist Adv. (1)
Inventory Control Coordinator (1)
Buildings and Grounds Superintendent (1)
Electronics Technician Security Senior (1)
Facilities Maintenance Spec Adv. (2)
Facility Repair Worker Adv. (2)
Plumber (1)
Power Plant Operator Senior (5)
Food Service Administrator (1)
Food Service Manager (1)
Food Service Leader 2 (5)

Housing Units

Corrections Unit Supervisor (2)
Social Workers (5)

Education

Education Director (1)
Librarian (1)
Teachers - 3 Vocational, & Academic (4)

Security

Corrections Security Director (1)
Program Assistant Confidential (1)
Supervising Officer 2 (7)
Supervising Officer 1 (5)
Correctional Sergeants (41)
Correctional Officers (70)
Correctional Officer LTE (5)

Records

Offender Records Supervisor (1)
Corrections Sentencing Associate (1)
Offender Records Associate (1)

Program Services

Corrections Program Supervisor (2)
Chaplain (1)
Recreation Leaders (2)
Social Workers SOAR (4)
Treatment Specialist 1 SOAR (4)

Psychological Services Unit

Psychological Consultant LTE (1)
Psychological Associate (1)

Health Services Unit (HSU)

Nursing Supervisor (1)
Medical Program Assistant Associate (1)
Medical Program Assistant Associate LTE (1)
Nurse Clinician 2 (3.6)
Nurse Clinician 2 LTE (.50)

Health Services Unit (HSU) - BHS

Physician (1)
Dentist (.40)
Dental Assistant (.50)
Dental Hygienist LTE (2) (.20 & picks up days)
Optometrist (.05) (POI)
Physical Therapist (2) - (.20) (POI)

Human Resources—DOA

Human Resources Director (1)
Human Resources Assistant (1)
Payroll & Benefits Specialist Adv. (1)

Program Review Committee—BOCM

Offender Classification Specialist (1)
Operations Program Associate (1)

Windows to Work Grant (1)

Job Center Coordinator (1)
Windows to Work Coach (1)

Southwest Wisconsin Technical College

Education Contract
Post-Secondary Academic Coach (1)
Mobile Welding Trailer Instructor (1)

PDCI TREATMENT PROGRAMS

SOAR (Success, Optimism, Avail, and Recover) was established in April 2021. PDCI reserves six of ten spots in each group for ERP and four for non-ERP treatment.

Earned Release Program (ERP)

ERP is driven by WI Statute 302.05; it allows select individuals an opportunity to earn early release from incarceration by completing treatment, with their remaining confinement time served under extended supervision. ERP uses these curriculums for participants: Thinking for a Change and Cognitive Behavioral Interventions for Substance Abuse. In addition, Social skills, Epictetus, and Anger Management are assigned to meet individual needs.

SUD (Substance Use Disorder) Treatment Program – Non-ERP

SUD treatment uses the same curriculums. The PDCI program is offered to individuals who are not eligible for ERP and are within 2 years of their release date. Completing the program about 8 months prior to expected release allows for transfer to a work-release facility.

Thinking for a Change (T4C)

T4C is a research-based skills program, which encourages the individual to change personal beliefs, attitudes, and thinking patterns associated with criminal/dysfunctional behavior. The program targets repeat offenders or probation/parole violators, those who have a history of violence or who show poor institutional adjustment (includes unmotivated, anti-social, impulsive, non-reflective, deny problems or demonstrate poor problem-solving skills or poor social interaction). Activity includes role play scenarios and homework. Numerous PDCI staff are trained in T4C (social workers, security officers, and supervisors).

Anger Control Training (ACT)

This 10-week, cognitive-based curriculum is intended to reduce aggressive and violent behavior. It includes role playing scenarios and homework. Participants are expected to develop their social skills, increase awareness of their thinking patterns and personal triggers, and identify strategies for using the skills in situations that arise.

Domestic Violence

The 16-week, cognitive-based curriculum targets individuals with a history of domestic violence. Activity includes role playing scenarios and homework. Participants are expected to develop an awareness of their personal triggers, identify their beliefs, values, and the thinking patterns that lead to their abuse. In addition, participants learn about the three phases of abuse, as well as the power and control wheel.

VOLUNTEER-LED PROGRAMS & OTHER ACTIVITY

Community volunteers are one of PDCI's most valuable assets. PDCI serves individuals with diverse cultural, ethnic, and religious backgrounds, and most religious services are provided by community volunteers. The chaplain continually recruits new volunteers and serves as the primary staff advisor. PDCI volunteers are carefully screened prior to approval; they receive orientation and training prior to contact with the persons in our care.

Beginning in July 2021, 16 volunteers returned to the institution to provide regular religious services. Due to a lengthy vacancy for the chaplain that couldn't be filled, PDCI could not accommodate additional religious programming. Videos continued to run daily on the internal broadcast channel, primarily yoga and mindfulness. The chaplain's position was filled in June; he will be working to restart all volunteer-led activities as soon as possible.

Mindfulness

Volunteers with the Wisconsin Prison Mindfulness Project returned in 2022. They provide individuals with training which emphasizes breathing and relaxation techniques. A growing body of research indicates mindfulness techniques can help reduce anxiety, depression, and reactive behavior in stressful and high-risk situations. Other positive, measurable outcomes include improved sleep and strengthened immunity. Positive results have been reported in medical facilities, schools, and prisons, and the evidence of effectiveness is growing.

Persons in PDCI's care may elect to participate; most report positive results. The group has also offered training/practice to interested staff.

Forgiveness Group

UW Platteville Psychology students returned to the institution virtually for the fall semester to lead the Forgiveness Group; additional groups were run in-person in the spring and summer. Interested individuals signed up to read "Forgiveness is a Choice" by Dr. Robert Enright. For 12 weeks they journaled and met one evening weekly for small group discussion. Feedback from both UW students and persons in our care has always been extremely positive. Individuals report better insight into the material, and students report a unique learning experience they can't get in a classroom.

Yoga

During the pandemic, PDCI began showing a variety of free videos from the "Prison Yoga Project" on the institution channel. Basic yoga poses, breathing, chair practice, yoga for back pain, and relaxation/meditation are included.

Visitation

PDCI recognizes the importance of maintaining relationships with family and friends throughout incarceration. Visits were suspended in March 2020 due to the pandemic; video visiting was initiated in June 2020 and has continued to be popular. 2976 video visits (4341 adults and 1307 children) took place in FY2022. Pre-scheduled in-person visits were introduced in July 2021 and a total of 1820 visits (2615 adults and 563 children) took place in FY2022.

The number of in-person visits is down from pre-pandemic levels, but surprisingly not by much considering in-person visits were again suspended for much of January and February 2022 due to the pandemic. While PDCI limited the number of available visiting slots for safe social-distancing, slots were only rarely filled. In comparison, the number of video slots were regularly filled, which dramatically increased the total number of visits to above pre-pandemic levels. More video monitors have been ordered and PDCI continues to explore ways to increase visiting opportunities for persons in our care and their families.

FOOD SERVICE

FY22 was a difficult year for Food Service due to multiple staff shortages throughout the year and PIOC worker turnover causing weekly schedule adjustments. In addition to staffing issues, the food service department faced challenges with receiving our food orders and other supplies. Due to the economy supply chain issues, our menus needed constant adjustments because of missing items or backorders. This required a lot of creativity and additional work for our food service administrator.

PDCI chose to postpone the operation of our garden this year due to staffing shortages/turnover and lack of experience with gardening. We planted turnips to keep the soil viable for future use.

In late fall, a significant lighting strike to the Institution's radio and camera systems resulted in the facility going into lock-down. All meals were prepared by staff and delivered to the units for the PIOC to eat in their rooms.

PDCI continues to overcome challenges related to COVID-19. Menus are modified based on available staff and PIOC workers. In addition, there were several times the meals needed to be served on our housing units instead of the dining hall, which requires transportation of meals across the institution grounds to the housing unit. The on-going challenges with COVID-19 are taking a toll on the staff, but has shown how well all departments work as a team and work through change to operations. The food service department had staff from all areas assisting with meal preparation and transporting meals including teachers, social workers, treatment staff, program supervisors, business office staff, maintenance staff, security staff, and the deputy warden.

INSTITUTION COMPLAINT REVIEW SYSTEM

ICRS provides PIOC with an opportunity to have policies explained or clarified, raise grievances in an orderly fashion, and have grievances investigated by impartial staff. The ICRS process also serves to assess the institution climate. During FY22, 219 PIOC complaints were reviewed. Of these complaints, 23 were affirmed, 143 were dismissed and 53 were rejected. An additional 210 were returned.

RECORDS OFFICE

The PDCI Records Office responsibilities include the maintenance of accurate PIOC records, involving lawful custody and release of PIOC as directed by Wisconsin Statutes, Department policy, and court rulings. This includes calculating and updating of new sentence information, managing PIOC legal and social service files, scheduling and monitoring PIOC file reviews, coordinating Parole Commission hearings, facilitating court pick-ups, processing interstate and intrastate detainer requests, assisting with PIOC requests for speedy disposition of warrants, detainers, and service of process.

HEALTH SERVICES UNIT

PDCI's Health Service Unit continually strives to execute the mission of the Department of Corrections and Bureau of Health Services: "The administration and provision of health care, health education and preventative care for the DOC consistent with professional, community and correctional health care standards." Hours of operation are Monday through Friday from 6:00 AM to 9:00 PM. After hours, Security can contact the on-call nurse with any health concerns and if needed, the on-call nurse can contact the on-call physician.

Health Services meets with PIOC patients for all types of medical issues: diabetes, asthma, infectious diseases, minor illness, injuries, etc. Educational opportunities are offered for various medical and life style changes. On-site services begin daily with triaging Health Service Request slips and filling medication and medical supplies requests, scheduling clinic visits, performing patient assessments and assisting the physician, dentist, optometrist, psychiatrist, psychologist, occupational and physical therapy.

PIOC patients may receive X-rays, ultrasounds, and Fibroscans on-site and CT Scans and MRIs off-site when needed. Local pharmacy is utilized for medications needed in a timely manner. Patients are sent to our local hospital for emergency needs, and utilize Crossing Rivers Hospital in Prairie du Chien, Gundersen Hospital in La Crosse and UW Hospital in Madison for various specialists, i.e., Neurologist, Cardiologist, Orthopedist, and hospitalizations.

PDCI's Health Service Unit educated the PIOC about COVID-19. PIOC are screened before leaving PDCI for appointments, transfers and releases. We continue to mass test our unvaccinated PIOC and 20% of the population every other month per the BHS/DOC Grid. We also test anyone who reports symptoms and quarantine/isolate as appropriate.

COMMUNITY RELATIONS BOARD

PDCI is committed to being a "good neighbor" to the surrounding communities. Our Community Relations Board was formed with local community representatives to provide a forum for regular discussion on pertinent issues that may impact the institution and its neighbors. Members are comprised of volunteers from the local community, with meetings held three times a year. Meetings are held at PDCI, Prairie du Chien City Hall or Library and Prairie du Chien High School. In FY22, meetings were held virtually via Zoom.

SECURITY

The mission of the Security Department is to protect the public, staff, PIOC, and property of PDCI. Security personnel are responsible for the day-to-day operation of the facility to include: PIOC housing and living conditions, searches of PIOC and their property, movement and transportation of PIOC, receiving and processing PIOC mail and property, supervising PIOC work details, co-facilitating rehabilitative evidence-based programming, scheduling and supervision of community service projects, and coordinating with program staff to assist PIOC in obtaining necessary documentation, i.e. driver's license, social security cards and birth certificates. Security staff, in coordination with programming staff, are responsible for scheduling work crews for several non-profit community organizations. With the security designation of PDCI from medium to minimum, the institution will be expanding community outreach opportunities with those participating in the work release program.

Security personnel respond to security emergencies that may arise and are often the first responder for a variety of medical emergencies. During FY22, a total of 635 conduct reports were processed. Of these, 118 were majors, 517 were minors, and 28 were appealed to the Warden.

RESTORATIVE JUSTICE EFFORTS

Choices Panel

In conjunction with DOC's restorative justice initiative, PDCI sponsors Choices as a crime prevention service for young men, ages 12 – 25; it was designed through a collaboration with local agencies to serve Southwest Wisconsin. It is a free resource for agencies working with youth who need to make better decisions; the intent is to encourage youth to seek and accept help in making better choices, recognize all of their options, and avoid criminal behavior.

The panel also serves as an educational tool for college students in criminal justice, psychology, sociology, nursing, and other human services. Several sessions were held via the Zoom application with local college students who were unable to tour the institution because of the pandemic. Students had an opportunity to question PIOC on their criminal activity, court involvement, prison life, motivations, families, and future plans. Tours and in-person question/answer sessions resumed in April 2022 and two local colleges were quick to take advantage of that opportunity.

Restorative Justice Month / Victims' Rights Awareness Week

For five years, PDCI teamed with the UWP Victimology and Restorative Justice class to provide programming for PIOC during Restorative Justice Month in November and Victims' Rights Awareness Week (NVRAW) in April. Programs consist of presentations by or about victims, circle discussions led by UW students, an apology seminar, and a community service project.

The programs have not been available due to the pandemic but typically over 50 individuals signed up to participate in each, along with more than 20 UW students.

In addition, several student volunteers have provided a 12-week Restorative Justice Gardening class each semester. A maximum of 20 PIOC were allowed to sign up and it filled quickly. The curriculum combines community gardening and restorative justice concepts with a focus on service opportunities for men whose volunteer efforts might not always be welcome. With a little basic knowledge, a willingness to provide basic labor might be appreciated within a community garden.

Persons in our care have continued to ask about these programs and we hope to resume as soon as it is possible.