

THOMPSON CORRECTIONAL CENTER VISITATION

Beginning April 1, 2022, The Wisconsin Department of Corrections (DOC) has made the decision to resume in-person visitation at DOC facilities.

Due to social distancing and other preventative measures related to COVID-19, In-person visits will be allowed for 2-hours on weekends and 90 minutes on Thursday. Visits must be scheduled in advance. Only 1 in-person visit maybe scheduled at a time to allow an equal opportunity for all persons in our care (PIOC) to receive a visit, after the visit is completed you may then schedule another visit.

Visitors are asked to schedule their in-person visits at least two business days (excludes Saturdays, Sundays and holidays) in advance. The center will not schedule visit requests more than two weeks in advance.

Procedure

1. Visitors must have previously completed a Visitor Questionnaire (DOC-21AA) and be on your approved visiting list.

In-Person and Video Visits can be scheduled by emailing the address below.

DOCWCCSTCCZoomVisits@wisconsin.gov

Information on the email should include:

Name of PIOC and DOC#, Name of visitors, and requested date of visit
(Provide a 1st and 2nd choice)

2. In-person visits will be 2 hours in length on weekends and 90-minute visits on Thursdays. 15 minutes of each in-person visit will include clean up time by PIOC.
3. Visiting schedule is as follows:
 - Saturday, Sunday and Holidays: 12:00 p.m. - 4:00 p.m. (In-Person)
 - Thursday: 6:00 p.m. - 9:00 p.m. (In-Person)
 - Monday: 8:00a.m. – 11:00a.m. & 6:00p.m – 9:00p.m. (Video Visits)
4. Video Visits will be scheduled every 30 minutes (3:00, 3:30, 4:00, etc.) but will only be a maximum of 20 minutes in length. This is to allow proper cleaning between visits and to ensure connectivity.
5. Once your visit has been scheduled, you will receive a visit pass indicating the date and time. It is your responsibility to ensure you arrive on time. Your visitor will then receive an email confirmation indicating date / time and a link how to connect to the visit. Visits are conducted using Zoom. It is suggested

that visitors download the Zoom app prior to the visit to ensure accessibility. The app can be downloaded on their computer, laptop, cell phone, or tablet.

Visitors are encouraged to schedule in person visits by email. Once your visit has been scheduled, a confirmation by email indicating the date and time will be sent and the PIOC will be notified. Those without internet access can call the institution's main line during business hours (M-F). Whether calling or emailing, visitors are asked to specify whether they are requesting a zoom or in-person visit.

Specific guidelines for in-person visits include:

1. DAI Policy # 309.06.01 – Visiting, is to be adhered to at all times.
2. PIOC are responsible to inform their visitors of all the rules governing their visit. Any violations will result in the termination of the visit and is subject to suspension of visits by the Security Director.
3. Conversation during visits will be held to a normal tone of voice to not disturb others. Only one warning will be provided in regards to this matter before visiting will be terminated.
4. Up to six approved visitors will be allowed for a specific visit with a PIOC. Relationship does not matter but at least one visitor must be an adult.
5. Only those scheduled to attend the visit are permitted to be on the video screen.
6. Visitors are not permitted to record the visit.
7. Food and/or drink are allowed, but can only be purchased from TCC vending machines.
8. Visitor attire cannot have any of the following:
 - Exposed undergarments.
 - Clothing with revealing holes, tears, or slits.
 - Clothing or accessories with obscene or profane writing, images or pictures.
 - Gang-related clothing, headwear, shoes, logos, or insignias.
 - Transparent/translucent (see-through) clothing.
9. The visit will be terminated immediately if there is any suspicion of illegal activities or any behavior that would be deemed inappropriate in the visiting room setting, or any inappropriate behavior outlined as unacceptable in accordance to DAI Policy - 309.06.01. This includes but is not limited to the following:
 - Sexual acts or nudity.
 - Drug and alcohol use during the visit.
 - Showing of objects identified as a threat. (firearms, weapons, knives, etc.)
 - Inappropriate language.
 - Inappropriate location of visitor. (bar, night club, etc.)
 - Operating a vehicle during the scheduled Zoom visit.